

# East Rockhill Township Board of Supervisors <u>December 19, 2022</u>

### **Special Business Meeting Minutes**

The special business meeting of the East Rockhill Township Board of Supervisors to conduct a conditional use hearing was held at 7:00p.m. on December 19, 2022, in the meeting room at the East Rockhill Township Municipal Office, 1622 North Ridge Road, Perkasie, PA 18944.

Present: Gary Volovnik Supervisor Chairperson

Dave Nyman Supervisor Vice-Chairperson

Jim NietupskiSupervisor MemberMarianne MoranoTownship ManagerWill Oetinger, Esq.Township Solicitor

The meeting was called to order at 7:00p.m. by Mr. Volovnik with the Pledge of Allegiance.

### **Public Comment on Non-Agenda:**

There was none.

<u>Stenographic Record</u>: A stenographic record of the Conditional Use Hearing for the Pennington Property Group, LLC was taken and will provide a record of the proceedings. A request can be made to Karasch & Associates 610-696-8010. Transcripts are stored for five years.

Conditional Use Hearing. Legal Notice: The Conditional Use Application for the construction of 46 townhomes as a B-3 Performance Standard Development upon the property located at 809 and 901 Three Mile Run Road, Perkasie, PA 18944, more particularly described at Tax Map Parcels No. 12-008-125, 12-008-126, 12-008-126-001, and 12-009-126, which is located in the S- Suburban Zoning District. The Applicant, in accordance with Sections 27-701 and 27-304 of Chapter 27 of the East Rockhill Township Code of Ordinances, filed a Conditional Use Application and requested approval for the proposed Performance Development Use on the property.

The hearing was continued from September 12, 2022, October 17, 2022 and November 3, 2022.

Mr. Oetinger entered Board exhibit 10 which was an extension granted by the applicant until the end of January 2023.

**On motion** by Mr. Nietupski, seconded by Mr. Nyman, to continue the Hearing. With no additional discussion, all present voted in favor.

#### Adjournment:

On motion by Mr. Nietupski, seconded by Mr. Nyman, with no additional discussion, the Hearing was adjourned at 7:02p.m.



# East Rockhill Township Board of Supervisors December 20, 2022

## **Regular Business Meeting Minutes**

The regular business meeting of the East Rockhill Township Board of Supervisors was held at 7:00p.m. on December 20, 2022, in the meeting room at the East Rockhill Township Municipal Office, 1622 North Ridge Road, Perkasie, PA 18944.

Present: Gary Volovnik Supervisor Chairperson

Dave Nyman Supervisor Vice-Chairperson

Jim Nietupski Supervisor Member
Marianne Morano Township Manager
Will Oetinger, Esq. Township Solicitor
Steve Baluh, P.E. Township Engineer
Jeff Scholl Public Works Director

Chief Dickinson Pennridge Regional Police Department

The meeting was called to order at 7:00p.m. by Mr. Volovnik with the Pledge of Allegiance.

Members of the public were present.

## **Announcements or Presentations:**

- The next meetings will be held January 3, 2023, 5:00pm for reorganization and January 24, 2023 7:00pm for Regular Meeting
- An Executive Session will follow the meeting for potential real estate preservation.

### **Public Comment #1:**

There was none.

#### **Approval of Minutes and Bills Payable:**

## Approval of Minutes from November 22, 2022, Regular Meeting

**On motion** by Mr. Nyman, seconded by Mr. Nietupski, to approve the meeting minutes from the Board of Supervisors' November 22, 2022, Regular Meeting, as presented. With no additional discussion, all present voted in favor.

#### Payment of Unpaid Bills dated December 15, 2022, in the amount of \$156,848.61.

**On motion** by Mr. Nietupski, seconded by Mr. Nyman, to approve payment of the Bills List dated December 15, 2022, for a total amount of \$156,848.61 as presented. With no additional discussion, all present voted in favor.

#### **Board and Commission Reports**

### Pennridge Regional Police Department: Chief Dickinson

The Chief shared the November 2022 Pennridge Regional Police activity report. The report is on file. Chief Dickinson presented East Rockhill Township with a 30<sup>th</sup> anniversary badge plaque.

**On motion** by Mr. Nyman, seconded by Mr. Nietupski, to accept the Pennridge Regional Police Department report. With no additional discussion, all present voted in favor.

### Pennridge Wastewater Treatment Authority: Jim Nietupski

The November 2022 minutes and flow reports were provided to the Board.

**On motion** by Mr. Volovnik, seconded by Mr. Nyman, to accept the Pennridge Wastewater Treatment Authority report. With no additional discussion, all present voted in favor.

#### **Township Manager's Report: Marianne Morano**

There was none.

**On motion** by Mr. Nyman, seconded by Mr. Nietupski, to approve the Township Manager report. With no additional discussion, all present voted in favor.

## **Public Works Report:**

Mr. Scholl updated the Board on Public Works activities as of December 15, 2022. The report is on file. **On motion** by Mr. Nyman, seconded by Mr. Nietupski, to approve the Township Public Works report. With no additional discussion, all present voted in favor.

#### Township Engineer Report: Steve Baluh, P.E.

**McClennen Tract.** Mr. Brian Grant and Mr. Michael Kracht, Esq. were present. All outside agency permits have been obtained except for DEP septic permit which is in the final review stage. Of note, after Supervisor final approval development agreements, HOA and any other agreements will be prepared for execution; optional patio and optional porch will be included in residential disclosure statement; proposed playfield will not be constructed but will remain in it's current natural state with a cost estimate provided for Township review; easements for roundabout have been prepared; the detour will entail a road closure for shorter construction time and be according to PennDOT comments; Applicant will send correspondence to West Rockhill requesting the detour which includes Forrest Road; sewer EDU's will be paid 50% at plan recordation and 50% within 18 months of plan recordation; project is anticipated to be completed in 2 years; Perkasie Regional Water Authority has applied for a grant for public water to address PFAS contamination that must be constructed in 2023 which could impact what the developer needs to construct; Hill Road was required to have an overlay which was already done by the Township and therefore an amount will be provided to the Township for improvements to be determined.

Mr. Volovnik asked if the applicant was willing to consider a contribution payable directly to Pennridge Regional Police Department in recognition of the services that will be required adding 198 units. A recess from 8:11pm to 8:15pm took place.

The applicant requested the final approval be tabled to the January Supervisor meeting.

**On motion** by Mr. Nyman, seconded by Mr. Nietupski, to accept an extension to January 31, 2023, for the McClennen Tract. With no additional discussion, all present voted in favor.

- Jennifer Wright, 400 Three Mile Run Road, asked about PFAS contamination; soil testing and stormwater. The development is on public water; PFAS is under DEP review; the state NPDES permit has been approved and stormwater for the development plus supplemental locations were completed as part of the development review which occurred over the past two years.
- Tina O'Rourke, 1819 Old Bethlehem Pike, reiterated her interest in public sewer connection to her property which is the 4<sup>th</sup> house from the townhouses. DEP submission cannot take place until the development receives approval. Once there is a connection cost letters will go to property owners to gauge interest in public sewer connection which will impact property owner cost.

**On motion** by Mr. Nyman, seconded by Mr. Nietupski, to accept the Township Engineers' report. With no additional discussion, all present voted in favor.

## Township Solicitor Report: Will Oetinger, Esq.

**Public Hearing Zoning Map Amendment**. A public hearing was advertised and posted to act on an Ordinance to authorize a zoning map amendment on behalf of Renew Bible Church at parcel 12-014-004 from RR Rural Residential to CE Cultural Educational. It was noted Bucks County Planning Commission and East Rockhill Planning Commission reviewed the application and the property owner was notified in writing.

**On motion** by Mr. Nyman, seconded by Mr. Nietupski, to approve **Ordinance 300** as presented. With no additional discussion, all present voted in favor.

**On motion** by Mr. Volovnik, seconded by Mr. Nyman, to accept the Township Solicitors' report. With no additional discussion, all present voted in favor.

#### **Department and Emergency Services Reports**

**On motion** by Mr. Nietupski, seconded by Mr. Nyman, to acknowledge receipt of the Department and Emergency Services reports. With no additional discussion, all presented voted in favor.

#### New or Other Business – Supervisors' Items:

• Mr. Nietupski suggested the Board utilize electronic meeting packet reducing waste and staff time. Mr. Nyman prefers a paper copy; Mr. Volovnik will take it into consideration and Mr. Nietupski will utilize his iPad or laptop at the next meeting.

#### **Public Comment #2:**

There was none.

#### Adjournment:

**On motion** by Mr. Nietupski, seconded by Mr. Nyman, to adjourn the regular meeting into executive session. With no additional discussion, the meeting was adjourned at 8:52p.m.

Respectfully submitted,



# East Rockhill Township Board of Supervisors January 3, 2023

### **Re-Organization Business Meeting Minutes**

The re-organization business meeting of the East Rockhill Township Board of Supervisors was held at 5:00p.m. on January 3, 2023 in the meeting room at the East Rockhill Township Municipal Building, 1622 North Ridge Road, Perkasie, PA 18944.

Present: Gary Volovnik Supervisor

David Nyman Supervisor Jim Nietupski Supervisor

Marianne Morano Township Manager
Jeff Scholl Public Works Director

The meeting was called to order at 5:00p.m. by temporary Chairperson Mr. Volovnik.

#### **Election of Officers**

Township Manager Marianne Morano served as Temporary Chairperson.

**On motion** by Mr. Nyman, seconded by Mr. Volovnik, to appoint Mr. David Nyman as Chairperson. The nomination passed 2-1 with Mr. Nietupski voting in opposition.

Mrs. Morano turned the meeting over to Mr. Nyman.

**On motion** by Mr. Nyman, seconded by Mr. Volovnik, to appoint Mr. Gary Volovnik as Vice Chairperson. The nomination passed 2-1 with Mr. Nietupski voting in opposition.

## **Resolution 2023-01 Reorganization.** The Articles were approved as follows:

## **ARTICLE II. Board Appointments.**

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to accept the Board Appointments as presented. With no additional discussion, all present voted in favor.

#### **ARTICLE III. Staff Positions.**

of Supervisors.

**On motion** by Mr. Volovnik, seconded by Mr. Nietupski, to accept the Staff Positions as presented. With no additional discussion, all present voted in favor. Mr. Volovnik abstained from the Township Solicitor appointment.

### **ARTICLE IV. Financial Institutions and News Publications.**

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to accept the financial institutions and news publications as read. With no additional discussion, all present voted in favor.

#### **ARTICLE V. Planning Commission Appointments.**

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to accept the reappointment of Anne Fenley to the Planning Commission. With no additional discussion, all present voted in favor. **On motion** by Mr. Volovnik, seconded by Mr. Nyman, to accept the reappointment of Dave Nyman to the Planning Commission. The motion passed 2-1 with Mr. Nietupski voting in opposition having a Board of Supervisor serve on an advisory board that reports to the Board

#### **ARTICLE VI. Zoning Hearing Board Appointments.**

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to accept the reappointment of David Chlebda to the Zoning Hearing Board. With no additional discussion, all present voted in favor.

#### **ARTICLE VII. Park and Recreation Board Appointments.**

**On motion** by Mr. Volovnik, seconded by Mr. Nietupski, to accept the reappointment of Stefanie Brzezicki to the Park and Recreation Board. With no additional discussion, all present voted in favor.

## **ARTICLE VIII. Joint UCC Appeals Board Appointments.**

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to accept the reappointment of James Kopchak, Robert Smith, Kevin Toothman to the Joint UCC Appeal Board. With no additional discussion, all present voted in favor.

#### ARTICLE IX. Tax and Assessments.

**On motion** by Mr. Volovnik, seconded by Mr. Nietupski, to reaffirm the tax and assessments as presented. With no additional discussion, all present voted in favor.

## ARTICLE X. Real Estate Tax Exemption.

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to accept the real estate tax exemption for the Township properties at 1920 Ridge Road, 1802 Ridge Road and 426 Three Mile Run Road. With no additional discussion, all present voted in favor.

#### ARTICLE XI. Treasurer's Bond.

**On motion** by Mr. Volovnik, seconded by Mr. Nietupski, to approve establishing the Treasurer's Bond in the amount of \$500,000. With no additional discussion, all present voted in favor.

## ARTICLE XII. Employee Wages and Benefits.

**On motion** by Mr. Volovnik, seconded by Mr. Nietupski, to approve the employee wages, adjustments and benefits to not exceed as approved in the 2023 Budget. With no additional discussion, all present voted in favor.

### ARTICLE XIII. 2023 Township Meeting Schedule and Hours of Operation.

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to approve delineating and reaffirming all Township meeting schedules and Township office hours. With no additional discussion, all present voted in favor.

#### Resolution 2023-01. Reorganization.

**On motion** by Mr. Volovnik, seconded by Mr. Nietupski, to re-affirm **Resolution 2023-01** as a whole. With no additional discussion, all present voted in favor.

#### Resolution 2023-02. Resolution appointing the Tax Collection Committee (TCC) Delegate.

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to approve **Resolution 2023-02** naming Marianne Morano as Primary Voting Delegate, Bonnie Schorr and Samantha Salemno as Alternate Voting Delegates for the TCC. With no additional discussion, all present voted in favor.

## Resolution 2023-03. Resolution authorizing payment of bills.

**On motion** by Mr. Volovnik, seconded by Mr. Nietupski, to approve **Resolution 2023-03** authorizing interim payment of specified bills. With no additional discussion, all present voted in favor.

### Other Business of the Board

There was none.

## **Public Comment**

There was none.

## **Adjournment**

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to adjourn the meeting. With no additional discussion, the meeting was adjourned at 5:13p.m.

Respectfully submitted,



# **Summary of Fund Expenses**

| FUND NAME                              | DESCRIPTION                                                                                                                              | TOTAL           |
|----------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------|-----------------|
| General                                | General Purposes                                                                                                                         | \$<br>29,632.14 |
| Fire                                   | Revenue from Real Estate 1.0 mil. Expenses related to Fire Volunteer Services.                                                           | \$<br>-         |
| Open Space                             | Revenue from Earned Income 0.25. Expenses for preservation and maintenance per HB1523.                                                   | \$<br>4,951.53  |
| Sewer                                  | Revenue from sewer rates and connections.  Expenses for sewer operations.                                                                | \$<br>7,755.84  |
| Park & Recreation / Golf Driving Range | Revenue from token sales, park reservations & contributions. Expenses for driving range and park maintenance.                            | \$<br>-         |
| Street Light                           | Revenue from annual street light assessment for properties in district. Expenses payable to PPL for street light rental and maintenance. | \$<br>139.90    |
| Capital Improvement                    | Revenue from Real Estate 1.25 mil. Expenses for capital projects as budgeted and approved by Board of Supervisors.                       | \$<br>-         |
| Building Debt                          | Revenue from Real Estate 1.26 mil. Expenses for Police Headquarter and Municipal Complex building debt.                                  | \$<br>-         |
| Capital Reserve                        | Revenue from grants and contributions.  Expenses per allocations as budgeted and approved by Board of Supervisors.                       | \$<br>-         |
| State Aid (Liquid Fuels)               | Revenue from State fuel tax. Expenses according to PennDOT guidelines for road and vehicle maintenance.                                  | \$<br>-         |
| Escrow                                 | Revenue for consultant review time. Expenses for projects under review with escrow requirements.                                         | \$<br>8,045.74  |
|                                        | Unpaid Bills Total                                                                                                                       | \$<br>50,525.15 |

# January 20, 2023

Fire Fund - 03

## **Detail of Fund Expenses**

| <u>Payable To</u>               | <u>Memo</u>                              | <u>Amount</u> |
|---------------------------------|------------------------------------------|---------------|
| eneral Fund - 01                |                                          |               |
| BIU                             | Code Services                            | 1,291.50      |
| Bucks County Court Reporters    | Zoning Hearing Board                     | 307.50        |
| Clemens Uniform                 | Uniforms                                 | 141.72        |
| Clemons Richter & Reiss         | Pennridge SD                             | 649.42        |
| Clemons Richter & Reiss         | Chapman                                  | 561.92        |
| Clemons Richter & Reiss         | Pennington                               | 437.50        |
| Clemons Richter & Reiss         | Wedman                                   | 666.92        |
| Davis Feed                      | Supplies                                 | 67.80         |
| DCED                            | October - December permits               | 76.50         |
| Grim, Biehn & Thatcher          | Township Solicitor General Matters       | 1,312.00      |
| Grim, Biehn & Thatcher          | Township Solicitor Litigation            | 165.00        |
| Grim, Biehn & Thatcher          | Township Solicitor Pennington            | 190.00        |
| Grim, Biehn & Thatcher          | Township Solicitor 427 Eagle LP          | 165.00        |
| J&J Arbor Care                  | Tree Removal                             | 3,050.00      |
| Keystone Collections Group      | EIT Commission                           | 737.30        |
| Keystone Collections Group      | Costs Retained by Tax Officer (Act 192)  | 833.23        |
| Keystone Collections Group      | LST Commission                           | 1.03          |
| Manko Gold Katcher Fox          | Township Environmental Solicitor 11/2022 | 1,080.00      |
| Manko Gold Katcher Fox          | Township Environmental Solicitor 12/2022 | 1,140.00      |
| Neat & Clean                    | Township Office 12/2022                  | 280.00        |
| Phillips & Donovan Architects   | Public Works Complex                     | 5,829.50      |
| Pitney Bowes                    | Postage                                  | 800.00        |
| Reiss Hauling & Recycling, Inc. | Trash & Recycling Service                | 2,585.00      |
| Traffic Planning & Design       | 809 Three Mile Run Rd                    | 6,037.50      |
| Wynn Associates                 | Township Engineer Rockhill Quarry        | 24.80         |
| Wynn Associates                 | Township Engineer Pennington             | 124.00        |
| Wynn Associates                 | Township Engineer General                | 413.40        |
| Wynn Associates                 | Township Engineer Twp Maint Complex      | 517.10        |
| Wynn Associates                 | Township Engineer MS-4                   | 146.50        |

Fire Fund \$ -

# January 20, 2023

## **Detail of Fund Expenses**

| Payable To                    | <u>Memo</u>                             | <u> </u>            | <u>Amount</u> |
|-------------------------------|-----------------------------------------|---------------------|---------------|
| Open Space Fund - 05          |                                         |                     |               |
| A James Scanzillo             | Appraisals                              |                     | 2,750.00      |
| Grim, Biehn & Thatcher        | Township Solicitor Land Preservation    |                     | 720.00        |
| Keystone Collections Group    | EIT Commission                          |                     | 368.43 *      |
| Wynn Associates               | Township Engineer Kater                 |                     | 1,113.10      |
|                               | Open S <sub>I</sub>                     | pace Fund \$        | 4,951.53      |
| Sewer Fund - 08               |                                         |                     |               |
| Auto Plus                     | Parts                                   |                     | 276.27        |
| Diversified Technology        | Billing Forms                           |                     | 537.14        |
| Emergency Generator Repair    | Annual Service Maintenance              |                     | 475.00        |
| Grim, Biehn & Thatcher        | <b>Township Solicitor Sewer Matters</b> |                     | 113.00        |
| Kevin Franks                  | Treatment Plant                         |                     | 1,850.00      |
| PA One Call                   | Monthly Activity                        |                     | 17.73         |
| TS Hess & Sons                | Excavation Services                     |                     | 4,185.00      |
| Wynn Associates               | Township Engineer Act 537               |                     | 202.50        |
| Wynn Associates               | Township Engineer Sewer                 |                     | 99.20         |
|                               | Park & Rec / Driving Ro                 | ange Fund <b>\$</b> | -             |
| Street Light Fund - 13        |                                         |                     |               |
| Diversified Technology        | Billing Forms                           |                     | 139.90        |
|                               | Street                                  | Light Fund \$       | 139.90        |
| Capital Improvement Fund - 19 |                                         |                     |               |
|                               | Capital Improver                        | ment Fund    \$     |               |
| Building Debt Fund - 22       |                                         |                     |               |
|                               | Building I                              | Debt Fund \$        | -             |
| Capital Reserve Fund - 30     |                                         |                     |               |
|                               |                                         |                     |               |
|                               | Capital Res                             | serve Fund \$       | -             |

# January 20, 2023

## **Detail of Fund Expenses**

| <u>Payable To</u>                | <u>Memo</u>                           | <u>Amount</u> |
|----------------------------------|---------------------------------------|---------------|
| tate Aid (Liquid Fuel) Fund - 35 |                                       |               |
|                                  |                                       |               |
|                                  | State Aid Fund                        | \$ -          |
| scrow Fund - 90                  |                                       |               |
| Grim, Biehn & Thatcher           | Township Solicitor Select McClennan   | 1,311.00      |
| Grim, Biehn & Thatcher           | Township Solicitor Pennridge SD       | 475.00        |
| Grim, Biehn & Thatcher           | Township Solicitor RENEW Bible Church | 133.00        |
| Grim, Biehn & Thatcher           | Township Solicitor Xtreme Flippers    | 80.00         |
| Grim, Biehn & Thatcher           | Township Solicitor Dam                | 64.00         |
| LocaliQ                          | RENEW Bible Church                    | 219.10        |
| Traffic Planning & Design        | Pennridge Airport                     | 765.00        |
| Traffic Planning & Design        | McClennan                             | 1,825.00      |
| Wynn Associates                  | Township Engineer Pennridge SD        | 74.40         |
| Wynn Associates                  | Township Engineer McClennan           | 2,706.60      |
| Wynn Associates                  | Township Engineer Weidner             | 37.20         |
| Wynn Associates                  | Township Engineer Scholl              | 116.87        |
| Wynn Associates                  | Township Engineer Green Ridge West    | 74.40         |
| Wynn Associates                  | Township Engineer Boice               | 164.17        |
|                                  | Escrow fund                           | \$ 8,045.74   |

\*denotes already paid

# **Summary of Fund Expenses**

| FUND NAME                              | DESCRIPTION                                                                                                                              | TOTAL            |
|----------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------|------------------|
| General                                | General Purposes                                                                                                                         | \$<br>158,645.61 |
| Fire                                   | Revenue from Real Estate 1.0 mil. Expenses related to Fire Volunteer Services.                                                           | \$<br>-          |
| Open Space                             | Revenue from Earned Income 0.25. Expenses for preservation and maintenance per HB1523.                                                   | \$<br>250.00     |
| Sewer                                  | Revenue from sewer rates and connections. Expenses for sewer operations.                                                                 | \$<br>83,668.28  |
| Park & Recreation / Golf Driving Range | Revenue from token sales, park reservations & contributions. Expenses for driving range and park maintenance.                            | \$<br>281.54     |
| Street Light                           | Revenue from annual street light assessment for properties in district. Expenses payable to PPL for street light rental and maintenance. | \$<br>1,661.38   |
| Capital Improvement                    | Revenue from Real Estate 1.25 mil. Expenses for capital projects as budgeted and approved by Board of Supervisors.                       | \$<br>-          |
| Building Debt                          | Revenue from Real Estate 1.26 mil. Expenses for Police Headquarter and Municipal Complex building debt.                                  | \$<br>5,797.22   |
| Capital Reserve                        | Revenue from grants and contributions. Expenses per allocations as budgeted and approved by Board of Supervisors.                        | \$<br>125,500.00 |
| State Aid (Liquid Fuels)               | Revenue from State fuel tax. Expenses according to PennDOT guidelines for road and vehicle maintenance.                                  | \$<br>21,172.71  |
| Escrow                                 | Revenue for consultant review time. Expenses for projects under review with escrow requirements.                                         | \$<br>10,045.48  |
|                                        | Unpaid Bills Total                                                                                                                       | \$<br>407,022.22 |

# January 20, 2023

# **Detail of Fund Expenses**

| Payable T <u>o</u>                         | Memo                             | <u>Amount</u>      |
|--------------------------------------------|----------------------------------|--------------------|
|                                            |                                  |                    |
| eneral Fund - 01                           | Drawana Fual Cubatation          | 1 070 52           |
| Americas                                   | Propage Fuel                     | 1,078.52<br>681.44 |
| Amerigas<br>Auto Plus                      | Propane Fuel Parts               | 22.34              |
|                                            |                                  | 175.00             |
| Bucks County Consortium                    | 2023 Membership                  |                    |
| Bucks County TMA                           | 2023 Membership                  | 519.90             |
| Chase Credit Card                          | PSATS - 2023 Conference          | 925.00             |
| Chase Credit Card                          | PSATS - 2023 PAZZO Seminar       | 125.00             |
| Chase Credit Card                          | Lowes                            | 241.06             |
| Chase Credit Card                          | Amazon                           | 138.25             |
| Chase Credit Card                          | Zoom                             | 158.89             |
| Clemens Uniform                            | Uniforms                         | 141.72             |
| Delaware Valley Health Insurance (DVHT)    | Insurance Premium                | 12,451.55          |
| Delaware Valley Property/Liability (DVPLT) |                                  | 15,944.50          |
| Delaware Valley Workers Comp (DVWCT)       | Insurance Premium                | 13,564.00          |
| Dunlap SLK                                 | 2022 Audit                       | 1,500.00           |
| Eagle Power & Equipment                    | Trailer                          | 7,500.00           |
| Eagle Power & Equipment                    | Parts                            | 935.57             |
| Home Depot                                 | Tools                            | 99.00              |
| Hough Associates                           | Recycling Data                   | 3,920.00           |
| IPFone                                     | Phone Service                    | 274.70             |
| IT Business Solutions                      | Scanner Equipment                | 4,589.98           |
| IT Business Solutions                      | Monthly service                  | 459.00             |
| Land Mobile                                | Quarterly Service                | 675.00             |
| Lapps Landscape                            | Supplies                         | 168.00             |
| Lawson                                     | Supplies                         | 217.38             |
| Lorco                                      | Service                          | 175.00             |
| News Herald                                | Subscription                     | 49.00              |
| Pennridge Regional Police                  | Police Service                   | 86,255.33          |
| Perkiomen Watershed                        | 2023 Membership                  | 500.00             |
| PP&L Electric                              | Emergency Aux Bldg. + Break Room | 176.32             |
| PP&L Electric                              | Parking Lot Lights               | 175.53             |
| PP&L Electric                              | Municipal Office                 | 354.83             |
| PP&L Electric                              | Garage/Shop                      | 92.26              |
| PP&L Electric                              | House                            | 120.26             |
| Principal Financial Group                  | Insurance Premium 1/2023         | 539.78             |
| Principal Financial Group                  | Insurance Premium 2/2023         | 539.78             |
| PSATS                                      | 2023 Membership                  | 1,801.00           |

## January 20, 2023

| <b>Detail of Fund Expense</b> |
|-------------------------------|
|-------------------------------|

| Payable To                                                                                                    | Memo                                                                                                                            | <u>Amount</u>                                                               |
|---------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------|
| Ricoh                                                                                                         | Prepay Copier Rental                                                                                                            | 132.23                                                                      |
| Ricoh                                                                                                         | Prepay Copier Rental                                                                                                            | 132.23                                                                      |
| Shadywood Communications                                                                                      | E-news                                                                                                                          | 215.00                                                                      |
| Sprint                                                                                                        | Cell Phone Service 1/2023                                                                                                       | 132.60                                                                      |
| Staples Credit Plan                                                                                           | Supplies                                                                                                                        | 270.66                                                                      |
| Verizon                                                                                                       | FIOS service                                                                                                                    | 109.00                                                                      |
| Verizon                                                                                                       | FIOS service                                                                                                                    | 109.00                                                                      |
| Wilcox Recycling                                                                                              | Tire Disposal                                                                                                                   | 260.00                                                                      |
|                                                                                                               | General Fund                                                                                                                    | \$ 158,645.61                                                               |
| re Fund - 03                                                                                                  |                                                                                                                                 |                                                                             |
|                                                                                                               | Fire Fund                                                                                                                       | \$ -                                                                        |
| pen Space Fund - 05                                                                                           | '                                                                                                                               |                                                                             |
| George Sengpiel & Associates                                                                                  | Appraisals                                                                                                                      | 250.00                                                                      |
|                                                                                                               | Open Space Fund                                                                                                                 | \$ 250.00                                                                   |
| 5 1 00                                                                                                        |                                                                                                                                 |                                                                             |
| ewer Fund - 08                                                                                                |                                                                                                                                 | 4.42.45                                                                     |
| Bullseye                                                                                                      | Pumping Station Alarm Service                                                                                                   | 142.45                                                                      |
| Chase Credit Card                                                                                             | Sprint                                                                                                                          | 300.00                                                                      |
| Comcast                                                                                                       | Treatment Plant Phone Service 1/2023                                                                                            | 106.57                                                                      |
| Comcast                                                                                                       | Treatment Plant Phone Service 2/2023                                                                                            | 110.42                                                                      |
| Delaware Valley Health Insurance (DVHT)                                                                       | Insurance Premium                                                                                                               | 793.64                                                                      |
| Delaware Valley Property/Liability (DVPLT)                                                                    | Insurance Premium                                                                                                               | 28,923.50                                                                   |
| MJ Reider Associates                                                                                          | Lab Analysis                                                                                                                    | 569.90                                                                      |
| ORE                                                                                                           | Equipment Rental                                                                                                                | 296.80                                                                      |
| PA DEP                                                                                                        | Storage Tank Annual Registration                                                                                                | 50.00                                                                       |
| PP&L Electric                                                                                                 |                                                                                                                                 | 505.42                                                                      |
|                                                                                                               | Pump Station                                                                                                                    | 303.42                                                                      |
| PP&L Electric                                                                                                 | Pump Station Treatment Plant                                                                                                    |                                                                             |
| PP&L Electric Principal Financial Group                                                                       | •                                                                                                                               | 2,439.46                                                                    |
|                                                                                                               | Treatment Plant                                                                                                                 | 2,439.46<br>136.08                                                          |
| Principal Financial Group                                                                                     | Treatment Plant Insurance Premium 1/2023                                                                                        | 2,439.46<br>136.08<br>136.08<br>6,658.00                                    |
| Principal Financial Group Principal Financial Group                                                           | Treatment Plant Insurance Premium 1/2023 Insurance Premium 2/2023                                                               | 2,439.46<br>136.08<br>136.08                                                |
| Principal Financial Group Principal Financial Group PWTA - Capital Fund                                       | Treatment Plant Insurance Premium 1/2023 Insurance Premium 2/2023 Quarterly Billing                                             | 2,439.46<br>136.08<br>136.08<br>6,658.00<br>40,326.00                       |
| Principal Financial Group Principal Financial Group PWTA - Capital Fund PWTA - Operating Fund                 | Treatment Plant Insurance Premium 1/2023 Insurance Premium 2/2023 Quarterly Billing Quarterly Billing                           | 2,439.46<br>136.08<br>136.08<br>6,658.00                                    |
| Principal Financial Group Principal Financial Group PWTA - Capital Fund PWTA - Operating Fund Riggins         | Treatment Plant Insurance Premium 1/2023 Insurance Premium 2/2023 Quarterly Billing Quarterly Billing Unleaded Fuel             | 2,439.46<br>136.08<br>136.08<br>6,658.00<br>40,326.00<br>252.59             |
| Principal Financial Group Principal Financial Group PWTA - Capital Fund PWTA - Operating Fund Riggins Riggins | Treatment Plant Insurance Premium 1/2023 Insurance Premium 2/2023 Quarterly Billing Quarterly Billing Unleaded Fuel Diesel Fuel | 2,439.46<br>136.08<br>136.08<br>6,658.00<br>40,326.00<br>252.59<br>1,627.66 |

# January 20, 2023

# **Detail of Fund Expenses**

| Payable To                                | <u>Memo</u>                         | <u>Amount</u> |
|-------------------------------------------|-------------------------------------|---------------|
| Park & Recreation / Driving Range Fund -0 | 9                                   |               |
| George Allen Portable Toilets Inc.        | Markey Centennial Park              | 160.00        |
| Chase Credit Card                         | Geese Auto Salvage                  | 50.00         |
| PP&L Electric                             | Markey Centennial Park Sign         | 29.35         |
| PP&L Electric                             | Markey Centennial Park Buildings    | 42.19         |
|                                           | Park & Rec / Driving Range Fund     | \$ 281.54     |
| Street Light Fund - 13                    |                                     |               |
| PP&L Electric                             | Street Lights                       | 1,661.38      |
|                                           | Street Light Fund                   | \$ 1,661.38   |
| Capital Improvement Fund - 19             |                                     |               |
|                                           |                                     |               |
|                                           | -<br>Capital Improvement Fund       | \$ -          |
|                                           |                                     |               |
| Building Debt Fund - 22                   |                                     |               |
| Pennridge Regional Police Department      | Principle and Interest Debt Payment | 5,797.22      |
|                                           | Building Debt Fund                  | \$ 5,797.22   |
| Capital Reserve Fund - 30                 |                                     |               |
| Pennridge Regional Police                 | American Rescue Distribution        | 43,000.00 *   |
| Dublin Fire Company                       | American Rescue Distribution        | 10,000.00     |
| Grandview Hospital Ambulance              | American Rescue Distribution        | 10,000.00     |
| Haycock Fire Company                      | American Rescue Distribution        | 10,000.00     |
| Pennridge Community Center                | American Rescue Distribution        | 7,500.00      |
| Pennridge FISH                            | American Rescue Distribution        | 5,000.00      |
| Perkasie Fire Company                     | American Rescue Distribution        | 10,000.00     |
| Quakertown Fire Company                   | American Rescue Distribution        | 10,000.00     |
| Sellersville Fire Company                 | American Rescue Distribution        | 10,000.00     |
| St Lukes Hospital Ambulance               | American Rescue Distribution        | 10,000.00     |
|                                           | Capital Reserve Fund                | \$ 125,500.00 |
| State Aid (Liquid Fuel) Fund - 35         |                                     |               |
| Auto Plus                                 | Supplies                            | 77.10         |
| Bergey's                                  | Parts                               | 1,328.92      |
| BR Scholl                                 | Service                             | 8,250.00      |
| Chase Credit Card                         | Ciocca Ford                         | 1,022.01      |
| Chase Credit Card                         | Lowes                               | 34.98         |
| Cotterino Supply                          | Equipment                           | 666.94        |

## January 20, 2023

# **Detail of Fund Expenses**

| <u>Payable To</u>                  | <u>Memo</u>                |                    | <u>Amount</u> |
|------------------------------------|----------------------------|--------------------|---------------|
| <b>Established Traffic Control</b> | Signs                      |                    | 947.95        |
| Ezra Garges                        | Repair                     |                    | 346.47        |
| Groff Tractor & Equipment          | Parts                      |                    | 163.44        |
| H&K Materials                      | Supplies                   |                    | 558.60        |
| Miller Bros                        | Traffic Signals            |                    | 1,014.35      |
| Miller Tire & Auto                 | Parts                      |                    | 563.80        |
| Morton Salt                        | Supplies                   |                    | 5,025.08      |
| Naceville Materials                | Supplies                   |                    | 350.90        |
| Nyco                               | Supplies                   |                    | 108.36        |
| Plasterer Equipment                | Parts                      |                    | 88.31         |
| PP&L Electric                      | Signal 313 & 5th           |                    | 30.75         |
| PP&L Electric                      | Flasher 5th Street         |                    | 26.07         |
| PP&L Electric                      | Signal Campus & 5th        |                    | 36.42         |
| PP&L Electric                      | Signal 313 & 563           |                    | 30.93         |
| PP&L Electric                      | Flasher Schwenkmill Road   |                    | 26.56         |
| PP&L Electric                      | Signal 313 & Mountain View |                    | 49.22         |
| PP&L Electric                      | Flasher Mountain View      |                    | 25.89         |
| Warehouse Battery Outlet           | Parts                      |                    | 399.66        |
|                                    |                            | State Aid Fund     | \$ 21,172.71  |
| Escrow Fund - 90                   |                            |                    |               |
| Chase Credit Card                  | Giant                      |                    | 159.06        |
| Hollenbach                         | Escrow Closure             |                    | 365.68        |
| Marr                               | Escrow Closure             |                    | 9,520.74      |
|                                    |                            | Escrow fund        | \$ 10,045.48  |
|                                    |                            | Total Unpaid Bills | \$ 407,022.22 |

\*denotes already paid

# Planning Commission Annual Report 2022

| Project & Location                                              | Submission                                                | Action                                                                                                                                      |
|-----------------------------------------------------------------|-----------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------|
| 1917 Old Bethlehem Pike                                         | Conditional Use Application<br>Residential Conversion     | Recommended to Board of Supervisors<br>10/13/2022 with conditions                                                                           |
| 809 & 901 Three Mile Run Road                                   | Conditional Use Application<br>B3 Performance Development | Recommended to Board of Supervisors<br>9/8/2022 with conditions                                                                             |
| McClennen Tract<br>1731 Old Bethlehem Pike                      | Major Subdivison<br>198 Units                             | Final approval recommended to Board of Supervisors<br>10/13/2022 contingent on<br>compliance with Wynn Associates 8/8/2022 review<br>letter |
| Pennridge School District<br>1303 N. Fifth Street               | Land Development<br>Accessory Building                    | Preliminary / Final approval recommended to Board<br>of Supervisors 8/11/2022 with conditions<br>Plan Recordation Pending                   |
| Pennridge School District<br>1506 N. Fifth Street               | Land Development Waiver<br>Permanent Salt Shed            | Waiver recommended to Board of Supervisors<br>7/14/2022                                                                                     |
| Perkasie Regional Authority                                     | Grant Application<br>Public Water Old Bethlehem Pike      | Authorize a support letter 10/13/2022 for Pennvest grant application                                                                        |
| Resutek<br>1710, 1712, 1720 SR313                               | Lot Line Adjustment                                       | Preliminary / Final approval recommended to Board<br>of Supervisors 2/10/2022<br>Plan recorded 6/10/2022                                    |
| Robert B. Deibler Elementary School<br>1122 W. Schwenkmill Road | Land Development Waiver<br>Outdoor Pavilion               | Waiver recommended to Board of Supervisors<br>7/14/2022                                                                                     |
| Zoning Map Amendment<br>Requested by Renew Church               | RR Rural Residential to C-E Cultural Educational          | Recommended to Board of Supervisors<br>10/13/2022                                                                                           |

# 2023 Budgeted Items for Final Approval

|   |              |                                                                                     | <u>Estir</u>                            | nated Cost |
|---|--------------|-------------------------------------------------------------------------------------|-----------------------------------------|------------|
| > | Road V       | Vork In-House                                                                       |                                         |            |
|   | 0            | Ridge Run Road overlay, portion of                                                  | State Aid\$                             | 35,000     |
|   | 0            | Patch paving, locations to be determined                                            | State Aid\$                             | 16,000     |
| > | Fleet        |                                                                                     |                                         |            |
|   | 0            | 10-ton truck to replace 2005                                                        | General Fund\$                          | 240,000    |
|   | 0            | Used asphalt roller                                                                 | General Fund\$                          | 25,000     |
|   | 0            | Used equipment trailer to replace 1987                                              | General Fund\$                          | 15,000     |
| > | Storm        | vater                                                                               |                                         |            |
|   | 0            | Three Mile Run Road at Nockamixon Park House                                        | Capital Reserve BC Conservation Grant\$ | 70,000     |
|   | 0            | Private Basin for MS4 Permit compliance to be determined                            | Capital Reserve stormwater allocation\$ | 10,000     |
| > | <u>Parks</u> |                                                                                     |                                         |            |
|   | 0            | Willard H. Markey Centennial Park                                                   |                                         |            |
|   |              | <ul> <li>Path paved, remaining portion</li> </ul>                                   | General Fund\$                          | 24,000     |
|   |              | <ul> <li>Playset replaced</li> </ul>                                                | Open Space Maintenance\$                | 175,000    |
|   | 0            | Iron Bridge / Moods Bridge Parks                                                    |                                         |            |
|   |              | Path stormwater improvements                                                        | Open Space Maintenance\$                | 15,000     |
|   |              | <ul><li>12 parking spaces added</li></ul>                                           | Open Space Maintenance\$                | 30,000     |
|   | 0            | Open Space                                                                          |                                         |            |
|   |              | <ul> <li>Modular dwelling removed &amp; shed moved 1401 Schwenkmill Road</li> </ul> | Open Space Maintenance\$                | 10,000     |
|   |              | <ul> <li>Dead trees removed, locations to be determined</li> </ul>                  | General Fund\$                          | 25,000     |

| 0                                          | Public Works complex building replacement site work                                                                                                        | Permanent Capital Improvement\$      | 58,060           |
|--------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|------------------|
| 0                                          | Public Works complex building replacement consultant time                                                                                                  | General Fund approved after budget   | approval         |
| 0                                          | Permit software                                                                                                                                            | General Fund\$                       | 18,000           |
| 0                                          | Scanners                                                                                                                                                   | General Fund\$                       | 5,000            |
| 0                                          | Update to 1987 Zoning Ordinance by Staff                                                                                                                   | General Fund\$                       | 10,000           |
| 0                                          | Act 537 Update per DEP by Staff                                                                                                                            | General Fund\$                       | 35,000           |
| 0                                          | Rock Hill Quarry Litigation                                                                                                                                | General Fund\$                       | 100,000          |
| > American Rescue Funds Partial Allocation |                                                                                                                                                            |                                      |                  |
| > Americ                                   | can Rescue Funds Partial Allocation                                                                                                                        |                                      |                  |
| > Americ                                   | can Rescue Funds Partial Allocation  Pennridge Regional Police body cameras & computers for patrol cars                                                    | Capital Reserve\$                    | 43,000           |
|                                            |                                                                                                                                                            | Capital Reserve\$  Capital Reserve\$ | 43,000<br>50,000 |
| 0                                          | Pennridge Regional Police body cameras & computers for patrol cars                                                                                         |                                      | ·                |
| 0                                          | Pennridge Regional Police body cameras & computers for patrol cars  Fire Companies that service East Rockhill Township                                     | Capital Reserve\$                    | 50,000           |
| 0                                          | Pennridge Regional Police body cameras & computers for patrol cars  Fire Companies that service East Rockhill Township  Grandview and St. Luke's Ambulance | Capital Reserve\$  Capital Reserve\$ | 50,000           |

#### January:

- Reorganization held with Election Certificates presented to:
  - o Jim Nietupski, Supervisor 6-year term
  - Kathleen Percetti, Tax Collector 4-year term
  - o Thaddeus Brzezicki, Elected Auditor 6-year term
  - o Vicki Sellers, Elected Auditor, 4-year term
  - Judy McFadden, Elected Auditor, 2-year term
  - o Ryan Gottshall, Constable 6-year term
- Elected Auditor meeting held
- Final approval of 2022 projects as budgeted
- Proposal for remote access to HVAC system in public space accepted

#### February:

- Snow Emergency declared January 28 at 6:00pm to January 29, 2022 6:00pm
- 2022 and 2023 lawn maintenance proposals accepted
- Bids for Old Bethlehem Pike, portion of, and Crest Drive ultra-thin bonded wearing course accepted
- Proposal for acoustic panels in public meeting room accepted
- McClennen Tract located at 1731 Old Bethlehem Pike preliminary approval granted
- Resutek Lot Line Adjustment located on Route 313 preliminary / final approval granted

#### March:

- Conservation Easement amendment granted at 1900 North 5<sup>th</sup> Street for a septic system
- Bridgeview Drive overlay bid accepted
- Discussion of round-a-bout design at Old Bethlehem Pike and Three Mile Run Road
- Scholl Land Development Agreements and plans for recordation authorized for execution

#### April:

- Zoning Hearing Board application at 1900 N. Fifth Street for farm unit maximum density variance
- Proposal for architectural services to review public works maintenance building replacement feasibility study accepted
- Resutek Lot Line Adjustment plans for recordation authorized for execution
- Pennridge High School Parking Improvement Land Development Agreements and Plans for Recordation Authorized for execution

#### May:

- Zoning Hearing application for 410 Three Mile Run Road for accessory building in buffer yard variance
- ♦ Improvements to Iron Bridge Branch Creek walking trail unbudgeted expenses authorized
- Kooker Avenue, private road, new house numbers authorized and issued per property owner's request

#### June:

- Bids accepted for fuel 2022-2023
- Conservation Easement purchase authorized totaling 22.302 acres at 1800 Three Mile Run Road

#### July:

- Zoning Hearing application at 25 Firethorn Drive for a swimming pool rear yard setback variance
- Conditional Use Hearing at 809 Three Mile Run Road authorized for advertisement

- Proposal from eCode260 authorized
- Trash district bid options considered prior to bid placement
- Wood's Edge development maintenance period completed
- Pennridge School District land development waiver granted for a permanent salt shed at 1506 N. 5<sup>th</sup> Street
- Pennridge School District land development waiver granted for an outdoor pavilion at 1122 W. Schwenkmill Road
- Stormwater Operation and Maintenance Agreement authorized for execution on Parcel 12-020-008, Hill Road

#### August:

- Zoning map amendment requested granted on behalf of Renew Church for 3.1429 acres from RR Rural Residential to C-E Cultural Education
- Tree trimming authorized at Willard H. Markey Centennial Park for aviation compliance
- ♦ Bid accepted for Salt 2022-2023
- Conservation Easement amendment granted at 1800 Three Mile Run Road for a septic system
- Purchase of 426 Three Mile Run Road authorized

#### September:

- Zoning Hearing Application for 2419 Ridge Road for rear yard setback and nonconforming extension variance request
- Conditional Use Hearing Application for 1917 Old Bethlehem Pike public hearing authorized for advertisement
- 2021 Draft Financial Report presented
- Minimum Municipal Obligation (MMO) to the Township Pension Plans presented
- 2023 preliminary budget review begins
- Ordinance 299 adopted amending Chapter 26, Part 3 Stormwater

#### October:

- 2023 preliminary budget approved for public comment.
- Zoning Hearing application at 1303 N. 5<sup>th</sup> Street for a special exception, appeal of Zoning Officer's decision and variance request
- Zoning Hearing application at 8066 Covered Bridge Road for a front yard variance request
- Zoning Hearing application at 1516 West Park Avenue for an impervious surface variance request
- Bids accepted for the trash district 2023-2026 plus 2 option years
- Pennridge School District land development preliminary / final approval granted at 1303 N. 5<sup>th</sup> Street

#### November:

- 2023 budget approved
- Driving range closed for season
- Presentation of Public Works maintenance building replacement
- Conditional Use adjudication authorized for 1917 Old Bethlehem Pike

#### December:

Ordinance 300 adopted for a zoning map change from RR Rural Residential to C-E Cultural Educational