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**East Rockhill Township Board of Supervisors**

**February 25, 2025**

**Regular Business Meeting Minutes**

The regular business meeting of the East Rockhill Township Board of Supervisors was held at 7:00 PM on February 25, 2025, in the meeting room at the East Rockhill Township Municipal Office, 1622 North Ridge Road, Perkasie, PA 18944.

<b><u>Present:</u></b>	Gary Volovnik	Supervisor Chairperson
	Dave Nyman	Supervisor Vice-Chairperson
	Jim Nietupski	Supervisor Member
	Marianne Hart Morano	Township Manager
	Mary Eberle, Esq.	Township Solicitor
	Steve Baluh, P.E.	Township Engineer
	Jeff Scholl	Public Works Director
	Chief Dickinson	Pennridge Regional Police Department

The meeting was called to order at 7:00 PM by Mr. Volovnik with the Pledge of Allegiance.

Members of the public were present.

**Announcement:**

- Next Board of Supervisors Regular Meeting is March 25, 2025 at 7:00 PM
- Executive Session to take place following the meeting for personnel, potential litigation and potential real estate acquisition.

**Special Presentation:**

**Deer Overpopulation Hunting Control on Township owned Open Space.** Mr. Michael Ward was present to review the benefits of deer control potentially on Township owned open space. Ms. Eberle stated hunting on open space would be permissible with authorization from the Board regardless of park rules prohibiting hunting.

There were numerous interjections from the public asking questions and providing comments without public comment protocol. No formal action was taken by the Board.

**Public Comment #1:**

- Vicki Sellers, 505 E. Callowhill St, stated a Starbucks is proposed in Perkasie Borough and believes there will be traffic congestion. She suggested that Mood's Covered Bridge should be two-way traffic or add a second bridge.

**Approval of Minutes and Bills Payable:**

**Approval of Minutes.**

**On motion** by Mr. Nietupski, seconded by Mr. Nyman, to approve the meeting minutes from the Board of Supervisors January 28, 2025 Regular Meeting as presented. With no additional discussion, all present voted in favor.

**Approval of Bills Payable.**

**On motion** by Mr. Nyman, seconded by Mr. Nietupski, to approve payment of the Bills List dated February 21, 2025 for a total amount of \$273,303.00 as presented. With no additional discussion, all present voted in favor.

**Board and Commission Reports:**

**Pennridge Regional Police Department: Chief Dickinson**

The Chief shared the January 2025 Pennridge Regional Police activity report.

**On motion** by Mr. Nyman, seconded by Mr. Nietupski, to accept the Pennridge Regional Police Department report. With no additional discussion, all present voted in favor.

**Planning Commission: Marianne Hart Morano**

The February 13, 2025 agenda and draft minutes were provided to the Board.

**On motion** by Mr. Nietupski, seconded by Mr. Nyman, to accept the Planning Commission report. With no additional discussion, all present voted in favor.

**Pennridge Wastewater Treatment Authority: Dave Nyman**

The January 2025 minutes and flow reports and February 24, 2025 agenda were provided to the Board. He noted that the Solicitor has begun a review of the 1975 Agreement and the Engineer has begun looking at a re-rating of the Plant capacity.

**On motion** by Mr. Volovnik, seconded by Mr. Nietupski, to accept the Pennridge Wastewater Treatment Authority report. With no additional discussion, all present voted in favor.

**Park and Recreation Committee: Marianne Hart Morano**

The February 11, 2025 agenda and draft meeting minutes were provided to the Board.

**On motion** by Mr. Nyman, seconded by Mr. Nietupski, to accept the Park and Recreation Committee report. With no additional discussion, all present voted in favor.

**Township Manager's Report: Marianne Hart Morano**

**Road Work Bids.**

**Bituminous Seal Coat Single Application.**

**On motion** by Mr. Nietupski, seconded by Mr. Nyman, to award the Bituminous Seal Coat Single Application bid on Clymer Road from Mountain View Drive to Sterner Mill Road, West Rock Road and Axehandle Road from Dublin Pike to Township boundary to Asphalt Industries in the amount of \$51,849.60 as presented. With no additional discussion, all present voted in favor.

**Ultra-Thin Bonded Wearing Course.**

**On motion** by Mr. Nyman, seconded by Mr. Nietupski, to award the Ultra-Thin Bonded Wearing Course bid on Campus Drive from Fifth Street to Sunnyside and Campus Drive intersection, Buck Drive, Deer Run Road and Pine Court to Asphalt Maintenance Solutions LLC in the amount of \$156,756.50 as presented. With no additional discussion, all present voted in favor.

**Overlay.**

**On motion** by Mr. Nietupski, seconded by Mr. Nyman, to award the superpave asphalt bid on Harriet Drive, Meadow Lane and Willow Court to Bray Brothers in the amount of \$141,040.00 as presented. With no additional discussion, all present voted in favor.

**Overlay.**

**On motion** by Mr. Nyman, seconded by Mr. Nietupski, to table the superpave asphalt bid on Old Bethlehem Pike from Tabor Road to Forrest Road as presented. With no additional discussion, all present voted in favor.

**Volunteer Fire Services.** Mrs. Morano stated Perkasio Borough is working with Perkasio Fire Company to determine future renovations needed at their Borough fire station, has begun discussions on the regionalization of fire departments and is seeking a grant to assist with future needs in buildings and equipment.

**On motion** by Mr. Volovnik, seconded by Mr. Nyman, to support the fire companies but table any decision until financial commitment is known. With no additional discussion, all present voted in favor.

**On motion** by Mr. Nyman, seconded by Mr. Nietupski, to accept the Township Manager report. With no additional discussion, all present voted in favor.

**Public Works Report: Jeff Scholl**

Public Works activities as of February 21, 2025 were provided to the Board. The report is on file.

**On motion** by Mr. Nietupski, seconded by Mr. Nyman, to approve the Township Public Works report. With no additional discussion, all present voted in favor.

**Township Engineer Report: Steve Baluh, P.E.**

**Renew Bible Church Land Development**, tax map parcel 12-014-004 for parking and building additions located in the CE Cultural Educational Zoning District. Mr. Dave Artman, Mr. Scott Mease P.E. and Mr. Brett Ely were present. Planning Commission has recommended preliminary land development approval and waiver requests to the Board of Supervisors. The preferred emergency exit is onto Fifth Street. Perkasio Fire Department does not have any concerns with the emergency exit onto Fifth Street.

- George Hawthorne, 690 Schwenkmill Road, stated cars back up onto Fifth Street. Mr. Mease stated a turning lane was being added on Fifth Street and part of the land development submission is adding parking lot improvements to further facilitate internal circulation of traffic.

**On motion** by Mr. Nietupski, seconded by Mr. Nyman, to grant preliminary land development approval to Renew Bible Church and granting of waivers as recommended by the Planning Commission. With no additional discussion, all present voted in favor.

**Christ Community Bible Church Waiver of Land Development**, tax map parcel 12-009-191-001 for front portico enclosure located in the RR Rural Residential Zoning District. Mr. Jim Linske, architect, and Mr. Mark Nace were present.

**On motion** by Mr. Nyman, seconded by Mr. Nietupski, to grant a waiver of land development approval to Christ Community Bible Church as recommended by the Planning Commission. With no additional discussion, all present voted in favor.

**Stone Edge Culvert.** Mr. Baluh stated the designer Engineer requires additional survey mapping detail.

**On motion** by Mr. Nyman, seconded by Mr. Nietupski, to accept the Township Engineer report. With no additional discussion, all present voted in favor.

**Township Solicitor Report: Mary Eberle, Esq.**

**Conditional Use Application.** A conditional use application has been received for Perkasio Regional Authority Well House #14. The hearing will be held March 25, 2025.

**Resolution 2025-07 Open Space Policy.**

**On motion** by Mr. Nyman, seconded by Mr. Nietupski, to adopt **Resolution 2025-07** formalizing open space preservation requests as presented. With no additional discussion, all present voted in favor.

**On motion** by Mr. Nietupski, seconded by Mr. Nyman, to authorize the refund of open space Township appraisal expenses received to date. With no additional discussion, all present voted in favor.

**Draft Ordinance for Volunteer Emergency Services Tax Rebate.** Ms. Eberle stated the draft Ordinance is based on a point system with a \$1,000.00 maximum rebate.

**On motion** by Mr. Nyman, seconded by Mr. Nietupski, to authorize advertisement of the Volunteer Emergency Services Tax Rebate draft ordinance as presented. With no additional discussion, all present voted in favor.

**On motion** by Mr. Nietupski, seconded by Mr. Nyman, to approve the Township Solicitor report. With no additional discussion, all present voted in favor.

**Department and Emergency Services Reports:**

**On motion** by Mr. Nietupski, seconded by Mr. Nyman, to acknowledge receipt of the Department and Emergency Services reports. With no additional discussion, all present voted in favor.

**New or Other Business Supervisors' Items:**

- Mr. Nietupski stated he wanted to clarify Ms. Sellers public comment and more than one request to open the bridge to two-lanes was needed.
- Mr. Nyman stated the Mood's Covered Bridge is County owned and it was restricted to one-way traffic due to the slope of the road causing damage to the bridge when entering from Fifth Street to Branch Road.

- Mr. Volovnik stated the Supervisors attended a County meeting with all Bucks County Townships where there was discussion of the serious issue of volunteer fire and emergency services shortage and the potential future financial impact to address the shortage.

**Public Comment #2:**

There was none.

**Adjournment:**

**On motion** by Mr. Nyman, seconded by Mr. Nietupski, to adjourn the regular meeting into Executive Session. With no additional discussion, the meeting was adjourned at 8:46 PM.

Respectfully submitted,

Marianne Hart Morano  
Township Manager

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East Rockhill Township  
Unpaid Bills List

March 21, 2025

Summary of Fund Expenses

FUND NAME	DESCRIPTION	TOTAL
General	<i>General Purposes</i>	\$ 172,312.69
Fire	<i>Revenue from Real Estate 1.0 mil. Expenses related to Fire Volunteer Services.</i>	\$ 1,192.61
Open Space	<i>Revenue from Earned Income 0.25. Expenses for preservation and maintenance per HB1523.</i>	\$ 112,897.61
Sewer	<i>Revenue from sewer rates and connections. Expenses for sewer operations.</i>	\$ 31,399.59
Park & Recreation / Golf Driving Range	<i>Revenue from token sales, park reservations &amp; contributions. Expenses for driving range and park maintenance.</i>	\$ 1,790.62
Street Light	<i>Revenue from annual street light assessment for properties in district. Expenses payable to PPL for street light rental and maintenance.</i>	\$ 2,139.39
Building Debt	<i>Revenue from Real Estate 1.26 mil. Expenses for Police Headquarter and Municipal Complex building debt.</i>	\$ 5,797.22
Capital Reserve	<i>Revenue from grants and contributions. Expenses per allocations as budgeted and approved by Board of Supervisors.</i>	\$ 141,858.11
State Aid (Liquid Fuels)	<i>Revenue from State fuel tax. Expenses according to PennDOT guidelines for road and vehicle maintenance.</i>	\$ 5,739.84
Escrow	<i>Revenue for consultant review time. Expenses for projects under review with escrow requirements.</i>	\$ 7,095.71
<b>Unpaid Bills Total</b>		<b>\$ 482,223.39</b>

East Rockhill Township  
Unpaid Bills List

**March 21, 2025**

Detail of Fund Expenses

<u>Payable To</u>	<u>Memo</u>	<u>Amount</u>
<b>General Fund - 01</b>		
21st Century Media	Public Notice Advertising	128.87 *
AmeriGas	Propane	392.34
Anvil Signs & Graphics	Welcome to ERT Signs	336.00
Arlo Eby	Zoning Hearing	25.00 *
B&C Septic	Pump Septic Tank Substation	210.00 *
BCS Facilities Group	Township Office	500.00
Clemens Uniform	Uniforms	48.51 *
Clemens Uniform	Uniforms	145.53
Clemons Richter & Reiss	Clearie	468.00 *
Clemons Richter & Reiss	Clearie	994.50
County of Bucks	Moods Bridge Insurance Policy	730.00
Delaware Valley Health Insurance (DVHT)	Insurance Premium	12,334.93
Dunlap SLK	2024 Audit	15,000.00
Faegre Drinker Biddle & Reath	Township Environmental Solicitor 1/2025	17,320.00
Faegre Drinker Biddle & Reath	Township Environmental Solicitor 2/2025	5,750.00
Grim, Biehn & Thatcher	Township Solicitor General	969.00
Grim, Biehn & Thatcher	Township Solicitor Rock Hill Quarry	34.00
Grim, Biehn & Thatcher	Township Solicitor Code Enforcement	408.00
Home Depot	Supplies	81.87
Hot Frog	Spring 2025 Printed Newsletter	1,197.82
IPFone	Phone Service	330.27
IT Business Solutions	Monthly Service	477.00
John Fenley	Zoning Hearing	25.00 *
Justine A Gregor	Zoning Hearing Stenographer	180.00 *
Kathleen Percetti, Tax Collector	2025 Real Estate Taxes - 1920 N Ridge Rd	869.05
Kathleen Percetti, Tax Collector	2025 Real Estate Taxes - 1802 N Ridge Rd	1,171.39
Kathleen Percetti, Tax Collector	2025 Real Estate Taxes - 426 Three Mile Run Rd	1,204.08
Keystone Collections Group	EIT Commission	1,938.91 *
Keystone Collections Group	Costs Retained by Tax Officer (Act 192)	534.28 *
Keystone Collections Group	EIT Taxpayer Refunds	990.86 *
Keystone Collections Group	LST Commission	203.54 *
Lincoln National	Insurance Premium	282.81
LocaliQ	Advertising	1,159.82
Pat McAnally	Zoning Hearing	25.00 *
Pennridge Regional Police	Police Service	94,720.42 *
Phillips & Donovan	Township Maint Complex	1,571.25
PP&L Electric	Parking Lot Lights	566.95

East Rockhill Township  
Unpaid Bills List

**March 21, 2025**

Detail of Fund Expenses

<u>Payable To</u>	<u>Memo</u>	<u>Amount</u>
PP&L Electric	Municipal Office	434.15
PP&L Electric	Garage/Shop	133.15
Raifsnider's Exterminating	Quarterly Pest Control	100.00
Ready Refresh	Water Service	10.00
Reiss Hauling & Recycling, Inc.	Trash & Recycling Service	245.00
Safety Kleen	Supplies	344.35
T-Mobile	Cell Phone Service	141.63
TRAISSR LLC	Permit Software	650.00
Verizon	FIOS Service	119.00
Wynn Associates	Township Engineer General	794.96
Wynn Associates	Township Engineer Twp Maint Complex	5,780.95
Wynn Associates	Township Engineer Road Projects	66.50
Wynn Associates	Township Engineer MS-4	168.00
<i>General Fund</i>		<u><u>\$ 172,312.69</u></u>

**Fire Fund - 03**

Amerigas	Substation Propane	892.55
PP&L Electric	Substation	300.06
<i>Fire Fund</i>		<u><u>\$ 1,192.61</u></u>

**Open Space Fund - 05**

Blake Eisenhart	Appraisal Expense Reimbursement	800.00
Stephanie Benner	Appraisal Expense Reimbursement	875.00
Grim, Biehn & Thatcher	Township Solicitor Land Preservation	539.00
Keystone Collections Group	EIT Commission	954.82 *
Keystone Collections Group	Taxpayer Refunds	495.44 *
Laurel Abstract	Conservation Easement 2031 W Rock Rd	109,233.35
<i>Open Space Fund</i>		<u><u>\$ 112,897.61</u></u>

**Sewer Fund - 08**

ARRO Consulting	Engineering Treatment Plant	2,407.50
BR Scholl	Truck Inspection	214.39
Chase Credit Card	StockChecks Billing Forms	226.80
Comcast	Treatment Plant Phone Service	118.09
Delaware River Basin Commission	Annual Fee	780.00
Delaware Valley Health Insurance (DVHT)	Insurance Premium	609.23
Grim Biehn & Thatcher	Township Solicitor Sewer Matters	111.50

East Rockhill Township  
Unpaid Bills List

**March 21, 2025**

Detail of Fund Expenses

<u>Payable To</u>	<u>Memo</u>	<u>Amount</u>
Home Depot	Treatment Plant	21.96
Kevin Franks	Treatment Plant	1,850.00
Kevin Franks	Ch 94 Report & Aeration Tanks	140.00
Lincoln National	Insurance Premium	42.33
Lingo	Pumping Station Alarm Service	164.05
MJ Reider Associates	Lab Analysis	571.80
M&W Precast	Supplies	275.25
PP&L Electric	Pump Station	951.08
PP&L Electric	Treatment Plant	3,115.10
Perkasie Regional Authority	Lateral Jetting	600.00
Riggins	Unleaded Fuel	370.66
Riggins	Diesel Fuel	353.07 *
Riggins	Diesel Fuel	436.59
Sunbelt Rentals	Equipment Rental	2,145.30
T-Mobile	Cell Phone Service	94.44
Univar	Aluminum Sulfate	2,127.80
Wind River Environmental	Treatment Plant Aeration Tanks	12,230.00
Xylem	Pump Station	1,442.65
<i>Sewer Fund</i>		<b><u>\$ 31,399.59</u></b>

**Park & Recreation / Driving Range Fund -09**

Anvil Signs & Graphics	Golf Range Marker Signs	578.60
BDS	Parts	72.00
Chase Credit Card	Lowes	119.04
Chase Credit Card	Global Industrial	647.72
George Allen Portable Toilets Inc.	Markey Centennial Park	168.00
PP&L Electric	Markey Centennial Park Sign	28.20
PP&L Electric	Markey Centennial Park Buildings	108.06
Verizon	FIOS Service	69.00
<i>Park &amp; Rec / Driving Range Fund</i>		<b><u>\$ 1,790.62</u></b>

**Street Light Fund - 13**

PP&L Electric	Street Lights	1,828.89
US Postal Service	3/2025 Streetlight Billing	310.50 *
<i>Street Light Fund</i>		<b><u>\$ 2,139.39</u></b>

East Rockhill Township  
Unpaid Bills List

**March 21, 2025**

Detail of Fund Expenses

<u>Payable To</u>	<u>Memo</u>	<u>Amount</u>
<b>Building Debt Fund - 22</b>		
Pennridge Regional Police Department	Principle and Interest Debt Payment	5,797.22
	<i>Building Debt Fund</i>	<b><u>\$ 5,797.22</u></b>
<b>Capital Reserve Fund - 30</b>		
Gordon H Baver Inc	Twp Maint Complex Appl #5	126,018.11
Integrity Mechanical Inc	Twp Maint Complex Mech Appl #1	7,065.00
Integrity Mechanical Inc	Twp Maint Complex Plumb Appl #1	8,775.00
	<i>Capital Reserve Fund</i>	<b><u>\$ 141,858.11</u></b>
<b>State Aid (Liquid Fuel) Fund - 35</b>		
BR Scholl	Service	422.78
Chase Credit Card	Amazon	133.86
Chase Credit Card	Etrailer.com	30.77
Chase Credit Card	G&S Fastening	14.23
H&K Materials	Supplies	396.00
Miller Tire & Auto	Repair	86.34
Miller Tire & Auto	Parts	286.16
Morton Salt	Salt	2,582.45
Naceville Materials	Supplies	1,533.75
PP&L Electric	Signal 313 & 5th	42.93
PP&L Electric	Flasher 5th Street	25.41
PP&L Electric	Signal Campus & 5th	38.65
PP&L Electric	Signal 313 & 563	40.84
PP&L Electric	Flasher Schwenkmill Road	25.14
PP&L Electric	Signal 313 & Mountain View	55.20
PP&L Electric	Flasher Mountain View	25.33
	<i>State Aid Fund</i>	<b><u>\$ 5,739.84</u></b>
<b>Escrow Fund - 90</b>		
Grim Biehn & Thatcher	Township Solicitor Pennington	100.00
Grim Biehn & Thatcher	Township Solicitor Christ Church	20.00
Grim Biehn & Thatcher	Township Solicitor PRA	160.00
Traffic Planning & Design	Pennington	1,645.00
Traffic Planning & Design	Renew Bible Church	852.50
Wynn Associates	Township Engineer Renew Bible Church	368.35

East Rockhill Township  
Unpaid Bills List

**March 21, 2025**

Detail of Fund Expenses

<u>Payable To</u>	<u>Memo</u>	<u>Amount</u>
Wynn Associates	Township Engineer Park Hill Estates	1,150.85
Wynn Associates	Township Engineer DR Horton	531.48
Wynn Associates	Township Engineer Christ Church	440.83
Wynn Associates	Township Engineer Green Ridge West	865.20
Wynn Associates	Township Engineer Pennington	573.60
Wynn Associates	Township Engineer Kibunjah	294.80
Wynn Associates	Township Engineer PRA	93.10
	<i>Escrow fund</i>	<u>\$ 7,095.71</u>

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**Total Unpaid Bills \$ 482,223.39**

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*\*denotes already paid*

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#	Locked	Items	Selected	Lowest	UnitofMea	Approx.Quantities	Associated Paving Contractors, Inc.		Blooming Glen Contractors, Inc.		Bray Brothers, Inc.		G&B Construction		Harrisblacktopping Inc		James D. Morrissey, Inc.		Sacks & Sons, Inc.		
							UnitPrice	TotalCost	UnitPrice	TotalCost	UnitPrice	TotalCost	UnitPrice	TotalCost	UnitPrice	TotalCost	UnitPrice	TotalCost	UnitPrice	TotalCost	UnitPrice
1 Base Bid Pricing (4)																					
#1-1	FALSE	Supply and install 1 1/2" depth superpave asphalt. Mixture design 9.5 mm wearing course, PG 64-22, 0.0 to 0.3 million ESAL's, SRL H (including tack coat & seam sealing). Old Bethlehem Pike (Tabor Road To Forrest Road)	\$ 0	\$ 60,000.0	TN	600	\$ 135	\$ 81,000.0	\$ 121	\$ 72,600.0	\$ 100	\$ 60,000.0	\$ 108.4	\$ 65,040.0	\$ 121.4	\$ 72,840.0	\$ 125	\$ 75,000.0	\$ 126.71	\$ 76,026.0	
#1-2	FALSE	Supply and install leveling course, superpave asphalt. Mixture design 9.5mm wearing course, PG 64-22, 0.0 to 0.3 million ESAL's, SRL H, as directed by Township. Old Bethlehem Pike (Tabor Road To Forrest Road)	\$ 0	\$ 26,125.0	TN	275	\$ 135	\$ 37,125.0	\$ 95	\$ 26,125.0	\$ 98.19	\$ 27,002.25	\$ 108.4	\$ 29,810.0	\$ 105	\$ 28,875.0	\$ 110	\$ 30,250.0	\$ 111.73	\$ 30,725.75	
#1-3	FALSE	Supply and install 2-4" DYI waterborne pavement marking with glass spheres	\$ 0	\$ 2,160.0	LF	2700	\$ 0.96	\$ 2,592.0	\$ 0.85	\$ 2,295.0	\$ 0.8	\$ 2,160.0	\$ 0.84	\$ 2,268.0	\$ 0.82	\$ 2,214.0	\$ 0.8	\$ 2,160.0	\$ 0.88	\$ 2,376.0	
#1-4	FALSE	Supply and install 4" SWL waterborne pavement marking with glass spheres	\$ 0	\$ 2,160.0	LF	5400	\$ 0.48	\$ 2,592.0	\$ 0.45	\$ 2,430.0	\$ 0.4	\$ 2,160.0	\$ 0.43	\$ 2,322.0	\$ 0.41	\$ 2,214.0	\$ 0.4	\$ 2,160.0	\$ 0.44	\$ 2,376.0	
2 Alternates (2)																					
#2-1	FALSE	Add or Deduct to replace item 3 & 4 above with Supply and install 2-4" DYI & 4" SWL thermoplastic pavement marking with glass spheres (For Deduct Enter NEGATIVE Value)	\$ 0	\$ 1,728.0	LF	2700	\$ 1.44	\$ 3,888.0	\$ 1.3	\$ 3,510.0	\$ 1.22	\$ 3,294.0	\$ 0.64	\$ 1,728.0	\$ 1.23	\$ 3,321.0	\$ 1.2	\$ 3,240.0	\$ 1.32	\$ 3,564.0	
#2-2	FALSE	Add or Deduct to replace item 4 above with Supply and install 4" SWL thermoplastic pavement marking with glass spheres (For Deduct Enter NEGATIVE Value)	\$ 0	\$ 1,134.0	LF	5400	\$ 0.72	\$ 3,888.0	\$ 0.65	\$ 3,510.0	\$ 0.62	\$ 3,348.0	\$ 0.21	\$ 1,134.0	\$ 0.62	\$ 3,348.0	\$ 0.6	\$ 3,240.0	\$ 0.66	\$ 3,564.0	

payable from Escrow Fund  
 Escrow Amount \$ 71,000.00 \$ 91,322.25 w/ pavement paint (base bid)  
**\$ 93,644.25 w/ thermoplastic (Alternate (2))**





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1622 N. Ridge Road  
Perkasie, PA 18944

Bucks County  
Commonwealth of Pennsylvania

**RESOLUTION 2025 – 08**

**A RESOLUTION OF THE TOWNSHIP OF EAST ROCKHILL, BUCKS COUNTY, PENNSYLVANIA AUTHORIZING AN APPLICATION TO THE PA SMALL WATER AND SEWER PROGRAM IN THE AMOUNT OF \$487,560.00 AND DESIGNATING THE TOWNSHIP MANAGER AS THE OFFICIAL TO EXECUTE ALL DOCUMENTS AND AGREEMENTS BETWEEN THE TOWNSHIP OF EAST ROCKHILL AND THE COMMONWEALTH FINANCING AUTHORITY.**

**BE IT RESOLVED**, that the Township of East Rockhill, Bucks County, PA hereby requests a PA Small Water and Sewer Program grant of \$487,560.00 (total project cost: \$573,600.00) from the Commonwealth Financing Authority to be used for the East Rockhill Township Wastewater Treatment Plant South Aeration Tank Refurbishment Project.

**BE IT FURTHER RESOLVED**, that the Township of East Rockhill does hereby designate Marianne Morano, Township Manager, as the official to execute all documents and agreements between the Township of East Rockhill and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

I, Marianne Morano, duly qualified Secretary of the Township of East Rockhill, Bucks County, PA, hereby certify that the foregoing is a true and correct copy of a Resolution duly adopted by a majority vote of the East Rockhill Township Board of Supervisors at a regular meeting held on March 25, 2025, and said Resolution has been recorded in the Minutes of the East Rockhill Township Board of Supervisors and remains in effect as of this date.

**IN WITNESS THEREOF**, I affix my hand and attach the seal of the East Rockhill Township Board of Supervisors this 25<sup>th</sup> day of March 2025.

**EAST ROCKHILL TOWNSHIP  
BOARD OF SUPERVISORS**

\_\_\_\_\_  
Gary W. Volovnik, Chairperson

\_\_\_\_\_  
David R. Nyman, Vice-Chairperson

\_\_\_\_\_  
James C. Nietupski, Member

ATTEST:

\_\_\_\_\_  
Marianne Morano, Secretary

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1622 N. Ridge Road  
Perkasie, PA 18944

Bucks County  
Commonwealth of Pennsylvania

**RESOLUTION 2025 – 09**

**A RESOLUTION AUTHORIZING THE DESTRUCTION OF SPECIFIC  
TOWNSHIP RECORDS**

**WHEREAS**, by virtue of Resolution 2009-09, adopted March 17, 2009, East Rockhill Township declared its intent to follow the schedules and procedures for the disposition of records as set forth in the Municipal Records Manual approved on December 16, 2008, and,

**WHEREAS**, in accordance with Act 428 of 1968, each individual act of disposition shall be approved by Resolution of the governing body of the municipality;

**NOW, THEREFORE, BE IT RESOLVED**, that East Rockhill Township, Bucks County, Pennsylvania, in accordance with the above cited Municipal Records Manual, hereby authorizes the disposition of the following public records as listed on attached Appendix "A".

**ADOPTED** by the Board of Supervisors of the Township of East Rockhill, County of Bucks, the Commonwealth of Pennsylvania, this 25<sup>th</sup> day of March, A.D. 2025.

**EAST ROCKHILL TOWNSHIP  
BOARD OF SUPERVISORS**

\_\_\_\_\_  
Gary W. Volovnik, Chairperson

\_\_\_\_\_  
David R. Nyman, Vice-Chairperson

\_\_\_\_\_  
James C. Nietupski, Member

ATTEST:

\_\_\_\_\_  
Marianne Hart Morano, Manager

## APPENDIX "A"

### EAST ROCKHILL TOWNSHIP RECORDS DESTRUCTION REPORT

This report captures the description and quantity of physical records being disposed of at East Rockhill Township. Physical records means those records that are visible such as paper, microfilm, microfiche, CS's, DVD's, etc. This form should not be used for electronic records with Disposal Code 6 (delete).

This form shall be part of a resolution which shall be passed at a meeting of the Board of Supervisors prior to destruction of the records recorded below.

**RECORDS COMPILATION:** Samantha Salemno, Administrative Assistant

**RECORDS INFORMATION:**

Record Retention Schedule Item No.	Years of Retention	Record Series Title	Inclusive Dates
FN-23	7 yrs	Sewer Receipts (stubs)	2017
FN-3	7 yrs	Receipt books	2016 and 2017
PZ-7	7 yrs	Plumbing Licenses	2017
AL-17	6 yrs	Insurance Policies	2014 through 2016
AL-14	4 yrs	Administrative grant records	1981, 2007, 2008
WM-7	2 yrs	Operating records at sewer treatment plant	2002 through 2008
PR-7	3 yrs	Park Use Permits	2017
AL-5	Until Superseded	Pamphlet of Law Cumulative Supplement #1-7 and 2003 Permanent Edition	2003
AL-5	Until Superseded	Pamphlet of Law Cumulative Supplement #3 and 1995 permanent edition	1995
PS-12	5yrs	Pennridge Police Benevolent Association Labor Union Contract Negotiations and Files	2004-2007; 2008-2021; 2013-2015
TA-11	No value	Real Estate Transfer Records	2017
FN-13	7 yrs	Deposit slips & journal entries	2017
PR-5	2 yrs	Community Day planning	1997 and 1999
FN-3	7 yrs	Fine Receivables	2017
WM-10	Until superseded	NPDES Permits and records for Township owned property	2003 and 2008
AL-8	6yrs	Contract files	2001
-	-	Blank Checks for closed accounts Fire Tax 1188-1499; Capital Improvement 1107-1500; Building Debt 1147-1499	-
FN-7	4 yrs	Confirmations for Audit	2017
FN-2	7 yrs	Liquid Fuels AP & Statements	2017
FR-3	3 yrs	PW Hourly Breakdown Report & Fuel Logs	2017
AL-30	3 yrs	Licenses/Certifications	2017
FN-2	7 yrs	Vendors – Accounts Payable	2017
PZ-15	5 yrs	Census Reports	2017
PL-1, 5, 6	7 yrs	Payroll	2016 and 2017
AL-12	5 yrs	Statements of Financial Interest	2017

Records Destroyed on: \_\_\_\_\_ Witnessed by: \_\_\_\_\_

**INTENTIONALLY BLANK**

**EAST ROCKHILL TOWNSHIP  
ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE OF THE TOWNSHIP OF EAST ROCKHILL,  
COMMONWEALTH OF PENNSYLVANIA, ENACTING A TAX REBATE  
PROGRAM FOR VOLUNTEER MEMBERS OF FIRE COMPANIES OR  
NON-PROFIT EMERGENCY MEDICAL SERVICE AGENCIES; AND  
ESTABLISHING ADMINISTRATIVE PROCEDURES AND APPEALS**

**WHEREAS**, emergency medical and firefighting services are critical to East Rockhill Township residents and businesses; and

**WHEREAS**, Act 172 of 2016, Title 35 Health and Safety was amended in December 2020 to allow municipalities to participate in volunteer firefighter and emergency medical services tax rebate programs; and

**WHEREAS**, The Township of East Rockhill (the “Board of Supervisors”) recognizes the need for community volunteers for local fire companies and emergency services; and

**WHEREAS**, the goal of the Active Volunteer Service Tax Rebate Program is to encourage membership and service in the Township’s volunteer fire companies and emergency medical services; and

**NOW, THEREFORE, BE IT ORDAINED AND ENACTED** by the Township of East Rockhill (the “Board of Supervisors”) as follows:

**I. ORDINANCE ENACTMENT**

Chapter 24, Special Taxation, of the East Rockhill Township Code is hereby amended with the addition of a new Part 7 which shall be entitled “Active Volunteer Tax Rebate Program.” The new Part 7 shall read as follows:

**§24-701 Purpose.**

The purpose of this Ordinance is to acknowledge the value and dedication of volunteer fire protection and EMS services provided by active volunteers and to encourage others to become involved as active volunteers in East Rockhill Township, Pennsylvania. Accordingly, this Ordinance provides financial incentives in the form of a rebate on the real estate taxes levied by East Rockhill Township.

**§24-702. Definitions.**

The following words and phrases when used in this ordinance shall have the meanings given to them in this section.

**“Administrative Member”** A volunteer who provides non-Emergency Responder service with an Eligible Agency.

**“Agency”** An organization who provides Emergency Medical Services and/or Fire Protection (Fire Company/Department) within the boundaries of East Rockhill Township.

**“Agency Supervisor”** The Chief of the Fire Department (or designee), or the supervisor of the not-for-profit emergency medical services agency.

**“Eligible Agency”** A fire company and/or a not-for-profit emergency medical service agency operating within East Rockhill Township.

**“Emergency Responder”** A volunteer who responds to an emergency call with an Eligible Agency.

**“Emergency Response Call”** Any emergency call to which a volunteer responds, including travel directly from and to a volunteer’s home, place of business or another place where he/she shall have been when the call was received.

**“Qualified Real Property”** A residential real property owned or jointly owned and occupied as the primary domicile of a Volunteer with an Eligible Agency, not subject to delinquent taxes.

**“Township”** The Township of East Rockhill, Bucks County, Pennsylvania.

**“Volunteer”** A member of a fire company or a not-for-profit emergency medical services agency who have complied with, and is certified under, the Active Volunteer Service Tax Rebate Program who does not receive a salary from the such fire company or not-for-profit emergency medical services. The Volunteer can either be an emergency responder and/or an administrative member.

**§24-703. Active Volunteer Service Tax Rebate Program.**

A. **Establishment.** The Township Board of Supervisors hereby establishes an Active Volunteer Service Tax Rebate Program. The goal of the program is to encourage



volunteer membership and service in fire company and not-for-profit emergency medical services agencies.

- B. Establishment of Criteria.** The Township Board of Supervisors hereby establishes, and may from time to time establish by Resolution, the annual criteria that must be met to qualify for a tax rebate under the Active Volunteer Service Tax Rebate Program. Unless or until changed by Resolution, the criteria will remain unchanged from year to year.
- C. Criteria.** To qualify for a tax rebate under the Active Volunteer Service Tax Rebate Program, as of the date of the application, an individual must have been a member of an Eligible Agency for the entire Eligibility Period, and the individual must earn a minimum of 50 points in that same year from one or a combination of the following categories:
1. Emergency Response Calls
    - a. Emergency Response Call – 2 points per Emergency Response Call
    - b. Bona Fide Duty Shift – 1 point per hour
  2. Training
    - a. Department Training (Drill) – 2 points per training
    - b. Pro Board/IFSAC/State EMS Certification Training Course – 2 points per 8 hours
    - c. Successful Certification of a Pro Board/IFSAC/State EMS Certification Course – 20 points
    - d. EMS Continuing Education – 2 points per training
  3. Meetings
    - a. Eligible Agency/Company business & membership meetings – 2 points per meeting
    - b. Agency/Company Committee meetings – 2 points per meeting
    - c. Agency/Company endorsed committee/association meeting – 2 points per meeting
  4. Public Outreach/Recruitment
    - a. Fire Prevention Activities – 2 points per event
    - b. CPR/first aid training/bleed Control training – 2 points per event
    - c. Recruitment – 2 points per event
    - d. Other Public Education Activities – 2 points per event

5. Leadership Roles

- a. Chief Officer – 10 points per Eligibility Period
- b. Line Officer – 5 points per Eligibility Period
- c. Elected Board Member/Administrative Officer – 10 points per Eligibility Period
- d. Committee Chair – 5 points per Eligibility Period
- e. Committee Member – 2 points per Eligibility Period

6. Other Activities

- a. Fundraising Events – 2 points per 8 hours
- b. Completion of Agency Physical – 10 points per year
- c. Longevity – 2 points per 5 years of service as a Volunteer in the Eligible Agency

D. **Eligible Persons.** The Active Volunteer Service Tax Rebate Program is available to residents of East Rockhill Township who are volunteers of an Eligible Agency and otherwise meet the requirements of the program described herein.

E. **Eligibility Period.** To qualify for a tax rebate under the Active Volunteer Service Tax Rebate Program, a volunteer must meet the criteria established in this Ordinance and any subsequent amendments, during the eligibility period running from January 1 until December 31 of each calendar year.

F. **Eligibility List.** The Agency Supervisor shall develop a notarized list of Volunteers belonging to the Eligible Agency who have met the criteria for the Active Volunteer Service Tax Rebate Program. The Eligibility List shall be posted in an accessible area of the Eligible Agency's facilities no later than February 1<sup>st</sup> of each year. The Eligibility List must include the Volunteer's name, whether they are an Emergency Responder or an Administrative Member, how many points they earned, and how many points were earned from the Emergency Responses and Training Categories. The Agency Supervisor shall transmit the notarized Eligibility List to the Township Manager no later than February 15<sup>th</sup> of each year.

G. **Record Keeping.** The Agency Supervisor shall keep specific records of each volunteer's activities to substantiate points earned under the Active Volunteer Service Tax Rebate Program for three years after the points were earned.

H. **Injured Emergency Responder.** An Emergency Responder who is injured during an Emergency Response Call may be eligible for future tax rebates and may appear on the Eligibility List provided by the Agency Supervisors. The injury must have occurred while responding to, participating in, or returning from, an Emergency Response all with an Eligible Agency.

If an individual's name appears on an Eligibility List, the Eligibility List shall indicate explicitly that the individual's eligibility is as an injured Volunteer and shall be accompanied by satisfactory documentation from a licensed physician stating that the individual's injury prevents him or her from performing duties to qualify as an Emergency Responder. In such a case, the injured Emergency Responder shall be deemed an Emergency Responder for that Eligibility Period. An injured emergency responder may receive the rebate for up to five consecutive tax years so long as satisfactory documentation as outlined above is submitted each year.

An injured Emergency Responder shall annually submit updated documentation from a licensed physician stating that the injury still exists and prevents the individual from qualifying as an Emergency Responder and, upon submitting such documentation again, shall be deemed an Emergency Responder for that Eligibility Period. An injured Emergency Responder shall only be deemed an Emergency Responder for a maximum of five consecutive Eligibility Periods and will receive the percentage rebate the received in the prior year.

**§24-704. Tax Rebate.**

A. **Tax Rebate.** Each volunteer whose name appears on the Eligibility List, who has paid their property tax in the current application year, and who complies with the requirements of this Active Volunteer Service Tax Rebate Program shall be eligible to receive a tax rebate, in an amount described herein, on qualified real estate taxes paid to the Township.

B. **Amount and Limit.** The rebate provided by this Ordinance shall be based on the number of points the Volunteer earned not to exceed 100% of the qualified Township real estate taxes levied up to \$1,000. To claim more than a 25% tax rebate, at least 50 of points must be earned from the Emergency Response Calls (§703(C)(1)) and/or the Training (§703(C)(2)) categories.

1. **Qualified Real Property Tax Rebate for Emergency Responders**

a. To receive a 25% tax rebate (\$250 max), 100 points must be achieved.

- b. To receive a 50% tax rebate (\$500 max), 200 points must be achieved.
- c. To receive a 75% tax rebate (\$750 max), 400 points must be achieved.
- d. To receive a 100% tax rebate (\$1,000 max), 600 points must be achieved.

**2. Qualified Real Property Tax Rebate for Administrative Member**

- a. To receive a 10% tax rebate (\$100 max), 50 points must be achieved.

**C. Payment of Rebate.** Rebates will be issued within 45 days of approval of the Rebate in accordance with Procedures established by the Township Manager.

**§24-705. Procedures.**

The Township Manager shall develop and make public procedures and necessary forms to implement the Active Volunteer Service Tax Rebate Program. Such procedures and forms shall be developed within one-hundred twenty (120) days of approval of this Ordinance and will be publicly available on the Township's website.

**§24-706. Appeals.**

A Volunteer may appeal a decision of the Township not approving the issuance of a tax rebate payment to a Volunteer by submitting a written request for a hearing to the Township Manager or her/his designee, within 10 business days of the decision of the Township. Binding arbitration shall be conducted in accordance with the rules of the American Arbitration Association and the costs of arbitration shall be shared equally between the parties to the arbitration proceeding.

**§24-707. Penalties for False Reporting.**

- A. Any person who knowingly makes or conspires to make a false service record report under this Ordinance may be prosecuted under any applicable offense in the Pennsylvania Crimes Code, including without limitation, Unsworn Falsification to Authorities (18 Pa.C.S. §4904).
- B. Any person who knowingly provides or conspires to provide false information that is used to compile a service record report under this Ordinance may be prosecuted under any applicable offense in the Pennsylvania Crimes Code, including without limitation, Unsworn Falsification to Authorities (18 Pa.C.S. §4904).

**§24-708. Severability.**

If any provision, section, sentence, clause, or part of this Ordinance is held to be invalid, such invalidity shall not affect or impair any remaining provision, section, sentence, clause, or part of the Ordinance. It is the intent of the Township that any invalid section, sentence, clause, or part of this Ordinance shall be severable, and the remainder of this Ordinance shall be, and shall remain, in full force and effect.

**§24-709. Audit.**

The Active Volunteer Service Tax Rebate Program shall be subject to periodic review by the Township Manager.

**II. EFFECTIVE DATE.**

This Ordinance shall become effective immediately. Volunteers may first apply in 2026 for a real estate tax rebate on qualified Township real estate taxes paid in 2025 and volunteer services provided January 1, 2025 through December 31, 2025.

**DULY ENACTED** by the Township Board of Supervisors of East Rockhill this \_\_\_\_ day of \_\_\_\_\_, 2025.

**ATTEST:**

**EAST ROCKHILL TOWNSHIP**

\_\_\_\_\_  
Marianne Morano, Manager

\_\_\_\_\_  
Gary W. Volovnik, Chair

\_\_\_\_\_  
David R. Nyman, Vice-Chair

\_\_\_\_\_  
James C. Nietupski, Member