## EAST ROCKHILL TOWNSHIP

Meeting Location: Pennridge Regional Police Headquarters, 200 Ridge Road, Sellersville, PA

## Board of Supervisors Public Comment Form

## Reorganization Meeting

January 26, 2021

Based on the Governor's current COVID-19 guidelines, the Board of Supervisor meeting is being held with special meeting protocol. Six feet social distancing and mask will be adhered to.
Public attendance is limited with pre-registration required by contacting the Township Manager at Manager@EastRockhillTownship.org by 3pm on January 26, 2021. Attendance requests will be permitted on a first come, first served basis.

Written comments on any agenda item may be submitted to the Manager prior to the meeting and will be read into the record.

Name: $\qquad$
Address: $\qquad$
Public Comment: $\qquad$
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# East Rockhill Township Board of Supervisors <br> December 17, 2020 <br> Regular Business Meeting Minutes 

The regular business meeting of the East Rockhill Township Board of Supervisors was held at 7:00p.m. on December 17, 2020 in the meeting room at the Pennridge Regional Headquarters, 200 Ridge Road, Sellersville, PA 18960.

| Present: | David Nyman |
| :--- | :--- |
|  | Gary Volovnik |
|  | Jim Nietupski |
|  | Marianne Morano |
|  | Colby Grim, Esq. |
|  | Jeff Scholl |

Supervisor Chairperson<br>Supervisor Vice-Chairperson<br>Supervisor Member<br>Township Manager<br>Township Solicitor<br>Public Works Director

The meeting was called to order at 7:00p.m. by Mr. Nyman with the Pledge of Allegiance.

## Announcements:

Based on the Governor's COVID19 Disaster Declaration, the Board of Supervisors have closed their monthly meeting to public attendance and established special meeting protocol for public participation. The meeting packet was available on the Township website. Anyone wishing to provide public comment on the Board's agenda items can do so electronically or by submitting a public comment form. All public comment will be read at the Board's meeting.

## Public Comment \#1 as received according to public comment protocol.

There was none.

## Approval of Minutes and Bills Payable:

Approval of Minutes from November 24, 2020 Regular Meeting.
On motion by Mr. Nietupski, seconded by Mr. Volovnik, to adopt the meeting minutes from the Board of Supervisors' November 24, 2020 Regular Meeting as presented. With no additional discussion, all present voted in favor.

Payment of 2020 and 2021 Unpaid Bills dated December 11, 2020 in the amount of \$465,087.70.
On motion by Volovnik, seconded by Mr. Nietupski, to approve payment of the 2020 Bills List dated December 11, 2020 in the amount of $\$ 462,329.73$ as presented. With no additional discussion, all present voted in favor.
On motion by Mr. Nietupski, seconded by Mr. Volovnik, to approve payment of the 2021 Bills List dated December 11, 2020 in the amount of $\$ 2,757.97$ as presented. With no additional discussion, all present voted in favor.

## Township Manager's Report: Marianne Morano

Zoning Hearing Board Member Resignation. Mr. Nyman read a resolution to David Watt recognizing his years of service on the Planning Commission and thereafter the Zoning Hearing Board for 15 years of service. It was noted Mr. Watt continues to represent East Rockhill Township on the Perkasie Regional Authority Board.

On motion by Mr. Volovnik, seconded by Mr. Nietupski, to adopt Resolution 2020-21 recognizing and commending David Watt for his 15 years of service on the East Rockhill Township Planning Commission and Zoning Hearing Board as presented. With no additional discussion, all present voted in favor.

Auditor Engagement Letter. An appointed auditor engagement letter from Dunlap and Associates to perform the 2020 audit was presented.
On motion by Mr. Nietupski, seconded by Mr. Volovnik, to ratify the Township Manager's execution of the Dunlap and Associates engagement letter not to exceed $\$ 18,500.00$ as presented. With no additional discussion, all present voted in favor.

A snow emergency was declared on December 16, 2020 4:00p.m. to December 17, 2020 12:00pm (noon).

On motion by Mr. Nietupski, seconded by Mr. Volovnik, to approve the Township Manager Report. With no additional discussion, all present voted in favor.

## Public Works Report: Jeff Scholl

Mr. Scholl updated the Board on Public Works activities as of December 11, 2020. Of note, the Bucks County Conservation Grant application is underway but may be delayed for required traffic count time requirement. Also, the 2002 truck is to be placed on Municibid for sale. The report is on file.
On motion by Mr. Nietupski, seconded by Mr. Volovnik, to approve the Township Public Works Report. With no additional discussion, all present voted in favor.

## Township Engineer Report: Steve Baluh, P.E.

Municipal Office Addition / Renovation Update. Mr. Baluh updated the Board, stating that the Municipal office addition floor installation is underway and renovation work is ongoing.
On motion by Mr. Nietupski, seconded by Mr. Volovnik, ratifying the general contractor change order for structural support in the renovation area in the total amount of $\$ 64,926.99$ and authorizing electrical change orders for renovation area lighting and baseboard heat in the total amount of \$2,346.00 as presented. With no additional discussion, all present voted in favor.

## Release of Escrow Vouchers.

On motion by Mr. Nietupski, seconded by Mr. Volovnik, to approve Woods Edge Subdivision Voucher Number 17 payable to C. Robert Wynn Associates, Inc. in the amount of \$552.01 for construction observation and escrow administration as presented. With no additional discussion, all present voted in favor.
On motion by Mr. Volovnik, seconded by Mr. Nietupski, to approve Woods Edge Subdivision Voucher Number 18 payable to Wynn Associates, Inc. in the amount of $\$ 92.13$ for construction observation and escrow administration as presented. With no additional discussion, all present voted in favor.

Subdivision Plan Review Status. Review dated November 30, 2020 is in the Board's packets.
On motion by Mr. Nietupski, seconded by Mr. Volovnik, to deny the Green Ridge Estate West Preliminary Plan if an extension request is not received by end of the day December 23, 2020. With no additional discussion, all present voted in favor.
Mr. Grim will follow-up with Mr. Rice on the status of RE Pierson withdrawing his application before the Zoning Hearing Board.
Village at East Rockhill latest action 2008 and Pileggi Land Development latest action 2009 are awaiting final plan submission which will be evaluated when received under current regulations.

On motion by Mr. Volovnik, seconded by Mr. Nietupski, to accept the Township Engineer's report. With no additional discussion, all present voted in favor.

## Township Solicitor Report: Colby Grim, Esq.

Verizon Franchise Renewal Ordinance. A public hearing was advertised and posted to act on an Ordinance to authorize the execution of a nonexclusive Cable Franchise Agreement with Verizon Pennsylvania LLC. No public comment was received.
On motion by Mr. Nietupski, seconded by Mr. Volovnik, to adopt Ordinance 295 to authorize the execution of a nonexclusive Cable Franchise Agreement with Verizon Pennsylvania LLC as presented. With no additional discussion, all present voted in favor.

On motion by Mr. Nietupski, seconded by Mr. Volovnik, to accept the Township Solicitor's report. With no additional discussion, all present voted in favor.

## Board and Commission Reports

Pennridge Regional Police Department: Gary Volovnik
Mr. Volovnik shared the November 2020 Pennridge Regional Police activity report. The report is on file.
On motion by Mr. Nietupski, seconded by Mr. Nyman, to accept the Police Department Report. With no additional discussion, all present voted in favor.

## Pennridge Wastewater Treatment Authority: David Nyman

Mr. Nyman shared the December 14, 2020 meeting report. Of note, industrial pretreatment use fees were increased to cover the cost of a required DEP permit.
On motion by Mr. Volovnik, seconded by Mr. Nietupski, to accept the Pennridge Wastewater Treatment Authority reports. With no additional discussion, all present voted in favor.

## Department and Emergency Services Reports

On motion by Mr. Nietupski, seconded by Mr. Volovnik, to acknowledge receipt of the Department and Emergency Services reports. With no additional discussion, all present voted in favor.

## New or Other Business - Supervisors' Items

- Mr. Volovnik requested a status update on the Select Properties Land Development submission. The property has officially ben sold to Select Properties.
- Mr. Nietupski requested clarification regarding the donation to the Perkasie Fire Company for the use of their meeting room. The donation was listed on the approved bills list.
- Mr. Nyman suggested that as a result of increased speeding concerns on Schwenkmill Road between the Ridge Road and Three Mile Run Road that the speed limit be reduced to 25 mph .
- Mr. Volovnik advised that the Police Commission recognized Detective Lewis's retirement and litigation for Headquarters HVAC has been resolved with the settlement to be distributed 50-50 to each municipality minus legal fees payable to the Police Department.


## Public Comment \#2 as per COVID Protocol:

There was none.

## Adjournment:

On motion by Mr. Nietupski, seconded by Mr. Volovnik, to adjourn the regular meeting. With no additional discussion, the meeting was adjourned at 7:45p.m.

Respectfully submitted,

Marianne Morano
Township Manager

## East Rockhill Township Board of Supervisors <br> January 4, 2021 <br> Re-Organization Business Meeting Minutes

The re-organization business meeting of the East Rockhill Township Board of Supervisors was held at 5:00p.m. on January 4, 2021 in the conference room at the East Rockhill Township Municipal Building, 1622 North Ridge Road, Perkasie, PA 18944.

| Present: | David Nyman | Supervisor |
| :--- | :--- | :--- |
|  | Gary Volovnik | Supervisor |
|  | Jim Nietupski | Supervisor |
|  | Marianne Morano | Township Manager |
|  | John Rice, Esq. | Township Solicitor |
|  | Jeff Scholl | Public Works Director |

The meeting was called to order at 5:07p.m. by Mr. Nyman.

## Announcement:

Based on the Governor's COVID19 Disaster Declaration, the Board of Supervisors have closed their monthly meeting to public attendance and established special meeting protocol for public participation. The meeting packet was available on the Township website. Anyone wishing to provide public comment on the Board's agenda items can do so electronically or by submitting a public comment form. All public comment will be read at the Board's meeting.

On motion by Mr. Nietupski, seconded by Mr. Volovnik, to appoint Township Manager Marianne Morano to serve as Temporary Chairperson. With no additional discussion, all present voted in favor.

On motion by Mr. Volovnik, seconded by Mr. Nyman, to appoint Mr. Nyman as Chairperson. The nomination passed 2-1 with Mr. Nietupski voting in opposition. Mrs. Morano turned the meeting over to Mr. Nyman.

On motion by Mr. Nyman, seconded by Mr. Volovnik, to appoint Mr. Volovnik as Vice Chairperson. The nomination passed 2-1 with Mr. Nietupski voting in opposition.

Resolution 2021-01 Reorganization. Mr. Nyman read each Article of Resolution 2021-01. Following the reading of each Article, the Articles were approved as follows:

## ARTICLE II. Board Appointments.

On motion by Mr. Volovnik, seconded by Mr. Nietupski, to accept the Board Appointments as read. With no additional discussion, all present voted in favor.

## ARTICLE III. Staff Positions.

On motion by Mr. Nietupski, seconded by Mr. Volovnik, to approve the Staff Positions as read. With no additional discussion, all present voted in favor. Mr. Volovnik abstained from the Township Solicitor appointment.

## ARTICLE IV. Financial Institutions and News Publications.

On motion by Mr. Volovnik, seconded by Mr. Nietupski, to accept the financial institutions and news publications as read. With no additional discussion, all present voted in favor.

## ARTICLE V. Planning Commission Appointments.

Mr. Weikel and Mr. Brodhead have resigned from the Planning Commission leaving two vacancies for terms ending December 31, 2024. Applicants will attend Planning Commission meetings for a recommendation to be made to the Board of Supervisors.

## ARTICLE VI. Zoning Hearing Board Appointments.

On motion by Mr. Nietupski, seconded by Mr. Volovnik, to accept the reappointment of Kathleen Hart to the Zoning Hearing Board. With no additional discussion, all present voted in favor.
On motion by Mr. Nietupski, seconded by Mr. Volovnik, to appoint John Fenley as a member of the Zoning Hearing Board to a term ending December 31, 2021. With no additional discussion, all present voted in favor.

## ARTICLE VII. Park and Recreation Board Appointments.

On motion by Mr. Volovnik, seconded by Mr. Nietupski, to accept the reappointment of Anne Fenley and William Wilson III to the Park and Recreation Board. With no additional discussion, all present voted in favor.

## ARTICLE VIII. Joint UCC Appeals Board Appointments.

On motion by Mr. Nietupski, seconded by Mr. Volovnik, to accept the reappointment of James Kopchak to the Joint UCC Appeal Board. With no additional discussion, all present voted in favor.

## ARTICLE IX. Tax and Assessments.

On motion by Mr. Volovnik, seconded by Mr. Nietupski, to reaffirm the tax and assessments as read. With no additional discussion, all present voted in favor.

## ARTICLE X. Real Estate Tax Exemption.

On motion by Mr. Volovnik, seconded by Mr. Nietupski, to accept the real estate tax exemption as read. With no additional discussion, all present voted in favor.

## ARTICLE XI. Treasurer's Bond.

On motion by Mr. Volovnik, seconded by Mr. Nietupski, to approve establishing the Treasurer's Bond in the amount of $\$ 500,000$. With no additional discussion, all present voted in favor.

## ARTICLE XII. Employee Wages and Benefits.

On motion by Mr. Nietupski, seconded by Mr. Volovnik, to approve the employee wages and benefits as read. With no additional discussion, all present voted in favor.

ARTICLE XIII. 2020 Township Meeting Schedule and Hours of Operation. Amy Domres has moved out of state and therefore the Elected Auditor meeting was cancelled for no quorum. On motion by Mr. Volovnik, seconded by Mr. Nietupski, to approve delineating and reaffirming all Township meeting schedules and Township office hours. With no additional discussion, all present voted in favor.

## Resolution 2021-01. ReOrganization.

On motion by Mr. Nietupski, seconded by Mr. Volovnik, to re-affirm Resolution 2021-01 as a whole. With no additional discussion, all present voted in favor.

Resolution 2021-02. Resolution appointing the Tax Collection Committee Delegate.
On motion by Mr. Nietupski, seconded by Mr. Volovnik, to approve Resolution 2021-02 naming Marianne Morano as Primary Voting Delegate and Kathleen Percetti and Susan Burger as Alternate Voting Delegates for the TCC. With no additional discussion, all present voted in favor.

## Resolution 2021-03. Resolution authorizing payment of bills.

On motion by Mr. Volovnik, seconded by Mr. Nietupski, to approve Resolution 2021-03 authorizing interim payment of specified bills. With no additional discussion, all present voted in favor.

## Resolution 2021-04. Setting the Tax Collector Compensation for the 2022-2025 Term.

On motion by Mr. Nietupski, seconded by Mr. Volovnik, to adopt Resolution 2021-04 setting the Tax Collector compensation at $\$ 8.50$ per bill plus interims for the 2022 to 2025 term of office. With no additional discussion, all present voted in favor.

## Other Business of the Board

- Mr. Nietupski questioned if the Quarry tonnage requirement resolution was sent to Bucks County Association of Township Officials. Yes it was sent.
- Mrs. Morano requested an executive session to discuss possible litigation (Code of Ordinance violation).


## Public Comment

There was none.

## Adjournment

On motion by Mr. Volovnik, seconded by Mr. Nietupski, to adjourn the meeting into Executive Session. With no additional discussion, the meeting was adjourned at 5:26p.m.

Respectfully submitted,

Marianne Morano
Township Manager

|  |  | TOTAL AMOUNT TO BE |  |
| :---: | :--- | :---: | ---: | ---: |
| FUND CODE | FUND NAME | PAID OUT |  |
| 01 | GENERAL FUND | $\$$ | $21,179.36$ |
| 05 | OPEN SPACE FUND | $\$$ | 535.55 |
| 08 | SEWER FUND | $\$$ | $8,861.27$ |
| 09 | PARK \& RECREATION/DRIVING RANGE FUND | $\$$ | 744.18 |
| 13 | STREET LIGHT FUND | $\$$ | $1,569.00$ |
| 19 | CAPITAL IMPROVEMENT FUND | $\$$ | $9,647.17$ |
| 35 | STATE AID (LIQUID FUEL) FUND | $\$$ | $1,737.77$ |
| 90 | ESCROW FUND | $\$$ | 815.32 |


| Payable To | Memo | Amount |
| :---: | :---: | :---: |
| General Fund - 01 |  |  |
| AmeriGas | Propane - Fire Substation | 192.15 |
| AmeriGas | Propane - Garage | 205.79 |
| AmeriGas | Propane - Garage | 350.88 |
| AmeriGas | Propane - Garage | 36.00 |
| Bucks County Court Reporters | WEGBB, LLC Transcript | 685.00 |
| Bucks County Planning Commission | 2020 Household Hazardous Waste Program | 768.42 * |
| Chase Credit Card | Pods | 351.97 * |
| Chase Credit Card | Lowes | 183.42 * |
| Chase Credit Card | Harbor Freight | 42.97 * |
| Clemens Uniform | Uniforms 12/2020 | 138.03 |
| Clemons Richter \& Reiss | WEGBB, LLC 12/2020 | 798.70 |
| Clemons Richter \& Reiss | Webster 12/2020 | 391.20 |
| Clemons Richter \& Reiss | Heridia | 1,418.10 |
| Comcast | Phone \& Internet 12/2020 | 327.48 * |
| Courier Times | Verizon Agreement Ad | 202.20 |
| Dave Chlebda | Heridia ZHB | 25.00 |
| David Watt | Heridia ZHB | 25.00 |
| Davis Feed of Bucks County | Calcium Chloride Pellets | 25.90 |
| DCED | October to December 2020 Permits | 103.50 |
| Grim, Biehn \& Thatcher | Township Solicitor General Matters 12/2020 | 723.00 |
| Grim, Biehn \& Thatcher | Township Solicitor Lake House Inn 12/2020 | 186.00 |
| Grim, Biehn \& Thatcher | Township Solicitor Quarry 12/2020 | 46.50 |
| IT Business Solutions | Computer Supplies - Wireless Cameras | 300.00 * |
| John Fenley | WEGBB, LLC/Heridia ZHB | 50.00 |
| Keystone Collections Group | EIT Commission 12/2020 | 1,064.53 * |
| Keystone Collections Group | Costs Retained by Tax Officer (Act 192) | 403.69 * |
| Keystone Collections Group | EIT Taxpayer Refunds | 6.57 * |
| Keystone Collections Group | LST Commission | 2.71 * |
| Manko Gold Katcher Fox | Township Environmental Solicitor 10/2020 | 3,672.75 |
| Neat \& Clean | Township Office 12/2020 | 150.00 |
| PP\&L Electric | Emergency Aux Bldg. + Break Room 11/2020 | 146.84 * |
| PP\&L Electric | Parking Lot Lights 11/2020 | 113.84 * |
| PP\&L Electric | Municipal Office 11/2020 | 204.68 * |
| PP\&L Electric | Garage/Shop 11/2020 | 100.08 * |
| PP\&L Electric | Emergency Aux Bldg. + Break Room 12/2020 | 221.85 |
| PP\&L Electric | Parking Lot Lights 12/2020 | 468.54 |
| PP\&L Electric | Municipal Office 12/2020 | 330.33 |

Unpaid 2020 Bills List
January 22, 2021

| Payable To | Memo | Amount |
| :--- | :--- | ---: |
| PP\&L Electric | Garage/Shop 12/2020 | 125.20 |
| PSATS | PAAZO 2021 Membership - MM | 125.00 |
| Reiss Hauling \& Recycling, Inc. | Trash \& Recycling Service 12/2020 | 830.00 |
| Ricoh-Images | Black \& White/Color Copies 12/2020 | 32.38 |
| Riggins | Unleaded | $76.95 *$ |
| Riggins | Diesel | 199.18 |
| Riggins | Diesel | 298.62 |
| Sprint | Cell Phone Service 11/2020 | $133.89 *$ |
| Staples Credit Plan | Supplies | $202.08 *$ |
| Wynn Associates | Township Engineer General Matters 12/2020 | 261.75 |
| Wynn Associates | Township Engineer Quarry 12/2020 | 36.75 |
| Wynn Associates | Township Engineer Township Bldg Addition 12/2020 | $4,357.19$ |
| Wynn Associates | Township Engineer Zoning Permit Reviews 12/2020 | 36.75 |

Open Space Fund - 05


Sewer Fund - 08

| Auto Plus | Part - F350 |  |  | 22.85 * |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Brad S. Nicholas | Pump Sludge Per Kevin Franks |  |  | 135.00 |  |
| Comcast | Treatment Plant Phone Service 12/2020 |  |  | 98.61 | * |
| Kevin Franks | Treatment Plant Operations 12/2020 |  |  | 1,850.00 |  |
| MJ Reider Associates | Lab Analysis 12/2020 |  |  | 550.00 | * |
| PA One Call | Monthly Activity 12/02020 |  |  | 20.05 |  |
| PP\&L Electric | Pump Station 11/2020 |  |  | 631.19 | * |
| PP\&L Electric | Treatment Plant 11/2020 |  |  | 1,929.07 | * |
| PP\&L Electric | Pump Station 12/2020 |  |  | 795.06 |  |
| PP\&L Electric | Treatment Plant 12/2020 |  |  | 2,320.18 |  |
| Sprint | Cell Phone Service 11/2020 |  |  | 89.26 | * |
| US Postal Service | Jan 2021 Sewer Billing |  |  | 420.00 | * |
|  |  | Sewer Fund | \$ | 8,861.27 |  |

Park \& Recreation / Driving Range Fund -09

| Auto Plus | Supplies - Mowers | $53.94 *$ |
| :--- | :--- | ---: |
| Auto Plus | Supplies - Mowers | $39.68 *$ |
| Chase Credit Card | Dog Waste Depot | $185.11 *$ |
| Chase Credit Card | Eagle Power Turf \& Tractor | $60.33 *$ |


| Payable To | Memo | Amount |  |
| :---: | :---: | :---: | :---: |
| George Allen Portable Toilets Inc. | 12/2/20-12/29/20 | 160.00 | * |
| Little's | Parts - Gator | 91.19 | * |
| PP\&L Electric | Markey Centennial Park Sign 11/2020 | 26.95 | * |
| PP\&L Electric | Markey Centennial Park Buildings 11/2020 | 53.89 | * |
| PP\&L Electric | Markey Centennial Park Sign 12/2020 | 28.26 |  |
| PP\&L Electric | Markey Centennial Park Buildings 12/2020 | 44.83 |  |
|  | Park \& Rec / Driving Range Fund | $\$ \quad 744.18$ |  |

Street Light Fund - 13

PP\&L Electric $\quad$ Street Lights 12/2020 $\quad$ Street Light Fund | $1,569.00$ |
| :--- |
| $1,569.00$ |

Capital Improvement Fund - 19

| Computer Cabling Systems | IT Services - Camera System | $6,825.49$ |
| :--- | :--- | ---: |
| Computer Cabling Systems | IT Services - Camera System | $2,276.68$ |
| Computer Cabling Systems | IT Services - Camera System | 545.00 |
|  |  | Capital Improvement Fund |
|  | $9,647.17$ |  |

State Aid (Liquid Fuel) Fund - 35

| Auto Plus | Air Filter Panel-Road Mower |  |  | 6.12 | * |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Auto Plus | Bluedef/Oil - All Vehicles |  |  | 82.56 | * |
| Auto Plus | Supplies |  |  | 189.76 | * |
| Auto Plus | Oil - 2014 Chevy |  |  | 18.78 | * |
| Auto Plus | Supplies - 2005 GMC |  |  | 13.11 | * |
| Auto Plus | Part - Roller |  |  | 36.69 | * |
| BR Scholl | State Inspection - Chevy 3500 |  |  | 70.00 | * |
| Edward McDermott | Snow Removal 12/16/2020 |  |  | 950.00 | * |
| Little's | Parts - JD Road Mower |  |  | 145.05 | * |
| PP\&L Electric | Signal 313 \& 5th 11/2020 |  |  | 31.53 | * |
| PP\&L Electric | Flasher 5th Street 11/2020 |  |  | 27.67 | * |
| PP\&L Electric | Signal Campus \& 5th 11/2020 |  |  | 36.41 | * |
| PP\&L Electric | Signal 313 \& 563 11/2020 |  |  | 31.71 | * |
| PP\&L Electric | Flasher Schwenkmill Road 11/2020 |  |  | 27.93 | * |
| PP\&L Electric | Signal 313 \& Mountain View 11/2020 |  |  | 42.90 | * |
| PP\&L Electric | Flasher Mountain View 11/2020 |  |  | 27.55 | * |
|  |  | State Aid Fund | S | 1,737.77 |  |

Escrow Fund - 90

| Grim Biehn \& Thatcher | Township Solicitor Peace Tohickon 12/2020 | 15.50 |
| :--- | :--- | :--- |
| Grim Biehn \& Thatcher | Township Solicitor Select McClennen $12 / 2020$ | 74.00 |

Unpaid $\underline{2020}$ Bills List
January 22, 2021

| Payable To | Memo | Amount |
| :---: | :---: | :---: |
| Wynn Associates | Township Engineer PSD Tennis Courts 12/2020 | 73.50 |
| Wynn Associates | Township Engineer Peace Tohickon 12/2020 | 163.93 |
| Wynn Associates | Township Engineer Select McClennen 12/2020 | 73.50 |
| Wynn Associates | Township Engineer Green Ridge West 12/2020 | 36.75 |
| Wynn Associates | Township Engineer Fox Hill 12/2020 | 30.63 |
| Wynn Associates | Township Engineer Vanden Boom 12/2020 | 103.13 |
| Wynn Associates | Township Engineer Rowe 12/2020 | 244.38 |
|  | Escrow fund | \$ 815.32 |
| Total Unpaid Bills |  | \$ 45,089.62 |


| FUND CODE | FUND NAME | TOTAL AMOUNT TO BE PAID OUT |  |
| :---: | :---: | :---: | :---: |
| 01 | GENERAL FUND | \$ | 133,038.87 |
| 08 | SEWER FUND | \$ | 67,069.56 |
| 09 | PARK \& RECREATION/DRIVING RANGE FUND | \$ | 669.63 |
| 19 | CAPITAL IMPROVEMENT FUND | \$ | 121,541.74 |
| 22 | BUILDING DEBT FUND | \$ | 5,797.22 |
| 35 | STATE AID (LIQUID FUEL) FUND | \$ | 6,922.52 |
| 90 | ESCROW FUND | \$ | 349.49 |
|  | TOTAL UNPAID BILLS | \$ | 335,389.03 |

Unpaid 2021 Bills List
January 22, 2021

| Payable To | Memo | Amount |
| :---: | :---: | :---: |
| General Fund - 01 |  |  |
| Arlo Eby | WEGBB/Webster ZHB | 50.00 |
| BCATO | Membership 2021 | 300.00 |
| BCATO | 113th Annual Convention - DN/GV/JN | 75.00 |
| Bucks County Consortium of Municipalities | Membership 2021 | 150.00 |
| Chase Credit Card | Pods | 351.97 |
| Chase Credit Card | Zoom License | 158.89 |
| Chase Credit Card | Lowes | 115.91 |
| Clemens Uniform | Uniforms 1/2021 | 92.02 |
| Clemons Richter \& Reiss | WEGBB 1/2021 | 1,370.10 |
| Clemons Richter \& Reiss | Webster 1/2021 | 1,510.50 |
| Clemons Richter \& Reiss | Heridia 1/2021 | 638.70 |
| Delaware Valley Health Insurance (DVHT) | Insurance Premium | 10,050.16 |
| Delaware Valley Property/Liability (DVIT) | Insurance Premium | 14,944.75 |
| Delaware Valley Workers Comp (DVWCT) | Insurance Premium | 13,515.00 |
| Home Depot | Filters | 59.91 |
| Hough Associates | Recycling Grant | 3,920.00 |
| IT Business Solutions | 2021 \& 2022 GoDaddy Certificate Reimbursement | 127.98 |
| IT Business Solutions | IT Services 1/2021 | 459.00 |
| John Fenley | WEGBB/Webster ZHB | 50.00 |
| Kathleen Hart | WEGBB/Webster ZHB | 50.00 |
| Land Trust of Bucks County | Membership 2021 | 100.00 |
| Lawson Products | Supplies | 301.89 |
| MEA | Renewal 2021 | 683.00 |
| Pennridge Regional Police Department | Police Services 1/2021 | 82,559.00 |
| Principal Financial Group | Insurance Premium 1/2021 | 506.01 |
| Principal Financial Group | Insurance Premium 2/2021 | 506.01 |
| Ready Refresh | Rent/Prepay 1/2021 | 50.00 |
| Ricoh | Prepay Copier Rental 2/2021 | 128.07 |
| Shadywood Communications | Enews 1/2021 | 215.00 |
|  | General Fund | \$ 133,038.87 |
| Sewer Fund - 08 |  |  |
| ADT | Alarm 1/1/2021-3/31/2021 | 150.75 |
| Anchor Pump and Engineered Equipment | Pump Repair | 7,053.28 |
| Bullseye | Pumping Station Alarm Service 1/2021 | 130.49 |
| Comcast | Treatment Plant Phone Service 1/2021 | 109.43 |
| Delaware Valley Health Insurance (DVHT) | Insurance Premium 2021 | 694.71 |

Unpaid 2021 Bills List
January 22, 2021

| Payable To | Memo | Amount |
| :---: | :---: | :---: |
| Delaware Valley Property/Liability (DVIT) | Insurance Premium 2021 | 16,958.25 |
| PA DEP | Fuel Tank Registration 2021 | 50.00 |
| PA DEP | Waste Transporter Renewal 2021 | 300.00 |
| Principal Financial Group | Premium 1/2021 | 136.08 * |
| Principal Financial Group | Premium 2/2021 | 136.08 |
| PWTA - Capital Fund | Quarterly Billing 1st Quarter 2021 | 4,589.00 |
| PWTA - Operating Fund | Quarterly Billing 1st Quarter 2021 | 36,324.00 |
| Riggins | Diesel | 437.49 |
|  | Sewer Fund | \$ 67,069.56 |
| Park \& Recreation / Driving Range Fund -09 |  |  |
| George Allen Portable Toilets Inc. | Markey Centennial Park 1/2021 | 160.00 |
| JC Steinly | Heating Fuel Markey Park Boy Scout Cabin | 509.63 |
|  | Park \& Rec / Driving Range Fund | \$ 669.63 |
| Capital Improvement Fund - 19 |  |  |
| Gordon H. Baver, Inc. | Municipal Office Project (GC) - Application \#8 | 95,184.74 |
| MJF Electrical | Municipal Office Project (EC) - Application \#7 | 26,357.00 |
|  | Capital Improvement Fund | \$ 121,541.74 |
| Building Debt Fund-22 |  |  |
| Pennridge Regional Police Department | Principle and Interest Debt Payment 1/2021 | 5,797.22 |
|  | Building Debt Fund | \$ 5,797.22 |
| State Aid (Liquid Fuel) Fund - 35 |  |  |
| Chase Credit Card | Sands Ford of Red Hill | 186.85 |
| Auto Plus | Parts - 2014 Chevy | 45.80 |
| Auto Plus | Parts - 2018 Mack | 57.59 |
| Auto Plus | Part - Leaf Vac | 5.87 |
| Bergey's | Parts - 2018 Mack | 126.66 |
| Bergey's | Parts - 2015 Hino | 47.95 |
| BR Scholl | State Inspection-2018 Mack | 80.00 |
| H\&K Materials | 5.77 Tons Green Patch | 565.17 |
| Heacock Lumber | Wood - 2008 Ford/2005 GMC | 112.00 |
| Lawson Products | Supplies | 121.27 |
| Morton Salt | 85.49 Tons Salt | 4,512.16 |
| Naceville Materials | 44.67 Tons 1/4" Stone | 818.80 |
| PP\&L Electric | Signal 313 \& 5th 12/2020 | 33.37 |
| PP\&L Electric | Flasher 5th Street 12/2020 | 28.91 |
| PP\&L Electric | Signal Campus \& 5th 12/2020 | 38.38 |

Unpaid 2021 Bills List
January 22, 2021

| Payable To | Memo | Amount |  |  |
| :---: | :---: | :---: | :---: | :---: |
| PP\&L Electric | Signal 313 \& 563 12/2020 |  |  | 33.43 |
| PP\&L Electric | Flasher Schwenkmill Road 12/2020 |  |  | 29.00 |
| PP\&L Electric | Signal 313 \& Mountain View 12/2020 |  |  | 50.38 |
| PP\&L Electric | Flasher Mountain View 12/2020 |  |  | 28.93 |
|  |  | State Aid Fund | \$ | 6,922.52 |

Escrow Fund - 90

Thomas Vanden Boom Escrow Closure $\quad$ Escrow fund | 349.49 |
| :--- |

## Total Unpaid Bills \$ 335,389.03

## 2021 Projects for Final Approval

> Road Work

- In-House:
- Sterner Mill Road (remainder)
- Rich Hill Road, Rockhill Road, Hill Road (temporary repairs)
- Crack Seal unit rental and Chip Truck (Pines)
- Bucks County Conservation District Grant (pending award):
- Three Mile Run Road stormwater corner at Nockamixon Park House
- East Rock Road driveway trench boxes that wash out into roadway
> Township Owned Infrastructure
- Municipal Complex, 1622 N. Ridge Road:
- Review function and future of Public Works complex
- Sewer Treatment Plant, 506 Branch Road:
- Paint tank coatings
- Steel process tank maintenance
- Replace shed
- Reinstall anodes on process tank
- Tanks drained and inspected for maintenance
- (4) Reed beds emptied
- Pumping Station, 1000 Three Mile Run Road:
- Replacement (bid opening March 3)
- Shed roof replaced
- Stormwater:
- MS4 Compliance Annual Report (Wynn Associates)
- Tunnel Road Basin MS4 Project \#1 to reduce sediment
- Harriet Drive roadway stormwater repair as reviewed with Engineer
- Open Space / Right-of-Way:
- Removal of dead ash trees tbd
- Harriet Drive street trees trimmed
- Operations
- Update to 1987 Zoning Ordinance (pending on Rock Hill Quarry litigation)
- Act 537 Update
State Aid ..... \$ 58,000
State Aid ..... 40,000
State Aid ..... 23,000
Capital Reserve ..... 40,000
General Fund
Sewer Fund ..... 6,500
Sewer fund ..... 6,500
Sewer Fund ..... 5,000
Sewer Fund ..... 500
Sewer Fund ..... 15,000
Sewer Fund ..... 14,000
Sewer Fund note ..... \$ 856,545
Sewer fund. ..... 1,800
General Fund ..... 1,500
General Fund ..... 10,500
State Aid. ..... 2,000
General Fund ..... \$ 20,000
General Fund ..... \$ 35,000
General Fund ..... \$ 35,000


## January:

- Final approval of 2020 projects as budgeted:
- Sterner Mill Road from Mountain View to Clymer overlay bid out.
- Willard H. Markey Centennial Park portion of walking trail paved in-house and sign replaced .
- Municipal Complex sign replaced.
- MS4 (stormwater) compliance reports.
- Right-of-Way dead ash street trees removed as marked.
- Curbing painted for no-parking Harriet Drive, Meadow Lane and Pines Development.
- Used paver to replace 1987 model.
- Backhoe power broom attachment.
- Road mower tires.
- One-ton dump truck to replace 2002 model.
- Municipal office addition and renovation project.
- Zoning Hearing Board alternate Arlo Eby appointed.
- Elected Auditor Karen Chellew appointment with a term expiring December 31, 2021.
- Recognition of Nancy Booz after 40 years of volunteer service on the Planning Commission.
- Municipal Office addition and renovation contracts executed.
- Municipal Office public sewer and water line installed.


## February:

- 2020 census presentation
- Land Development waiver granted to Pennridge School District for an accessory building.
- Bid accepted from Bray Brothers in the amount of $\$ 126,450.00$ for an overlay on Sterner Mill Road from Mountain View Road to Clymer Road with line striping to be done separately.
- Lawn Maintenance proposals accepted for 2020 and 2021.
- Tree trimming approved at Willard H. Markey Centennial Park adjacent to driveway to comply with Pennridge Airport Annual Safety Inspection Report.
- Act 537 update by Township Engineer approved.
- Conservation Easement on approximately 13.2 acres approved on Mountain View Road.


## March:

- Rock Hill Quarry asphalt plant use trial at Bucks County Court of Common Pleas.
- RE Pierson began removing equipment off the Rock Hill Quarry site.
- Township operations evolved in response to COVID-19 while remaining responsive to residents.
- Based on Governor Disaster Declaration the Board of Supervisors closed their monthly meeting to public attendance and established special meeting protocol for public participation.
- Conditional Use approved for Truck and Car Wash at 2301 North Fifth Street.
- Local Disaster Emergency Declaration adopted in response to COVID-19.
- Planning Commission resignation of Blaze Youngers acknowledged.
- Planning Commission vacancy appointments Blake Eisenhart and George Broadhead.
- End of winter season - 161 tons of salt and 68 tons of anti-skid purchased.


## April:

- Bid accepted for 2011 Track Paver in the amount of $\$ 54,674.00$.
- Township real estate taxes face payment due date for 2020 extended to July 30,2020 adopted in response to COVID-19 pandemic.


## May:

- Electric generation accepted for a 36-month contract.
- Trash district contract with Republic Services reaffirmed for option year 2021 and option year 2022.
- Computer Cabling Systems estimate accepted in the amount of 12,452.40.
- Pennridge High School graduation firework display permit fee waived.
- Ordinance 293 adopted amending the non-uniform pension plan.
- Spring yard waste completed.


## June:

- Land development plan approved for Truck and Car Wash at 2301 North Fifth Street.
- Resolution adopted establishing guidelines and policy for outdoor sales of merchandise and/or outdoor dining during COVID-19 pandemic.


## July:

- Based on updated Governor Disaster Declaration the Board of Supervisors held their monthly meeting with limited public attendance with pre-registration required at Pennridge Regional Police Headquarters.
- Zoning Hearing application for setback variance at 1819 Old Bethlehem Pike.
- Street tree removal granted for 605 Campus Drive and 704 Campus Drive.
- Traffic mast to be replaced at Fifth Street and SR313 as the result of auto accident damage.
- Inlet box on Branch Road repaired as a result of auto accident damage.
- Driving Range opened.
- Treatment plant affluent and grease higher than normal due to COVID-19 stay at home Governor order.


## August:

- Conditional Use Hearing approved with conditions for group home at 925 Three Mile Run Road.
- Street tree removal granted for 700 Campus Drive.
- Bids accepted for fuel 2020-2021.
- The 2019 H20 pumping station grant was not approved and no new grants are available.
- Tropical Storm Isaias occurred with extreme heavy rains in a short amount of time.


## September:

- 2021 Preliminary budget review begins.
- 2019 Financial Report approved without PMRS 2019 pension amounts which would be reported in the 2020 Financial Report.
- 2021 Minimum Municipal Obligation approved.
- Paver and sweeper sold on Municibid.
- Ordinance 294 adopted amending Chapter 10, part 4 Fireworks.

Manager Report
Marianne Morano

## October:

- Recognition of Patricia Marlin for volunteer service on the Park and Recreation Board.
- Zoning Hearing application for setback and woodland variance for corner of Muskrat and Rich Hill Roads.
- Zoning Hearing application for change in non-conforming use at 1528 North Ridge Road.
- Bridge 279 on West Rock Road over Three Mile Run Bucks County easement purchase approved.
- Bid accepted for salt 2020-2021.
- Grader sold on Municibid.
- Ordinance 295 adopted adding to Chapter 27 homestead chickens and livestock.
- Ordinance 296 adopted amending Chapter 27 signs.
- Policy adopted for granting or denying modifications under the Subdivision and Land Development Ordinance creating a capital improvement fund.


## November:

- Comprehensive Plan 2020 adopted.
- Land development waiver granted to Peace Tohickon Church for a pavilion and public bathrooms.
- A different polling location to be explored to provide adequate parking.
- 2021 budget approved.
- Driving range closed for season.


## December:

- Based on updated Governor Disaster Declaration the Board of Supervisors closed their monthly meeting to public attendance and established special meeting protocol for public participation.
- Recognition of David Watt for 15 years of volunteer service on the Planning Commission and Zoning Hearing Board.
- Snow emergency declared December 16 4:00pm to December 17, 2020 12:00pm.
- Ordinances 295 adopted authorizing execution of Verizon Pennsylvania Cable Franchise Agreement.

Website Analytics:

|  | $\frac{\text { Users }}{}$ | $\frac{\text { Session Duration }}{}$ |  | $\frac{\text { Sessions }}{}$ |
| :--- | :---: | :---: | :---: | :---: |

Manager Report
Marianne Morano

## Public Works Report

## January 21, 2021

## Roads

1. Snowstorm from December $15^{\text {th }}$ was handled without any issues.
2. Leaf Vac has been serviced, new impeller, bearings, liner, and belt installed and put away.
3. Potholes have been at a minimum so far this year.
4. Minor ditch work has been done on township roads where issues were present.
5. The 2002 Truck was placed on municibid with the bid opening on Monday January 25.
6. Flooding and high winds occurred over the Christmas holiday, minor damage with a few trees down.
7. Tree on Old Bethlehem Pike right-of-way in West Rockhill Township that is maintained by East Rockhill per the agreement, will be removed by a third-party contractor.
8. Repairs to shoulders have been done to various roads throughout township.

## Parks

1. Park benches being repaired at Willard H. Markey Centennial Park tot lot and driving range.
2. Restitution will be made from turfing incident at football field.
3. If weather holds will be renting a high reach and trimming trees along driveway of park and bike trail at park.

Pumping Station/Treatment Plant

1. Pump has been rebuilt and installed at Treatment Plant.
2. Support bracket will have to be installed to hold valve up in aeration tank.


East Rockhill Township Municipal Office Addition - 1/26/2021 Board of Supervisor Agenda




Planning Commission Annual Report 2020

| Project | Type of Project | Date | Action |
| :---: | :---: | :---: | :---: |
| Comprehensive Plan Update | Update to the East Rockhill 2005 Comprehensive Plan with Bucks County Planning Commission | Multiple Meetings | Recommended to the Board of Supervisors for consideration |
| Pennridge School District | Request for waiver of land development for an accessory building | February 6, 2020 | Recommended to the Board of Supervisors for consideration |
| Creekside Independent Living | Land Development | October 22, 2019 | Board of Supervisors accepted the withdrawal of the Land Development plan |
| Etzler, 2386 East Rock Road | Lot Line Adjustment | January 24, 2020 | Plan Recorded |
| Freier, 417 Three Mile Run Road | Lot Line Adjustment | February 10, 2020 | Plan Recorded |
| Scholl's Truck and Car Wash, N. Fifth Street and SR313 | Land Development and Conditional Use | Multiple Meetings | Conditional Use recommended March 12, 2020 and preliminary/final Land Development recommended May 14, 2020 to the Board of Supervisors for consideration |
| Perkasie Regional Authority, 1503 Park Avenue | Land Development | February 28, 2020 | Plan Recorded |
| Weidner Tract, 1622 Seven Corner Road | Sketch Plan | June 11, 2020 | No Action Taken |
| Draft Sign and Residential Livestock | Zoning Ordinance | Multiple Meetings | Recommended with comments to the Board of Supervisors for consideration |
| 925 Three Mile Run Road, B5 Group Home | Conditional Use Application | August 13, 2020 | Recommended with comments to the Board of Supervisors for consideration |

