

Pennridge Regional Police Commission
Meeting Minutes
August 27, 2025

The regular business meeting of the Pennridge Regional Police Commission was held at 5:00pm on August 27, 2025 in the meeting room at the Pennridge Regional Police Headquarters, 200 Ridge Road, Sellersville, PA 18960.

Present:	Gary Volovnik	Commissioner, East Rockhill Township Representative
	Jay Keyser	Commissioner, West Rockhill Township Representative
	Hal Schirmer	Commissioner, West Rockhill Township Representative
	Paul T. Dickinson Jr.	Chief of Police
	Marianne Morano	East Rockhill Township Manager
	Greg Lippincott	West Rockhill Township Manager
	Jim Nietupski	East Rockhill Supervisor
	David Collingwood	West Rockhill Township
	Matt Hoover, esq.	Grim Biehn and Thatcher

The meeting was called to order at 5:00pm by Chairperson Mr. Volovnik with the Pledge of Allegiance.

Citizen Comment #1:

There was none.

Announcements:

- An executive session will be held following the meeting to discuss personnel.

Presentation:

Chief Dickinson presented Ofc. Nicholas Windfelder, and Ofc. Russell Closs with letters of commendation in regard to a missing person investigation on July 17, 2025, at the Three Mile Run Boat Launch in East Rockhill Township.

Consent Agenda

- A. July 23, 2025, Meeting Minutes
- B. August 27, 2025, Financial Report
- C. August 27, 2025 Payment of Bills totaling \$95,596.19.
- D. July 2025 Chief's Report

On motion by Mr. Schirmer seconded by Mr. Keyser, to approve August 27, 2025, Consent Agenda. With no additional discussion, all present voted in favor.

Solicitors' Report: Matthew Hoover.

There was none.

Business

2026 Draft Police Budget.

Chief Dickinson presented the commission with the second draft of the 2026 police budget. There were no changes to the second draft of the budget due to no feedback from either township prior to the August meeting.

Mr. Nieptupski, along with Mr. Volovnik, reported to the commission that the police draft budget was discussed at the August 26, 2025 East Rockhill Township meeting as recommended by Mr. Keyser at the July Commission meeting and board consensus was to approve the police budget as presented.

Mr. Keyser stated that the West Rockhill Township Supervisors will discuss the budget at their September meeting.

Consideration of approval 2026 Minimum Municipal Obligation (MMO):

On motion by Mr. Schirmer, seconded by Mr. Keyser, to approve the 2026 Minimum Municipal Obligation to the Police Uniform and Non-Uniform Pension Plans as presented. With no additional discussion, all present voted in favor.

Consideration of installation of attic fan:

Chief Dickinson presented the board with an estimate form Hunsberger Electric to install five new attic fans in the attic of the police department, based on the recommendation of AMC Heating and Cooling.

Mr. Volovnik requested that before the installation, Hunsberger Electric and AMC Heating and Cooling speak to make sure the fans being installed meet the needs of the system.

On motion by Mr. Keyser, seconded by Mr. Schirmer to authorize Hunsberger Electric installation of attic fans in the amount of \$3,775.00 as presented. With no additional questions, all present voted in favor.

2024 Audit:

On motion by Mr. Keyser, seconded by Mr. Schirmer, to acknowledge the 2024 annual audit by Zelenkofske and Axelrod LLC as presented. With no additional discussion, all present voted in favor.

Citizen Comment #2:

- Mr. Keyser requested that East Rockhill Township discuss and report back to the commission what their long term plans are in regard to funding the police department.
- Mr. Nietupski responded to the comment made by Mr. Keyser inquiring as to why there was no feedback from West Rockhill regarding the budget for 2026, after his statement regarding not knowing the funding commitment from East Rockhill.
- Mr. Schirmer inquired about the readiness of the police department to respond to active shooter incidents due to the recent events at Villanova and Minneapolis.
- Chief Dickinson responded to Mr. Schirmer's comment and stressed the importance of the need to adequately fund and staff the police department to have the department prepared to respond to an incident in particular in the schools or hospital. The Chief added that the department trains in active shooter response and department policy is in place to help officers respond and be prepared for such an event.

Adjournment

On motion by Mr. Keyser, seconded by Mr. Schirmer. to adjourn into executive session. With no additional discussion, the meeting was adjourned at 5:35 pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "P. Dickinson Jr.", with a stylized flourish at the end.

Paul T. Dickinson Jr. Chief of Police