East Rockhill Township Board of Supervisors <u>September 26, 2023</u>

2024 Preliminary Draft Budget Meeting Minutes

The draft budget meeting of the East Rockhill Township Board of Supervisors was held at 6:15 p.m. on September 26, 2023 in the meeting room at the East Rockhill Township Municipal Office, 1622 North Ridge Road, Perkasie, PA 18944.

Present: David Nyman Chairperson

Gary Volovnik Vice-Chairperson

Jim Nietupski Member

Marianne Morano Township Manager
Jeff Scholl Public Works Director

The meeting was called to order at 6:20p.m. by Mr. Nyman.

2024 Draft Fee Schedule:

Proposed fee schedule changes and clarifications were reviewed and discussed. No formal action was taken by the Board.

Revenue Discussion:

Mrs. Morano stated no increases were proposed to the real estate millage or sewer rates. No formal action was taken by the Board.

2024 Capital Project Requests:

The Board reviewed proposed infrastructure improvements, equipment, technology and administration improvements. No formal action was taken by the Board.

Public Comment:

There was none.

Adjournment

On motion by Mr. Nietupski, seconded by Mr. Volovnik, to adjourn the budget work session. With no additional discussion, the meeting was adjourned at 6:41p.m.



East Rockhill Township Board of Supervisors September 26, 2023

Regular Business Meeting Minutes

The regular business meeting of the East Rockhill Township Board of Supervisors was held at 7:00p.m. on September 26, 2023, following the 2024 Preliminary Budget Work Session review, in the meeting room at the East Rockhill Township Municipal Office, 1622 North Ridge Road, Perkasie, PA 18944.

Present: Dave Nyman Supervisor Chairperson

Gary Volovnik Supervisor Vice-Chairperson

Jim Nietupski Supervisor Member
Marianne Morano Township Manager
Will Oetinger, Esq. Township Solicitor
Steve Baluh, P.E. Township Engineer
Jeff Scholl Public Works Director

Chief Dickinson Pennridge Regional Police Department

The meeting was called to order at 7:00p.m. by Mr. Nyman with the Pledge of Allegiance.

Members of the public were present.

Announcements or Presentations:

- 2024 Preliminary Budget Work Session #2 October 24, 2023 6:15pm
- Next Board of Supervisors Meeting October 24, 2023 7:00pm
- Executive session to take place following the meeting for potential real estate acquisition and potential litigation
- Mr. Nyman announced in preparation of an audio system to be installed anyone wishing to make public comment were to be recognized by the Chairperson and go to the podium.

Public Comment #1:

- Jennifer Wright, 400 Three Mile Run Road, stated her public comment in the August 22, 2023 minutes did not mention a July 27, 2023 contamination reference and PFAS testing did not happen from 2016-2018 on a property owned by Ms. Carlton. Ms. Wright stated many wells have not been tested for PFAS and wanted buyers of property to be notified of PFAS contamination and noted apartments on Hill Road serviced by a well did not know about PFAS contamination. The Township will send a letter to PA DEP that we were advised during public comment additional wells need to be tested and/or retested.
- Matt Clemons, 311 Three Mile Run Road, stated he had his well water tested for PFAS and after receiving the results installed a house water filter system and asked what the Supervisor plan was to provide public water and cited the mandatory public water connection Ordinance for Old Bethlehem Pike. Mr. Clemons was advised public water is under Perkasie Regional Authority purview and to contact State Legislators. The Township will notify PA DEP to encourage a grant award similar to Old Bethlehem Pike project and seek legislator's support for any grant opportunity.

- Ron Schulberger, 2386 Hill Road, stated construction on the McClennen Tract is starting before 8:00am. Construction hours are permitted to start at 7:00am.
- Jennifer Wright, 400 Three Mile Run Road, stated the public water connection grant was from Pennyest.

Approval of Minutes and Bills Payable:

Approval of Minutes Payment of Unpaid Bills.

On motion by Mr. Nietupski, seconded by Mr. Volovnik, to approve the meeting minutes from the Board of Supervisors' August 22, 2023 Regular Meeting as presented. With no additional discussion, all present voted in favor.

On motion by Mr. Volovnik, seconded by Mr. Nietupski, to approve payment of the Bills List dated September 21, 2023, for a total amount of \$180,215.54 as presented. With no additional discussion, all present voted in favor.

Board and Commission Reports:

Pennridge Regional Police Department: Chief Dickinson

The Chief shared the August 2023 Pennridge Regional Police activity report. The report is on file. **On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to accept the Pennridge Regional Police Department report. With no additional discussion, all present voted in favor.

Pennridge Wastewater Treatment Authority: Dave Nyman

The July 2023 and August 2023 minutes and flow reports were provided to the Board. Mr. Nyman noted the 2024 budget and MMO has been approved.

On motion by Mr. Volovnik, seconded by Mr. Nietupski, to accept the Pennridge Wastewater Treatment Authority report. With no additional discussion, all present voted in favor.

Township Manager's Report: Marianne Morano

Fence Deed Restriction. Property owner David Greene, 18 Greenleaf Circle, was present to request deed restriction relief to install an Oklahoma with deluxe square lattice privacy style fence 6 feet high.

On motion by Mr. Nietupski, seconded by Mr. Volovnik, to grant Township relief from the fence deed restriction at 18 Greenleaf Circle parcel 12-029-139 contingent on the fence be similar to the 4½ feet high specrail S9 aluminum fence, compliance with the Zoning Ordinance, requestor securing any and all other approvals and proceeding at their own risk. With no additional discussion, all present voted in favor.

Maintenance Building Clearing Bids.

On motion by Mr. Nietupski, seconded by Mr. Volovnik, to accept the Maintenance Building Clearing bid from J&J Arbor Care in the amount of \$45,200.00 as presented. With no additional discussion, all present voted in favor.

Treatment Plant 5-year Capital Plan.

On motion by Mr. Nyman, seconded by Mr. Nietupski, to authorize a 5-year capital improvement plan proposal from CKS Engineers for a not to exceed fee of \$4,120.00 with 4-6 weeks for completion as presented. With no additional discussion, all present voted in favor.

Pennridge Wastewater Treatment Authority Correspondence.

On motion by Mr. Nyman, seconded by Mr. Nietupski, to decline Perkasie Regional Authority's request to purchase 200 EDUs (Equivalent Dwelling Units) as presented. With no additional discussion, all present voted in favor.

Presentation of Minimum Municipal Obligation (MMO) to the Township Pension Plans.

On motion by Mr. Nietupski, seconded by Mr. Volovnik, to acknowledge receipt of the 2024 Pension Plans Minimum Municipal Obligation and authorize execution by the Manager. With no additional discussion, all present voted in favor.

Street Tree Removal Request.

On motion by Mr. Volovnik, seconded by Mr. Nietupski, to authorize removal of five (5) live street trees that have lifted sidewalks more than two inches (2") contingent on posting \$1,500.00 escrow at 5 Greenleaf Circle Bucks County Parcel 12-029-148 as presented. With no additional discussion, all present voted in favor.

On motion by Mr. Volovnik, seconded by Mr. Nietupski, to approve the Township Manager report. With no additional discussion, all present voted in favor.

Public Works Report: Jeff Scholl

Mr. Scholl updated the Board on Public Works activities as of September 22, 2023. Of note, there was a recent injury on a digger at the Willard H. Markey Centennial Park playground which was immediately taken out of service. The report is on file.

On motion by Mr. Volovnik, seconded by Mr. Nietupski, to approve the Township Public Works report. With no additional discussion, all present voted in favor.

Township Engineer Report: Steve Baluh, P.E.

Stone Edge Culvert. Mr. Baluh has evaluated numerous scenarios to reduce flooding of the Stone Edge culvert which was constructed and designed to flood during most storms. In order to not cause increased flooding on upstream properties along the creek or Three Mile Run Road the preliminary design includes replacing the existing culvert with a $16' \times 6'$ opening and adding 2 culverts with $16' \times 5'$ openings and cannot exceed raising the road approximately 3 feet (3') at the lowest point. With these improvements the culvert would continue to flood with 12'' - 18'' water depth during a 100-year storm, when 12'' of water can float some vehicles. To raise the road more would result in lower storms flooding properties upstream or Three Mile Run Road. Mr. Baluh has determined the required temporary construction easement and permanent easement for maintenance. To complete the design as presented current estimated cost is

\$1,000,000.00. A meeting will be scheduled with Ms. Benner to review the concept with easements. DEP must approve the design.

- Chuck Weaver, 47 Ridge Run Road, asked if McClennen Tract would impact culvert flooding. No, it was designed specifically to not adversely impact the culvert and should improve the culvert volume due to stormwater slower release.
- Jim Snyder, 45 Stone Edge Road, stated three (3) times he has seen the culvert flood which is during heavy rain events in a short period of time and stated the several inches of rain over the weekend did not flood the culvert and suggested a smaller project (two culverts) may help give sufficient relief at less expense.

Township Solicitor Report: Will Oetinger, Esq.

Agreement of Sale 2010 West Rock Road.

On motion by Mr. Nietupski, and seconded by Mr. Volovnik, to approve the agreement of sale for open space fund purchase of conservation easement at 2010 West Rock Road tax map parcel 12-009-053 totaling approximately 32.4 acres for the purchase price of \$226,478.00 utilizing open space funds as presented. With no additional discussion, all present voted in favor.

Mr. Oetinger noted title insurance would be secured with settlement in late October or early November.

On motion by Mr. Volovnik, seconded by Mr. Nietupski, to approve the Township Solicitor report. With no additional discussion, all present voted in favor.

Department and Emergency Services Reports:

On motion by Mr. Nietupski, seconded by Mr. Volovnik, to acknowledge receipt of the Department and Emergency Services reports. With no additional discussion, all presented voted in favor.

New or Other Business Supervisors' Items:

There was none.

Public Comment #2:

- Chuck Weaver, 47 Ridge Run Road, asked where Ridge Run Road was being paved to. Past water tower on Ridge Run Road.
- Vicki Sellers, 505 E. Callowhill Road, stated there is a pothole on Callowhill Road at the intersection of Branch Road and in Perkasie Borough. PennDOT and Perkasie Borough will be notified.
- Tina O'Rourke, 1819 Old Bethlehem Pike, asked for an update to the roundabout construction, sewer line construction and sewer extension special study. The Township has made progress with PPL pole relocation and PRA continues to do water line trench restoration; sewer on the McClennen Tract is not fully installed or tested; and a DEP Resolution is anticipated for the October, 2023 meeting.

Adjournment:

On motion by Mr. Nietupski, seconded by Mr. Volovnik, to adjourn the regular meeting into executive session. With no additional discussion, the meeting was adjourned at 8:14p.m.



October 20, 2023

Summary of Fund Expenses

FUND NAME	DESCRIPTION	TOTAL
General	General Purposes	\$ 248,347.25
Fire	Revenue from Real Estate 1.0 mil. Expenses related to Fire Volunteer Services.	\$ 116,577.32
Open Space	Revenue from Earned Income 0.25. Expenses for preservation and maintenance per HB1523.	\$ 2,749.85
Sewer	Revenue from sewer rates and connections. Expenses for sewer operations.	\$ 162,592.17
Park & Recreation / Golf Driving Range	Revenue from token sales, park reservations & contributions. Expenses for driving range and park maintenance.	\$ 1,842.23
Street Light	Revenue from annual street light assessment for properties in district. Expenses payable to PPL for street light rental and maintenance.	\$ 1,763.80
Building Debt	Revenue from Real Estate 1.26 mil. Expenses for Police Headquarter and Municipal Complex building debt.	\$ 5,797.22
Capital Reserve	Revenue from grants and contributions. Expenses per allocations as budgeted and approved by Board of Supervisors.	\$ 543.75
State Aid (Liquid Fuels)	Revenue from State fuel tax. Expenses according to PennDOT guidelines for road and vehicle maintenance.	\$ 89,925.90
Escrow	Revenue for consultant review time. Expenses for projects under review with escrow requirements.	\$ 21,179.96
	Unpaid Bills Total	\$ 651,319.45

October 20, 2023

Payable To	<u>Memo</u>	<u>Amount</u>
General Fund - 01		
21st Century Media	Advertising	35.99
Chase Credit Card	Fredericks Flowers	81.61
Chase Credit Card	Amazon	165.15
Chase Credit Card	Lowes	229.34
Chase Credit Card	Agway	71.12
Chase Credit Card	Auto Zone	16.98
Clemens Uniform	Uniforms	309.08
Clemons Richter & Reiss	Renew Bible Church	932.83 *
Commonwealth Chem-Dry	Carpet Cleaning	591.60
Coopersburg Materials	Markey Park Bike Trail	10,149.00
COSTCO	Annual Renewal	180.00
DCED	July - September Permits	94.50
Delaware Valley Health Insurance (DVHT)	Insurance Premium	9,660.04
Emerald Garden	Lawn Maintenance	1,590.00
Grim, Biehn & Thatcher	Township Solicitor General	1,008.00
Grim, Biehn & Thatcher	Township Solicitor Rock Hill Quarry	160.00
Grim, Biehn & Thatcher	Township Solicitor Mager	160.00
H&K Materials	Markey Park Bike Trail	4,595.97
IPFone	Phone Service	272.35
IT Business Solutions	Monthly Service	471.00
IT Business Solutions	Computer Cables	35.00
J&J Arborcare	Tree Removal	3,040.00
Jeff Scholl	2023 Boot Stipend	130.00
Keystone Collections Group	EIT Commission	1,125.90 *
Keystone Collections Group	Costs Retained by Tax Officer (Act 192)	1,019.59 *
Keystone Collections Group	EIT Taxpayer Refunds	6.29 *
Keystone Collections Group	LST Commission	2.07 *
Keystone Collections Group	LST Refunds	7.23 *
Kirby Richards	2023 Boot Stipend	130.00
Land Mobile	Quarterly Service	675.00
Latrell Belfield	2023 Boot Stipend	130.00
Lawson	Supplies	572.57
Manko Gold Katcher Fox	Township Environmental Solicitor	1,540.00
Paul Behr	2023 Boot Stipend	130.00
PP&L Electric	Emergency Aux Bldg. + Break Room	142.54
PP&L Electric	Parking Lot Lights	192.51
PP&L Electric	Municipal Office	111.03

October 20, 2023

<u>Payable To</u>	<u>Memo</u>	<u>Amount</u>
PP&L Electric	Garage/Shop	111.98
PP&L Electric	426 Three Mile Run Rd	112.74
Pennridge Regional Police	Police Service	86,255.33
Phillips & Donovan	Public Works Complex	11,305.48
Pitney Bowes	Quarterly Lease	102.00
PMRS	2023 MMO & Admin Fee	72,515.00
Principal Financial Group	Insurance Premium	509.90
Quakertown National Bank	2021 Note Principle	25,000.00
Quakertown National Bank	2021 Note Interest	3,375.00
Reiss Hauling & Recycling, Inc.	Trash & Recycling Service	2,585.00
Ricoh	Prepay Copier Rental	132.23
Riggins	Diesel Fuel	990.35
Riggins	Unleaded Fuel	631.84
Shadywood Communications	Enews	230.00
TRAISR LLC	Permit Software	725.00
Verizon	FIOS service	119.00
Wynn Associates	Township Engineer MS-4	1,049.66
Wynn Associates	Township Engineer Mager	31.50
Wynn Associates	Township Engineer Rock Hill Quarry	100.80
Wynn Associates	Township Engineer General	554.40
Wynn Associates	Township Engineer Twp Maint Complex	245.30
Wynn Associates	Township Engineer Stone Edge Rd	1,900.45
	Gene	eral Fund \$ 248,347.25
Fire Fund - 03		
Perkasie Vol Fire Relief Association	2023 State Aid Contribution	29,884.50
Perkasie Fire Company	2023 Fire Tax Distribution	48,699.91
Quakertown Vol Fire Relief Association	2023 State Aid Contribution	6,592.17
Quakertown Fire Company	2023 Fire Tax Distribution	11,217.01
Sellersville Vol Fire Relief Association	2023 State Aid Contribution	3,515.82
Sellersville Fire Company	2023 Fire Tax Distribution	5,982.40
Haycock Vol Fire Relief Association	2023 State Aid Contribution	2,856.61
Haycock Fire Company	2023 Fire Tax Distribution	4,860.70
Dublin Vol Fire Relief Association	2023 State Aid Contribution	1,098.70
Dublin Fire Company	2023 Fire Tax Distribution	1,869.50
	, i	Fire Fund \$ 116,577.32

October 20, 2023

Payable To	Memo		Amount
pen Space Fund - 05			
Grim, Biehn & Thatcher	Township Solicitor Land Preservati	on	400.00
Keystone Collections Group	EIT Commission		563.01
Keystone Collections Group	Taxpayer Refunds		3.14
Traffic Planning & Design	Land Preservation		1,125.00
Wynn Associates (OS Maint)	Township Engineer Path Streamba	nk	494.90
Wynn Associates			163.80
	Ope	n Space Fund	\$ 2,749.85
ewer Fund - 08			
Bullseye	Pumping Station Alarm Service		158.51
Comcast	Treatment Plant Phone Service		112.32
Commonwealth of PA	NPDES Permits Annual fee		1,000.00
Delaware Valley Health Insurance (DVHT)	Insurance Premium		3,585.15
Emerald Garden	Lawn Maintenance		400.00
Kevin Franks	Treatment Plant		1,850.00
LRM	Treatment Plant		480.00
MJ Reider Associates	Lab Analysis		559.90
PA One Call	Monthly Activity		28.14
PP&L Electric	Pump Station		924.79
PP&L Electric	Treatment Plant		2,768.47
PMRS	2023 MMO		72,455.00
Principal Financial Group	Insurance Premium		509.58
PWTA - Capital Fund	Quarterly Billing		6,659.00
PWTA - Operating Fund	Quarterly Billing		40,326.00
Quakertown National Bank	2021 Note Principal & Interest		28,375.00
Univar	Aluminum Sulfate		1,877.40
US Postal Service	10/2023 Sewer Billing		522.91
		Sewer Fund	\$ 162,592.17
ark & Recreation / Driving Range Fund -C	9		
Davis Feed	Driving Range		88.45
Chase Credit Card	Lowes		71.78
Chase Credit Card	Eagle Power		414.33
Emerald Garden	Lawn Maintenance		850.00
George Allen Portable Toilets Inc.	Markey Centennial Park		160.00
PP&L Electric	Markey Centennial Park Sign		27.12
PP&L Electric	Markey Centennial Park Buildings		63.40

October 20, 2023

<u>Payable To</u>	<u>Memo</u>	<u>Amount</u>
Trumbauers	Mower Parts	64.82
Verizon	FIOS Service	102.33
	Park & Rec / Driving Range Fund	\$ 1,842.23
treet Light Fund - 13		
PP&L Electric	Street Lights	1,763.80
	Street Light Fund	\$ 1,763.80
uilding Debt Fund - 22		
Pennridge Regional Police Department	Principle and Interest Debt Payment	5,797.22
	Building Debt Fund	\$ 5,797.22
apital Reserve Fund - 30		
Traffic Planning & Design	Signal Readers Review	543.75
	Capital Reserve Fund	\$ 543.75
tate Aid (Liquid Fuel) Fund - 35		
Armour & Sons	Traffic Signal Repair	463.80
Coopersburg Materials	Rockhill Road Paving	5,916.68
Coopersburg Materials	Ridge Run Road Paving	24,293.65
Coopersburg Materials	Three Mile Run Road Paving	23,515.08
Established Traffic Control	Signs	72.00
Factory Motor Parts	Supplies	53.32
GT&E	Supplies	518.28
Hart Mechanical	Road Mower	190.00
H&K Materials	Rockhill Road Paving	15,214.09
H&K Materials	Ridge Run Road Paving	5,758.38
Littles	Parts	36.72
Peak Excavating	Rockhill Road Paving	1,815.00
Peak Excavating	Ridge Run Road Paving	7,205.00
Peak Excavating	Three Mile Run Road Paving	2,640.00
PP&L Electric	Signal 313 & 5th	32.43
PP&L Electric	Flasher 5th Street	25.75
PP&L Electric	Signal Campus & 5th	40.44
PP&L Electric	Signal 313 & 563	32.88
PP&L Electric	Flasher Schwenkmill Road	25.58
PP&L Electric	Signal 313 & Mountain View	47.33
PP&L Electric	Flasher Mountain View	25.74
Ron Smolen Hauling	Ridge Run Road Paving	880.00

October 20, 2023

Detail of Fund Expenses

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<u>Payable To</u>	<u>Memo</u>	<u>Amount</u>
Ron Smolen Hauling	Three Mile Run Road Paving	880.00
Seal Master	Supplies	243.75
	State Aid Fund	\$ 89,925.90
scrow Fund - 90		
Grim, Biehn & Thatcher	Township Solicitor Park Hill Estates	420.00
Grim, Biehn & Thatcher	Township Solicitor Holahan	127.25
Traffic Planning & Design	Park Hill Estates	7,111.25
Wynn Associates	Township Engineer Pennridge SD	69.30
Wynn Associates	Township Engineer Park Hill Estates	12,869.98
Wynn Associates	Township Engineer Green Ridge West	25.20
Wynn Associates	Township Engineer JMD Group	433.90
Wynn Associates	Township Engineer Bartells	123.08
	Escrow fund	\$ 21,179.96

*denotes already paid



EAST ROCKHILL TOWNSHIP BUCKS COUNTY, PENNSYLVANIA RESOLUTION # 2023-09 OLD BETHLEHEM PIKE SEWER EXTENSION

RESOLUTION FOR PLAN REVISION

RESOLUTION OF THE SUPERVISORS OF EAST ROCKHILL TOWNSHIP, BUCKS COUNTY, PENNSYLVANIA (hereinafter "the municipality").

WHEREAS, Section 5 of the Act of January 24, 1966, P.L. 1535, No. 537, known as the "Pennsylvania Sewage Facilities Act," as amended, and the Rules and Regulations of the Department of Environmental Protection (Department) adopted there under, Chapter 71 of Title 25 of the **Pennsylvania Code**, requires the municipality to adopt an Official Sewage Facilities Plan providing for sewage services adequate to prevent contamination of waters and/or environmental health hazards with sewage wastes, and to revise said plan whenever it is necessary to meet the sewage disposal needs of the municipality.

WHEREAS, East Rockhill Township has prepared a Special Study Area Sewage Facility Plan for a sewer main extension proposal which provides for sewage facilities in a portion of East Rockhill Township.

The alternative of choice to be implemented is extending a public gravity sewer main in Old Bethlehem Pike approximately 2,250 lineal feet north from the Park Hill (McClennen) Subdivision. The Township will seek grant funding to offset construction costs and construction is anticipated within 5 years of receipt of approval of the proposed plan amendment and receipt of all applicable approvals and permits to commence construction.

WHEREAS, East Rockhill Township finds that the Special Study Area Sewage Facility Plan described above conforms to applicable zoning, subdivision, other municipal ordinances and plans and to a comprehensive program of pollution control and water quality management.

NOW, THEREFORE, BE IT RESOLVED that the Supervisors of the East Rockhill Township hereby adopt and submit to the Department of Environmental Protection for its approval as a revision to the "Official Plan" of the municipality, the above referenced Special Study Area Sewage Facility Plan. The municipality hereby assures the Department of the complete and timely implementation of the said plan as required by law. (Section 5, Pennsylvania Sewage Facilities Act as amended).

I, Marianne Morano, Manager, East Rockhill Township hereby certify that the foregoing is a true copy of Resoluti- No, adopted at the regular meeting of East Rockhill Township Board of Supervisors, held			
AUTHORIZED SIGNATURE	MUNICIPAL SEAL		



A RESOLUTION OF THE BOARD OF SUPERVISORS OF EAST ROCKHILL TOWNSHIP, BUCKS COUNTY, PENNSYLVANIA STATEWIDE LOCAL SHARE ASSESSMENT GRANT APPLICATION

BE IT RESOLVED, that the East Rockhill Township Board of Supervisors of Bucks County

hereby request a Statewide Local Share Assessm Commonwealth Financing Authority to be used for a		e
BE IT FURTHER RESOLVED , that the Applican Manager as the official to execute all documents Township Board of Supervisors and the Commonwassist in obtaining the requested grant.	and agreements between the East Rockhi	ill
I, Marianne Morano, duly qualified Secreta Supervisors, Bucks County, PA, hereby certify that Resolution duly adopted by a majority vote of the Bo October 24, 2023 and said Resolution has been recor- and remains in effect as of this date.	the forgoing is a true and correct copy of a pard of Supervisors at a regular meeting held	a d
IN WITNESS THEREOF, we affix our hand arthis 24^{th} day of October, 2023.	d attach the seal of East Rockhill Townshi	р
	EAST ROCKHILL TOWNSHIP BOARD OF SUPERVISORS	
	David R. Nyman, Chairperson	
ATTEST:	Gary W. Volovnik, Vice-Chairperson	
Marianne Hart Morano, Manager	James C. Nietupski, Member	