# **Board of Supervisors Public Comment Form**

Reorganization Meeting	January 26, 2021
Based on the Governor's current COVID-19 guidelines, the Board of special meeting protocol. Six feet social distancing and mask will be a	
Public attendance is limited with pre-registration required by Manager@EastRockhillTownship.org by 3pm on January 26, 2021. Affirst come, first served basis.	
Written comments on any agenda item may be submitted to the Mana into the record.	ager prior to the meeting and will be read
Name:	
Address:	
Public Comment:	

# East Rockhill Township Board of Supervisors December 17, 2020

#### **Regular Business Meeting Minutes**

The regular business meeting of the East Rockhill Township Board of Supervisors was held at 7:00p.m. on December 17, 2020 in the meeting room at the Pennridge Regional Headquarters, 200 Ridge Road, Sellersville, PA 18960.

Present: David Nyman Supervisor Chairperson

Gary Volovnik Supervisor Vice-Chairperson

Jim NietupskiSupervisor MemberMarianne MoranoTownship ManagerColby Grim, Esq.Township SolicitorJeff SchollPublic Works Director

The meeting was called to order at 7:00p.m. by Mr. Nyman with the Pledge of Allegiance.

#### **Announcements:**

Based on the Governor's COVID19 Disaster Declaration, the Board of Supervisors have closed their monthly meeting to public attendance and established special meeting protocol for public participation. The meeting packet was available on the Township website. Anyone wishing to provide public comment on the Board's agenda items can do so electronically or by submitting a public comment form. All public comment will be read at the Board's meeting.

#### Public Comment #1 as received according to public comment protocol.

There was none.

#### **Approval of Minutes and Bills Payable:**

#### Approval of Minutes from November 24, 2020 Regular Meeting.

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to adopt the meeting minutes from the Board of Supervisors' November 24, 2020 Regular Meeting as presented. With no additional discussion, all present voted in favor.

#### Payment of 2020 and 2021 Unpaid Bills dated December 11, 2020 in the amount of \$465,087.70.

**On motion** by Volovnik, seconded by Mr. Nietupski, to approve payment of the 2020 Bills List dated December 11, 2020 in the amount of \$462,329.73 as presented. With no additional discussion, all present voted in favor.

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to approve payment of the 2021 Bills List dated December 11, 2020 in the amount of \$2,757.97 as presented. With no additional discussion, all present voted in favor.

#### **Township Manager's Report: Marianne Morano**

**Zoning Hearing Board Member Resignation.** Mr. Nyman read a resolution to David Watt recognizing his years of service on the Planning Commission and thereafter the Zoning Hearing Board for 15 years of service. It was noted Mr. Watt continues to represent East Rockhill Township on the Perkasie Regional Authority Board.

**On motion** by Mr. Volovnik, seconded by Mr. Nietupski, to adopt **Resolution 2020-21** recognizing and commending David Watt for his 15 years of service on the East Rockhill Township Planning Commission and Zoning Hearing Board as presented. With no additional discussion, all present voted in favor.

**Auditor Engagement Letter.** An appointed auditor engagement letter from Dunlap and Associates to perform the 2020 audit was presented.

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to ratify the Township Manager's execution of the Dunlap and Associates engagement letter not to exceed \$18,500.00 as presented. With no additional discussion, all present voted in favor.

A snow emergency was declared on December 16, 2020 4:00p.m. to December 17, 2020 12:00pm (noon).

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to approve the Township Manager Report. With no additional discussion, all present voted in favor.

#### **Public Works Report:** Jeff Scholl

Mr. Scholl updated the Board on Public Works activities as of December 11, 2020. Of note, the Bucks County Conservation Grant application is underway but may be delayed for required traffic count time requirement. Also, the 2002 truck is to be placed on Municibid for sale. The report is on file.

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to approve the Township Public Works Report. With no additional discussion, all present voted in favor.

#### Township Engineer Report: Steve Baluh, P.E.

**Municipal Office Addition / Renovation Update.** Mr. Baluh updated the Board, stating that the Municipal office addition floor installation is underway and renovation work is ongoing.

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, ratifying the general contractor change order for structural support in the renovation area in the total amount of \$64,926.99 and authorizing electrical change orders for renovation area lighting and baseboard heat in the total amount of \$2,346.00 as presented. With no additional discussion, all present voted in favor.

#### Release of Escrow Vouchers.

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to approve Woods Edge Subdivision Voucher Number 17 payable to C. Robert Wynn Associates, Inc. in the amount of \$552.01 for construction observation and escrow administration as presented. With no additional discussion, all present voted in favor.

**On motion** by Mr. Volovnik, seconded by Mr. Nietupski, to approve Woods Edge Subdivision Voucher Number 18 payable to Wynn Associates, Inc. in the amount of \$92.13 for construction observation and escrow administration as presented. With no additional discussion, all present voted in favor.

Subdivision Plan Review Status. Review dated November 30, 2020 is in the Board's packets.

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to deny the Green Ridge Estate West Preliminary Plan if an extension request is not received by end of the day December 23, 2020. With no additional discussion, all present voted in favor.

Mr. Grim will follow-up with Mr. Rice on the status of RE Pierson withdrawing his application before the Zoning Hearing Board.

Village at East Rockhill latest action 2008 and Pileggi Land Development latest action 2009 are awaiting final plan submission which will be evaluated when received under current regulations.

**On motion** by Mr. Volovnik, seconded by Mr. Nietupski, to accept the Township Engineer's report. With no additional discussion, all present voted in favor.

#### **Township Solicitor Report**: Colby Grim, Esq.

**Verizon Franchise Renewal Ordinance.** A public hearing was advertised and posted to act on an Ordinance to authorize the execution of a nonexclusive Cable Franchise Agreement with Verizon Pennsylvania LLC. No public comment was received.

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to adopt **Ordinance 295** to authorize the execution of a nonexclusive Cable Franchise Agreement with Verizon Pennsylvania LLC as presented. With no additional discussion, all present voted in favor.

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to accept the Township Solicitor's report. With no additional discussion, all present voted in favor.

#### **Board and Commission Reports**

#### Pennridge Regional Police Department: Gary Volovnik

Mr. Volovnik shared the November 2020 Pennridge Regional Police activity report. The report is on file. **On motion** by Mr. Nietupski, seconded by Mr. Nyman, to accept the Police Department Report. With no additional discussion, all present voted in favor.

#### Pennridge Wastewater Treatment Authority: David Nyman

Mr. Nyman shared the December 14, 2020 meeting report. Of note, industrial pretreatment use fees were increased to cover the cost of a required DEP permit.

**On motion** by Mr. Volovnik, seconded by Mr. Nietupski, to accept the Pennridge Wastewater Treatment Authority reports. With no additional discussion, all present voted in favor.

#### **Department and Emergency Services Reports**

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to acknowledge receipt of the Department and Emergency Services reports. With no additional discussion, all present voted in favor.

#### New or Other Business – Supervisors' Items

• Mr. Volovnik requested a status update on the Select Properties Land Development submission. The property has officially ben sold to Select Properties.

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Board of Supervisors
December 17, 2020 Minutes
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- Mr. Nietupski requested clarification regarding the donation to the Perkasie Fire Company for the use of their meeting room. The donation was listed on the approved bills list.
- Mr. Nyman suggested that as a result of increased speeding concerns on Schwenkmill Road between the Ridge Road and Three Mile Run Road that the speed limit be reduced to 25 mph.
- Mr. Volovnik advised that the Police Commission recognized Detective Lewis's retirement and litigation for Headquarters HVAC has been resolved with the settlement to be distributed 50-50 to each municipality minus legal fees payable to the Police Department.

#### Public Comment #2 as per COVID Protocol:

There was none.

#### Adjournment:

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to adjourn the regular meeting. With no additional discussion, the meeting was adjourned at 7:45p.m.

Respectfully submitted,

Marianne Morano Township Manager

# East Rockhill Township Board of Supervisors January 4, 2021

#### **Re-Organization Business Meeting Minutes**

The re-organization business meeting of the East Rockhill Township Board of Supervisors was held at 5:00p.m. on January 4, 2021 in the conference room at the East Rockhill Township Municipal Building, 1622 North Ridge Road, Perkasie, PA 18944.

Present: David Nyman Supervisor

Gary Volovnik Supervisor Jim Nietupski Supervisor

Marianne Morano Township Manager
John Rice, Esq. Township Solicitor
Jeff Scholl Public Works Director

The meeting was called to order at 5:07p.m. by Mr. Nyman.

#### Announcement:

Based on the Governor's COVID19 Disaster Declaration, the Board of Supervisors have closed their monthly meeting to public attendance and established special meeting protocol for public participation. The meeting packet was available on the Township website. Anyone wishing to provide public comment on the Board's agenda items can do so electronically or by submitting a public comment form. All public comment will be read at the Board's meeting.

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to appoint Township Manager Marianne Morano to serve as Temporary Chairperson. With no additional discussion, all present voted in favor.

**On motion** by Mr. Volovnik, seconded by Mr. Nyman, to appoint Mr. Nyman as Chairperson. The nomination passed 2-1 with Mr. Nietupski voting in opposition. Mrs. Morano turned the meeting over to Mr. Nyman.

**On motion** by Mr. Nyman, seconded by Mr. Volovnik, to appoint Mr. Volovnik as Vice Chairperson. The nomination passed 2-1 with Mr. Nietupski voting in opposition.

**Resolution 2021-01 Reorganization.** Mr. Nyman read each Article of Resolution 2021-01. Following the reading of each Article, the Articles were approved as follows:

#### **ARTICLE II. Board Appointments.**

**On motion** by Mr. Volovnik, seconded by Mr. Nietupski, to accept the Board Appointments as read. With no additional discussion, all present voted in favor.

#### **ARTICLE III. Staff Positions.**

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to approve the Staff Positions as read. With no additional discussion, all present voted in favor. Mr. Volovnik abstained from the Township Solicitor appointment.

#### **ARTICLE IV. Financial Institutions and News Publications.**

**On motion** by Mr. Volovnik, seconded by Mr. Nietupski, to accept the financial institutions and news publications as read. With no additional discussion, all present voted in favor.

#### **ARTICLE V. Planning Commission Appointments.**

Mr. Weikel and Mr. Brodhead have resigned from the Planning Commission leaving two vacancies for terms ending December 31, 2024. Applicants will attend Planning Commission meetings for a recommendation to be made to the Board of Supervisors.

#### **ARTICLE VI. Zoning Hearing Board Appointments.**

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to accept the reappointment of Kathleen Hart to the Zoning Hearing Board. With no additional discussion, all present voted in favor.

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to appoint John Fenley as a member of the Zoning Hearing Board to a term ending December 31, 2021. With no additional discussion, all present voted in favor.

#### **ARTICLE VII. Park and Recreation Board Appointments.**

**On motion** by Mr. Volovnik, seconded by Mr. Nietupski, to accept the reappointment of Anne Fenley and William Wilson III to the Park and Recreation Board. With no additional discussion, all present voted in favor.

#### **ARTICLE VIII. Joint UCC Appeals Board Appointments.**

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to accept the reappointment of James Kopchak to the Joint UCC Appeal Board. With no additional discussion, all present voted in favor.

#### ARTICLE IX. Tax and Assessments.

**On motion** by Mr. Volovnik, seconded by Mr. Nietupski, to reaffirm the tax and assessments as read. With no additional discussion, all present voted in favor.

#### ARTICLE X. Real Estate Tax Exemption.

**On motion** by Mr. Volovnik, seconded by Mr. Nietupski, to accept the real estate tax exemption as read. With no additional discussion, all present voted in favor.

#### ARTICLE XI. Treasurer's Bond.

**On motion** by Mr. Volovnik, seconded by Mr. Nietupski, to approve establishing the Treasurer's Bond in the amount of \$500,000. With no additional discussion, all present voted in favor.

#### **ARTICLE XII. Employee Wages and Benefits.**

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to approve the employee wages and benefits as read. With no additional discussion, all present voted in favor.

**ARTICLE XIII. 2020 Township Meeting Schedule and Hours of Operation.** Amy Domres has moved out of state and therefore the Elected Auditor meeting was cancelled for no quorum. **On motion** by Mr. Volovnik, seconded by Mr. Nietupski, to approve delineating and reaffirming all Township meeting schedules and Township office hours. With no additional discussion, all present voted in favor.

#### Resolution 2021-01. ReOrganization.

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to re-affirm Resolution 2021-01 as a whole. With no additional discussion, all present voted in favor.

#### Resolution 2021-02. Resolution appointing the Tax Collection Committee Delegate.

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to approve Resolution 2021-02 naming Marianne Morano as Primary Voting Delegate and Kathleen Percetti and Susan Burger as Alternate Voting Delegates for the TCC. With no additional discussion, all present voted in favor.

#### Resolution 2021-03. Resolution authorizing payment of bills.

**On motion** by Mr. Volovnik, seconded by Mr. Nietupski, to approve Resolution 2021-03 authorizing interim payment of specified bills. With no additional discussion, all present voted in favor.

#### Resolution 2021-04. Setting the Tax Collector Compensation for the 2022-2025 Term.

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to adopt Resolution 2021-04 setting the Tax Collector compensation at \$8.50 per bill plus interims for the 2022 to 2025 term of office. With no additional discussion, all present voted in favor.

#### Other Business of the Board

- Mr. Nietupski questioned if the Quarry tonnage requirement resolution was sent to Bucks County Association of Township Officials. Yes it was sent.
- Mrs. Morano requested an executive session to discuss possible litigation (Code of Ordinance violation).

#### **Public Comment**

There was none.

#### Adjournment

**On motion** by Mr. Volovnik, seconded by Mr. Nietupski, to adjourn the meeting into Executive Session. With no additional discussion, the meeting was adjourned at 5:26p.m.

Respectfully submitted,

Marianne Morano Township Manager

## UNPAID <u>2020</u> BILLS LIST JANUARY 22, 2021

FUND CODE	FUND NAME	тот	AL AMOUNT TO BE PAID OUT
01	GENERAL FUND	\$	21,179.36
05	OPEN SPACE FUND	\$	535.55
08	SEWER FUND	\$	8,861.27
09	PARK & RECREATION/DRIVING RANGE FUND	\$	744.18
13	STREET LIGHT FUND	\$	1,569.00
19	CAPITAL IMPROVEMENT FUND	\$	9,647.17
35	STATE AID (LIQUID FUEL) FUND	\$	1,737.77
90	ESCROW FUND	\$	815.32
	TOTAL UNPAID BILLS	\$	45,089.62

Payable To	<u>Memo</u>	<u>Amount</u>
General Fund - 01		
AmeriGas	Propane - Fire Substation	192.15
AmeriGas	Propane - Garage	205.79
AmeriGas	Propane - Garage	350.88
AmeriGas	Propane - Garage	36.00
<b>Bucks County Court Reporters</b>	WEGBB, LLC Transcript	685.00
<b>Bucks County Planning Commission</b>	2020 Household Hazardous Waste Program	768.42 *
Chase Credit Card	Pods	351.97 *
Chase Credit Card	Lowes	183.42 *
Chase Credit Card	Harbor Freight	42.97 *
Clemens Uniform	Uniforms 12/2020	138.03
Clemons Richter & Reiss	WEGBB, LLC 12/2020	798.70
Clemons Richter & Reiss	Webster 12/2020	391.20
Clemons Richter & Reiss	Heridia	1,418.10
Comcast	Phone & Internet 12/2020	327.48 *
Courier Times	Verizon Agreement Ad	202.20
Dave Chlebda	Heridia ZHB	25.00
David Watt	Heridia ZHB	25.00
Davis Feed of Bucks County	Calcium Chloride Pellets	25.90
DCED	October to December 2020 Permits	103.50
Grim, Biehn & Thatcher	Township Solicitor General Matters 12/2020	723.00
Grim, Biehn & Thatcher	Township Solicitor Lake House Inn 12/2020	186.00
Grim, Biehn & Thatcher	Township Solicitor Quarry 12/2020	46.50
IT Business Solutions	Computer Supplies - Wireless Cameras	300.00 *
John Fenley	WEGBB, LLC/Heridia ZHB	50.00
Keystone Collections Group	EIT Commission 12/2020	1,064.53 *
Keystone Collections Group	Costs Retained by Tax Officer (Act 192)	403.69 *
Keystone Collections Group	EIT Taxpayer Refunds	6.57 *
Keystone Collections Group	LST Commission	2.71 *
Manko Gold Katcher Fox	Township Environmental Solicitor 10/2020	3,672.75
Neat & Clean	Township Office 12/2020	150.00
PP&L Electric	Emergency Aux Bldg. + Break Room 11/2020	146.84 *
PP&L Electric	Parking Lot Lights 11/2020	113.84 *
PP&L Electric	Municipal Office 11/2020	204.68 *
PP&L Electric	Garage/Shop 11/2020	100.08 *
PP&L Electric	Emergency Aux Bldg. + Break Room 12/2020	221.85
PP&L Electric	Parking Lot Lights 12/2020	468.54
PP&L Electric	Municipal Office 12/2020	330.33

# Unpaid <u>2020</u> Bills List January 22, 2021

Payable To	<u>Memo</u>	<u>Amount</u>
PP&L Electric	Garage/Shop 12/2020	125.20
PSATS	PAAZO 2021 Membership - MM	125.00
Reiss Hauling & Recycling, Inc.	Trash & Recycling Service 12/2020	830.00
Ricoh-Images	Black & White/Color Copies 12/2020	32.38
Riggins	Unleaded	76.95 *
Riggins	Diesel	199.18
Riggins	Diesel	298.62
Sprint	Cell Phone Service 11/2020	133.89 *
Staples Credit Plan	Supplies	202.08 *
Wynn Associates	Township Engineer General Matters 12/2020	261.75
Wynn Associates	Township Engineer Quarry 12/2020	36.75
Wynn Associates	Township Engineer Township Bldg Addition 12/2020	4,357.19
Wynn Associates	Township Engineer Zoning Permit Reviews 12/2020	36.75
	General Fund	\$ 21,179.36
Open Space Fund - 05		
Keystone Collections Group	EIT Commission 12/2020	532.26 *
Keystone Collections Group	Taxpayer Refunds	3.29 *
,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	Open Space Fund	
Sewer Fund - 08	Post 5250	22.05. *
Auto Plus	Part - F350	22.85 *
Brad S. Nicholas	Pump Sludge Per Kevin Franks	135.00
Comcast	Treatment Plant Phone Service 12/2020	98.61 *
Kevin Franks	Treatment Plant Operations 12/2020	1,850.00
MJ Reider Associates	Lab Analysis 12/2020	550.00 *
PA One Call	Monthly Activity 12/02020	20.05
PP&L Electric	Pump Station 11/2020	631.19 *
PP&L Electric	Treatment Plant 11/2020	1,929.07 *
PP&L Electric	Pump Station 12/2020	795.06
PP&L Electric	Treatment Plant 12/2020	2,320.18
Sprint	Cell Phone Service 11/2020	89.26 *
US Postal Service	Jan 2021 Sewer Billing	420.00 *
	Sewer Fund	\$ 8,861.27
Park & Recreation / Driving Range Fund -09		
Auto Plus	Supplies - Mowers	53.94 *
	• •	39.68 *
		185.11 *
		60.33 *
	Supplies - Mowers Supplies - Mowers Dog Waste Depot Eagle Power Turf & Tractor	39.68 185.11

# Unpaid <u>2020</u> Bills List January 22, 2021

<u>Payable To</u>	Memo A	<u>mount</u>
George Allen Portable Toilets Inc.	12/2/20-12/29/20	160.00
Little's	Parts - Gator	91.19
PP&L Electric	Markey Centennial Park Sign 11/2020	26.95
PP&L Electric	Markey Centennial Park Buildings 11/2020	53.89
PP&L Electric	Markey Centennial Park Sign 12/2020	28.26
PP&L Electric	Markey Centennial Park Buildings 12/2020	44.83
	Park & Rec / Driving Range Fund	5 744.18
Street Light Fund - 13		
PP&L Electric	Street Lights 12/2020	1,569.00
	Street Light Fund	\$ 1,569.00
Capital Improvement Fund - 19		
Computer Cabling Systems	IT Services - Camera System	6,825.49
Computer Cabling Systems	IT Services - Camera System	2,276.68
Computer Cabling Systems	IT Services - Camera System	545.00
	Capital Improvement Fund	9,647.17
tate Aid (Liquid Fuel) Fund - 35		
Auto Plus	Air Filter Panel-Road Mower	6.12
Auto Plus	Bluedef/Oil - All Vehicles	82.56
Auto Plus	Supplies	189.76
Auto Plus	Oil - 2014 Chevy	18.78
Auto Plus	Supplies - 2005 GMC	13.11
Auto Plus	Part - Roller	36.69
BR Scholl	State Inspection - Chevy 3500	70.00
Edward McDermott	Snow Removal 12/16/2020	950.00
Little's	Parts - JD Road Mower	145.05
PP&L Electric	Signal 313 & 5th 11/2020	31.53
PP&L Electric	Flasher 5th Street 11/2020	27.67
PP&L Electric	Signal Campus & 5th 11/2020	36.41
PP&L Electric	Signal 313 & 563 11/2020	31.71
PP&L Electric	Flasher Schwenkmill Road 11/2020	27.93
PP&L Electric	Signal 313 & Mountain View 11/2020	42.90
PP&L Electric	Flasher Mountain View 11/2020	27.55
	State Aid Fund	\$ 1,737.77
scrow Fund - 90		
Grim Biehn & Thatcher	Township Solicitor Peace Tohickon 12/2020	15.50
Grim Biehn & Thatcher	Township Solicitor Select McClennen 12/2020	74.00

# Unpaid <u>2020</u> Bills List January 22, 2021

<u>Payable To</u>	<u>Memo</u>	<u>Amount</u>
Wynn Associates	Township Engineer PSD Tennis Courts 12/2020	73.50
Wynn Associates	Township Engineer Peace Tohickon 12/2020	163.93
Wynn Associates	Township Engineer Select McClennen 12/2020	73.50
Wynn Associates	Township Engineer Green Ridge West 12/2020	36.75
Wynn Associates	Township Engineer Fox Hill 12/2020	30.63
Wynn Associates	Township Engineer Vanden Boom 12/2020	103.13
Wynn Associates	Township Engineer Rowe 12/2020	244.38
	Escrow fun	d <b>\$ 815.32</b>

\*denotes already paid

45,089.62

Total Unpaid Bills \$

## UNPAID <u>2021</u> BILLS LIST JANUARY 22, 2021

FUND CODE	FUND NAME	тот	AL AMOUNT TO BE
01	GENERAL FUND	\$	133,038.87
08	SEWER FUND	\$	67,069.56
09	PARK & RECREATION/DRIVING RANGE FUND	\$	669.63
19	CAPITAL IMPROVEMENT FUND	\$	121,541.74
22	BUILDING DEBT FUND	\$	5,797.22
35	STATE AID (LIQUID FUEL) FUND	\$	6,922.52
90	ESCROW FUND	\$	349.49
	TOTAL UNPAID BILLS	\$	335,389.03

<u>Payable To</u>	<u>Memo</u>	<u>Amount</u>
eneral Fund - 01		
Arlo Eby	WEGBB/Webster ZHB	50.00
BCATO	Membership 2021	300.00
ВСАТО	113th Annual Convention - DN/GV/JN	75.00
Bucks County Consortium of Municipalities	Membership 2021	150.00
Chase Credit Card	Pods	351.97
Chase Credit Card	Zoom License	158.89
Chase Credit Card	Lowes	115.91
Clemens Uniform	Uniforms 1/2021	92.02
Clemons Richter & Reiss	WEGBB 1/2021	1,370.10
Clemons Richter & Reiss	Webster 1/2021	1,510.50
Clemons Richter & Reiss	Heridia 1/2021	638.70
Delaware Valley Health Insurance (DVHT)	Insurance Premium	10,050.16
Delaware Valley Property/Liability (DVIT)	Insurance Premium	14,944.75
Delaware Valley Workers Comp (DVWCT)	Insurance Premium	13,515.00
Home Depot	Filters	59.91
Hough Associates	Recycling Grant	3,920.00
IT Business Solutions	2021 & 2022 GoDaddy Certificate Reimbursement	127.98
IT Business Solutions	IT Services 1/2021	459.00
John Fenley	WEGBB/Webster ZHB	50.00
Kathleen Hart	WEGBB/Webster ZHB	50.00
Land Trust of Bucks County	Membership 2021	100.00
Lawson Products	Supplies	301.89
MEA	Renewal 2021	683.00
Pennridge Regional Police Department	Police Services 1/2021	82,559.00
Principal Financial Group	Insurance Premium 1/2021	506.01
Principal Financial Group	Insurance Premium 2/2021	506.01
Ready Refresh	Rent/Prepay 1/2021	50.00
Ricoh	Prepay Copier Rental 2/2021	128.07
Shadywood Communications	Enews 1/2021	215.00
	General Fun	d <b>\$ 133,038.87</b>
wer Fund - 08		
ADT	Alarm 1/1/2021 - 3/31/2021	150.75
Anchor Pump and Engineered Equipment	Pump Repair	7,053.28
Bullseye	Pumping Station Alarm Service 1/2021	130.49
Comcast	Treatment Plant Phone Service 1/2021	109.43
Delaware Valley Health Insurance (DVHT)	Insurance Premium 2021	694.71

# Unpaid <u>2021</u> Bills List January 22, 2021

Payable To	<u>Memo</u>	<u>Amount</u>
Delaware Valley Property/Liability (DVIT)	Insurance Premium 2021	16,958.25
PA DEP	Fuel Tank Registration 2021	50.00
PA DEP	Waste Transporter Renewal 2021	300.00
Principal Financial Group	Premium 1/2021	136.08
Principal Financial Group	Premium 2/2021	136.08
PWTA - Capital Fund	Quarterly Billing 1st Quarter 2021	4,589.00
PWTA - Operating Fund	Quarterly Billing 1st Quarter 2021	36,324.00
Riggins	Diesel	437.49
	Sewer Fund	\$ 67,069.56
Park & Recreation / Driving Range Fund -09		
George Allen Portable Toilets Inc.	Markey Centennial Park 1/2021	160.00
JC Steinly	Heating Fuel Markey Park Boy Scout Cabin	509.63
	Park & Rec / Driving Range Fund	\$ 669.63
Capital Improvement Fund - 19		
Gordon H. Baver, Inc.	Municipal Office Project (GC) - Application #8	95,184.74
MJF Electrical	Municipal Office Project (EC) - Application #7	26,357.00
	Capital Improvement Fund	\$ 121,541.74
Building Debt Fund - 22		
Pennridge Regional Police Department	Principle and Interest Debt Payment 1/2021	5,797.22
	Building Debt Fund	\$ 5,797.22
State Aid (Liquid Fuel) Fund - 35		
Chase Credit Card	Sands Ford of Red Hill	186.85
Auto Plus	Parts - 2014 Chevy	45.80
Auto Plus	Parts - 2018 Mack	57.59
Auto Plus	Part - Leaf Vac	5.87
Bergey's	Parts - 2018 Mack	126.66
Bergey's	Parts - 2015 Hino	47.95
BR Scholl	State Inspection - 2018 Mack	80.00
H&K Materials	5.77 Tons Green Patch	565.17
Heacock Lumber	Wood - 2008 Ford/2005 GMC	112.00
Lawson Products	Supplies	121.27
Morton Salt	85.49 Tons Salt	4,512.16
Naceville Materials	44.67 Tons 1/4" Stone	818.80
	Signal 313 & 5th 12/2020	33.37
PP&L Electric	31611d1 313 & 3111 12/ 2020	
PP&L Electric PP&L Electric	Flasher 5th Street 12/2020	28.91

# Unpaid <u>2021</u> Bills List January 22, 2021

Payable To	<u>Memo</u>		Am	<u>ount</u>
PP&L Electric	Signal 313 & 563 12/2020			33.43
PP&L Electric	Flasher Schwenkmill Road 12/2020			29.00
PP&L Electric	Signal 313 & Mountain View 12/2020			50.38
PP&L Electric	Flasher Mountain View 12/2020			28.93
		State Aid Fund	\$	6,922.52
Escrow Fund - 90				
Thomas Vanden Boom	Escrow Closure			349.49
		Escrow fund	\$	349.49
		Total Unpaid Bills	\$	335,389.03

\*denotes already paid

# 2021 Projects for Final Approval

		· ·		Estimated Cost
$\triangleright$	Road \	<u>Work</u>		
	0	In-House:		
		<ul><li>Sterner Mill Road (remainder)</li></ul>	State Aid\$	58,000
		<ul> <li>Rich Hill Road, Rockhill Road, Hill Road (temporary repairs)</li> </ul>	State Aid\$	40,000
		<ul><li>Crack Seal unit rental and Chip Truck (Pines)</li></ul>	State Aid\$	,
	0	Bucks County Conservation District Grant (pending award):	Capital Reserve\$	40,000
		<ul> <li>Three Mile Run Road stormwater corner at Nockamixon Park House</li> <li>East Rock Road driveway trench boxes that wash out into roadway</li> </ul>		
>	<u>Towns</u>	hip Owned Infrastructure		
	0	Municipal Complex, 1622 N. Ridge Road:		
		<ul> <li>Review function and future of Public Works complex</li> </ul>	General Fund	
	0	Sewer Treatment Plant, 506 Branch Road:		
		<ul><li>Paint tank coatings</li></ul>	Sewer Fund\$	6,500
		<ul> <li>Steel process tank maintenance</li> </ul>	Sewer fund\$	6,500
		<ul><li>Replace shed</li></ul>	Sewer Fund\$	5,000
		<ul> <li>Reinstall anodes on process tank</li> </ul>	Sewer Fund\$	500
		<ul> <li>Tanks drained and inspected for maintenance</li> </ul>	Sewer Fund\$	15,000
		<ul><li>(4) Reed beds emptied</li></ul>	Sewer Fund\$	14,000
	0	Pumping Station, 1000 Three Mile Run Road:		
		<ul><li>Replacement (bid opening March 3)</li></ul>	Sewer Fund note\$	
		<ul> <li>Shed roof replaced</li> </ul>	Sewer fund\$	1,800
	0	Stormwater:		
		<ul> <li>MS4 Compliance Annual Report (Wynn Associates)</li> </ul>	General Fund\$	1,500
		<ul> <li>Tunnel Road Basin MS4 Project #1 to reduce sediment</li> </ul>	General Fund\$	,
		<ul> <li>Harriet Drive roadway stormwater repair as reviewed with Engineer</li> </ul>	State Aid\$	2,000
	0	Open Space / Right-of-Way:	General Fund\$	20,000
		<ul> <li>Removal of dead ash trees tbd</li> </ul>		
		<ul> <li>Harriet Drive street trees trimmed</li> </ul>		
>	<u>Operat</u>	<u>tions</u>		
	0	Update to 1987 Zoning Ordinance (pending on Rock Hill Quarry litigation)	General Fund\$	
	0	Act 537 Update	General Fund\$	35,000

#### January:

- Final approval of 2020 projects as budgeted:
  - Sterner Mill Road from Mountain View to Clymer overlay bid out.
  - o Willard H. Markey Centennial Park portion of walking trail paved in-house and sign replaced.
  - Municipal Complex sign replaced.
  - MS4 (stormwater) compliance reports.
  - o Right-of-Way dead ash street trees removed as marked.
  - o Curbing painted for no-parking Harriet Drive, Meadow Lane and Pines Development.
  - Used paver to replace 1987 model.
  - o Backhoe power broom attachment.
  - o Road mower tires.
  - One-ton dump truck to replace 2002 model.
  - o Municipal office addition and renovation project.
- Zoning Hearing Board alternate Arlo Eby appointed.
- Elected Auditor Karen Chellew appointment with a term expiring December 31, 2021.
- Recognition of Nancy Booz after 40 years of volunteer service on the Planning Commission.
- Municipal Office addition and renovation contracts executed.
- Municipal Office public sewer and water line installed.

#### February:

- 2020 census presentation
- Land Development waiver granted to Pennridge School District for an accessory building.
- Bid accepted from Bray Brothers in the amount of \$126,450.00 for an overlay on Sterner Mill Road from Mountain View Road to Clymer Road with line striping to be done separately.
- Lawn Maintenance proposals accepted for 2020 and 2021.
- Tree trimming approved at Willard H. Markey Centennial Park adjacent to driveway to comply with Pennridge Airport Annual Safety Inspection Report.
- Act 537 update by Township Engineer approved.
- Conservation Easement on approximately 13.2 acres approved on Mountain View Road.

#### March:

- Rock Hill Quarry asphalt plant use trial at Bucks County Court of Common Pleas.
- RE Pierson began removing equipment off the Rock Hill Quarry site.
- Township operations evolved in response to COVID-19 while remaining responsive to residents.
- Based on Governor Disaster Declaration the Board of Supervisors closed their monthly meeting to public attendance and established special meeting protocol for public participation.
- Conditional Use approved for Truck and Car Wash at 2301 North Fifth Street.
- Local Disaster Emergency Declaration adopted in response to COVID-19.
- Planning Commission resignation of Blaze Youngers acknowledged.
- Planning Commission vacancy appointments Blake Eisenhart and George Broadhead.
- End of winter season 161 tons of salt and 68 tons of anti-skid purchased.

#### April:

- Bid accepted for 2011 Track Paver in the amount of \$54,674.00.
- Township real estate taxes face payment due date for 2020 extended to July 30, 2020 adopted in response to COVID-19 pandemic.

#### May:

- Electric generation accepted for a 36-month contract.
- Trash district contract with Republic Services reaffirmed for option year 2021 and option year 2022.
- Computer Cabling Systems estimate accepted in the amount of 12,452.40.
- Pennridge High School graduation firework display permit fee waived.
- Ordinance 293 adopted amending the non-uniform pension plan.
- Spring yard waste completed.

#### June:

- Land development plan approved for Truck and Car Wash at 2301 North Fifth Street.
- Resolution adopted establishing guidelines and policy for outdoor sales of merchandise and/or outdoor dining during COVID-19 pandemic.

#### July:

- Based on updated Governor Disaster Declaration the Board of Supervisors held their monthly meeting with limited public attendance with pre-registration required at Pennridge Regional Police Headquarters.
- Zoning Hearing application for setback variance at 1819 Old Bethlehem Pike.
- Street tree removal granted for 605 Campus Drive and 704 Campus Drive.
- Traffic mast to be replaced at Fifth Street and SR313 as the result of auto accident damage.
- Inlet box on Branch Road repaired as a result of auto accident damage.
- Driving Range opened.
- Treatment plant affluent and grease higher than normal due to COVID-19 stay at home Governor order.

#### August:

- Conditional Use Hearing approved with conditions for group home at 925 Three Mile Run Road.
- Street tree removal granted for 700 Campus Drive.
- Bids accepted for fuel 2020-2021.
- The 2019 H20 pumping station grant was not approved and no new grants are available.
- Tropical Storm Isaias occurred with extreme heavy rains in a short amount of time.

#### September:

- 2021 Preliminary budget review begins.
- 2019 Financial Report approved without PMRS 2019 pension amounts which would be reported in the 2020 Financial Report.
- 2021 Minimum Municipal Obligation approved.
- Paver and sweeper sold on Municibid.
- Ordinance 294 adopted amending Chapter 10, part 4 Fireworks.

Manager Report Marianne Morano

#### October:

- Recognition of Patricia Marlin for volunteer service on the Park and Recreation Board.
- Zoning Hearing application for setback and woodland variance for corner of Muskrat and Rich Hill Roads.
- Zoning Hearing application for change in non-conforming use at 1528 North Ridge Road.
- Bridge 279 on West Rock Road over Three Mile Run Bucks County easement purchase approved.
- Bid accepted for salt 2020-2021.
- Grader sold on Municibid.
- Ordinance 295 adopted adding to Chapter 27 homestead chickens and livestock.
- Ordinance 296 adopted amending Chapter 27 signs.
- Policy adopted for granting or denying modifications under the Subdivision and Land Development Ordinance creating a capital improvement fund.

#### November:

- Comprehensive Plan 2020 adopted.
- Land development waiver granted to Peace Tohickon Church for a pavilion and public bathrooms.
- A different polling location to be explored to provide adequate parking.
- 2021 budget approved.
- Driving range closed for season.

#### December:

- Based on updated Governor Disaster Declaration the Board of Supervisors closed their monthly meeting to public attendance and established special meeting protocol for public participation.
- Recognition of David Watt for 15 years of volunteer service on the Planning Commission and Zoning Hearing Board.
- Snow emergency declared December 16 4:00pm to December 17, 2020 12:00pm.
- Ordinances 295 adopted authorizing execution of Verizon Pennsylvania Cable Franchise Agreement.

#### Website Analytics:

	<u>Users</u>	Session Duration	<u>Sessions</u>	<u>Pageviews</u>
2013 –	8,251	2:32	12,054	39,816
2014 –	8,585	2:22	12,416	37,470
2015 –	9,625	2:01	13,821	37,326
2016 –	10,530	2:08	15,701	43,470
2017 –	9,477	2:22	15,111	42,061
2018 -	13,008	2:10	24,443	59,535
2019 -	16,254	2:11	26,744	65,168
2020 -	18,899	2:03	29,018	66,435

## **Public Works Report**

## January 21, 2021

#### Roads

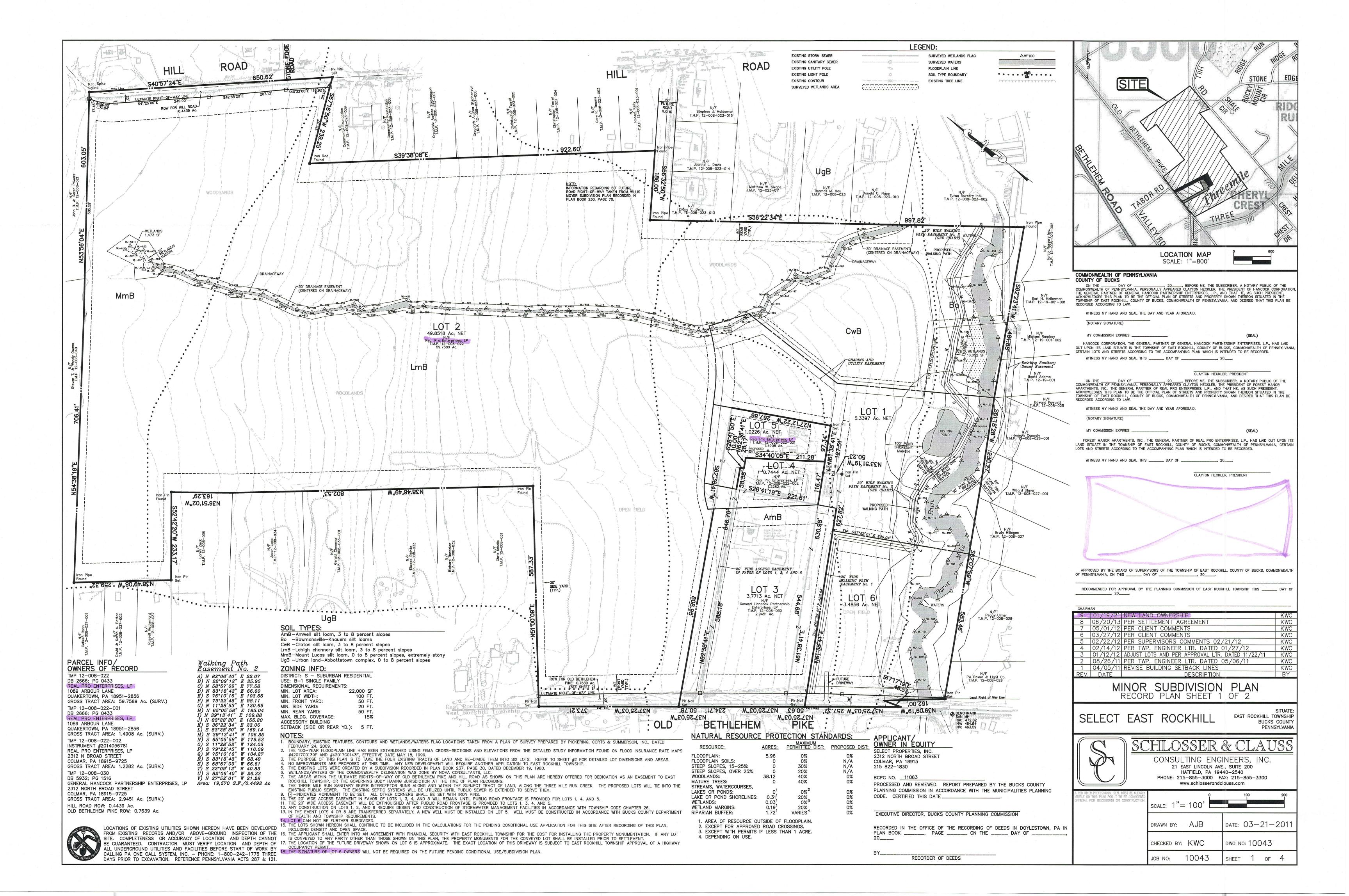
- 1. Snowstorm from December 15<sup>th</sup> was handled without any issues.
- 2. Leaf Vac has been serviced, new impeller, bearings, liner, and belt installed and put away.
- 3. Potholes have been at a minimum so far this year.
- 4. Minor ditch work has been done on township roads where issues were present.
- 5. The 2002 Truck was placed on municibid with the bid opening on Monday January 25.
- 6. Flooding and high winds occurred over the Christmas holiday, minor damage with a few trees down.
- 7. Tree on Old Bethlehem Pike right-of-way in West Rockhill Township that is maintained by East Rockhill per the agreement, will be removed by a third-party contractor.
- 8. Repairs to shoulders have been done to various roads throughout township.

#### Parks

- 1. Park benches being repaired at Willard H. Markey Centennial Park tot lot and driving range.
- 2. Restitution will be made from turfing incident at football field.
- 3. If weather holds will be renting a high reach and trimming trees along driveway of park and bike trail at park.

#### Pumping Station/Treatment Plant

- 1. Pump has been rebuilt and installed at Treatment Plant.
- 2. Support bracket will have to be installed to hold valve up in aeration tank.



### East Rockhill Township Municipal Office Addition - 1/26/2021 Board of Supervisor Agenda

GC - X-#11	\$4,549.93		
Access to HVAC system for maintenance			
		\$30,049.93	Gordan H. Baver, Inc reaffirm approve
GC - X-#12	\$25,500.00		
Dais Height Adjusted			
Not to Exceed Amount - time and materials			

EC - RFCO-#015 Light Fixtures	\$1,548.00		
		\$2,423.00	MJF Electrical Contracting - reaffirm approval
EC - RFCO-#016	\$875.00		
Dais Receptacles			

\$32,472.93



# <u>PROPOSAL FOR THE ADDITION OF AN AGRICULTURAL SECURITY AREA</u>

specified by the local government). Properties owned by each petitioner shall be identified on each map attached to each copy of this form (A county tax map, US Geological Survey topographic map, or other map as of the properties owned by the undersigned landowners within the proposed agricultural security area should be of the property may be substituted. A map showing the boundary of the proposed agricultural area and boundaries notice or the county mapping office. If a number cannot be found, the deed reference numbers/account numbers shall be submitted to all governing bodies affected. The tax parcel number may be obtained from the property tax security area is located. If the proposed area is located in more than one township (municipality) the proposal shall be submitted certified mail, return receipt requested, to the township in which the proposed agricultural Agricultural Area Security Law (Act 43 of 1981). Three copies of this form, including the required map (see below) This form is to be completed by the landowner(s) who propose(s) to form an agricultural security area under the

APPROVED W/O MODIFICATION MODIFIED, THEN APPROVED REJECTED	DATE RECEIVED HEARING DATE ACTION DATE:	LOCAL GOVERNMENT UNIT USE ONLY

. Location of the proposed area:	of Joint ownership, <u>all owners</u> must sign the proposal.
EAST Rock (Township, Borough or City)	
Kill Tup	S. Formonial and manifest off edail
Bocks (County)	illied off each flap. Iff cases
2. Total acreage in area:	ac es
131.	

ယ Names and addressed of landowners proposing the area. Use additional paper with just columns if needed. Signers to this proposal give their consent to include the described land in the agricultural security area once it is approved.

Sim Chowl Quskertown,	JE 176 4910			10H1 LLC 809Z Richlandtown rd.	Signature (BELOW LINE)  Address (PRINT)
PA 18951	AXE HANDIE NO. 12-006-039	12-006-040	12-006-042	A 18951 12-006-041	County Tax Parcel ID Number (PIN) & Account Number
	40.40	2,60	6.952	81.57	Acreage

# Planning Commission Annual Report <u>2020</u>

Project	Type of Project	Date	Action
Comprehensive Plan Update	Update to the East Rockhill 2005 Comprehensive Plan with Bucks County Planning Commission	Multiple Meetings	Recommended to the Board of Supervisors for consideration
Pennridge School District Request for waiver of land development for an accessory building		February 6, 2020	Recommended to the Board of Supervisors for consideration
Creekside Independent Living	Land Development	October 22, 2019	Board of Supervisors accepted the withdrawal of the Land Development plan
Etzler, 2386 East Rock Road	Lot Line Adjustment	January 24, 2020	Plan Recorded
Freier, 417 Three Mile Run Road	Lot Line Adjustment	February 10, 2020	Plan Recorded
Scholl's Truck and Car Wash, N. Fifth Street and SR313	Land Development and Conditional Use	Multiple Meetings	Conditional Use recommended March 12, 2020 and preliminary/final Land Development recommended May 14, 2020 to the Board of Supervisors for consideration
Perkasie Regional Authority, 1503 Park Avenue	Land Development	February 28, 2020	Plan Recorded
Weidner Tract, 1622 Seven Corner Road	Sketch Plan	June 11, 2020	No Action Taken
Draft Sign and Residential Livestock Zoning Ordinance		Multiple Meetings	Recommended with comments to the Board of Supervisors for consideration
925 Three Mile Run Road, B5 Group Home Conditional Use Application		August 13, 2020	Recommended with comments to the Board of Supervisors for consideration