



ZONING & BUILDING PERMIT SUBMISSION GUIDELINES

This contains general information and should not be considered all-inclusive. A formal review can only be completed in response to a permit submission with requisite supporting documentation and payment of applicable fees.

Zoning: In general, a Zoning Permit Application is required to establish any new use, change or expand an existing use and non-residential change of ownership in addition to construction of, addition to, or conversion of any building or structure. All zoning permit applications are to be accompanied by a detailed drawn to scale plot plan by a design professional of your choosing.

Structure: a combination of materials assembled, constructed or erected at a fixed location on or in land or water, including a building or a mobile home, whether or not affixed to the land.

Building: In general, a Building permit is required for any residential or non-residential new construction, addition or alteration including plumbing, electrical or mechanical system. A building permit is not required for exterior replacement windows, doors and siding which are materials in kind. All building permit applications are to be accompanied by two (2) sets of construction drawings.

The below is a guideline of Township permits needed for various types of projects but is not all-inclusive and is intended to be used only as a starting point. Contact the Township if you are unsure if you need a permit. Depending on the given project additional approvals may be required such as Department of Health or Conservation District.

Project	Zoning Permit	Building Permit	Stormwater
Accessory Building ≤200sf	√		
Accessory Building ≥201sf	√	√	possible
Accessory Family Apartment	√	√	
Basement Alteration	√	√	
Change Non-Residential Tenant or Ownership	√		
Change In Use or Add a Use	√		
Chickens & Livestock	√		
Community Event	√		
Deck New or Replacement	√	√	possible
Demolition	√		
Driveway or New Impervious Surface			possible
Electric: Generator, Electric Upgrade	√ generator	√	
Fence or Wall New or Replacement	√		
Forestry	√		
Home Occupation	√		
Interior Renovations	√	√	
Mechanical: Fireplace, Wood Stove, Gas Fireplace		√	
New Construction	√	√	√
Non-Conforming Use Registration	√		
Plumbing Including Sewer		√	
Porch or Patio Including Pavers New or Replacement	√	√ footings	possible
Roofing more than 25% of replacement		√	
Sign	√		
Solar Panels	√	√	
Swimming Pools & Hot Tubs	√	√	possible