

**East Rockhill Township Board of Supervisors**

**December 19, 2019**

**Regular Business Meeting Minutes**

The regular business meeting of the East Rockhill Township Board of Supervisors was held at 7:00p.m. on December 19, 2019 in the Township meeting room at the East Rockhill Township Municipal Building, 1622 North Ridge Road, Perkasio, PA 18944.

Present:	Gary Volovnik	Supervisor Chairperson
	David Nyman	Supervisor Vice-Chairperson
	Jim Nietupski	Supervisor Member
	Marianne Morano	Township Manager
	Patrick Armstrong, Esq.	Township Solicitor
	C. Robert Wynn, P.E.	Township Engineer
	Jeff Scholl	Public Works Director

The meeting was called to order at 7:00p.m. by Mr. Volovnik with the Pledge of Allegiance.

**Announcements**

Perkasie Fire Company will be escorting Santa through East Rockhill Township on December 21 starting at 5pm.

An Executive Session will follow the regular meeting for real estate.

**Public Comment #1**

- Steven Hall, 1080 Old Bethlehem Road, thanked the Supervisors for the zoning enforcement action against the Lake House Inn and looks forward to the Township Solicitor's attendance at the upcoming Zoning Hearing.
- Ned Powell, 2747 Three Mile Run Road, stated he resides across the street from the Lake House Inn and appreciates the Board of Supervisor zoning action with respect to rental units. Mr. Ned Powell and Dr. Alice Moore are available as witnesses at the January 15, 2020 Zoning Hearing.

**Approval of Minutes and Bills Payable:**

**Approval of Minutes from November 26, 2019 Budget and Regular Meeting.**

- Mr. Nietupski questioned why written public comments were not inserted into the minutes. The written public comments are in the public packet as posted to the website on Friday, December 13 in addition to the public packet available tonight. Consensus was to not implement a new procedure inserting written public comments into Township minutes.

**On motion** by Mr. Nyman, seconded by Mr. Nietupski, to adopt the meeting minutes from the Board of Supervisors' November 26, 2019 Regular Meeting as presented. With no additional discussion, all present voted in favor.

**Payment of 2019 and 2020 Unpaid Bills dated December 13, 2019 in the amount of \$179,037.30.**

**On motion** by Mr. Nietupski, seconded by Mr. Nyman, to approve payment of the 2019 Bills List dated December 13, 2019 in the amount of \$175,669.33 as presented. With no additional discussion, all present voted in favor.

**On motion** by Mr. Nyman, seconded by Mr. Nietupski, to approve payment of the 2020 Bills List dated December 13, 2019 in the amount of \$3,367.97 as presented. With no additional discussion, all present voted in favor.

**Pennridge Wastewater Treatment Authority Report: David Nyman**

The November 18, 2019 Pennridge Wastewater Treatment Authority minutes and November 2019 flows report are on file.

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to approve the Pennridge Wastewater Treatment Authority Report. With no additional discussion, all present voted in favor.

**Pennridge Regional Police Commission Report: Sergeant Maloney**

Sergeant Maloney shared the November 2019 Pennridge Regional Police activity report. The report is on file.

**On motion** by Mr. Nietupski, seconded by Mr. Nyman, to approve the Police Commission Report. With no additional discussion, all present voted in favor.

**Township Manager's Report: Marianne Morano**

**Pennridge Greenjacket Lease January 1, 2020 to December 31, 2024.**

**On motion** by Mr. Nyman, seconded by Mr. Nietupski, to authorize the Chairperson execution of East Rockhill Township and Pennridge Greenjacket Midget Football Association Park Lease at Willard H. Markey Centennial Park for the period of January 1, 2020 to December 31, 2024. With no additional discussion, all present voted in favor.

**Certificate of Deposit Maturity Notice.**

**On motion** by Mr. Nyman, seconded by Mr. Nietupski, authorizing closing the Certificate of Deposit with a maturity date of December 14, 2019 and depositing funds into the Capital Improvement Fund. With no additional discussion, all present voted in favor.

**Sewer Equivalent Dwelling Unit.**

**On motion** by Mr. Nyman, seconded by Mr. Nietupski, to authorize allocating one sewer equivalent dwelling unit (EDU) to 1097 West Schwenkmill Road parcel identification number 12-009-192-002 in recognition of the public sewer improvement provided by Emil Jacoby to properties with failing systems and the Municipal Office. With no additional discussion, all present voted in favor.

**Resignation Letter from Nancy Booz, Planning Commission.** It was noted Mrs. Booz has served on the Planning Commission for 40 years. Mr. Nyman requested a resolution be prepared for consideration at the January 2020 regular meeting.

**On motion** by Mr. Nyman, seconded by Mr. Nietupski, to acknowledge with regret the resignation of Nancy Booz from the Planning Commission effective with her expiring term December 31, 2019 as presented. With no additional discussion, all present voted in favor.

**Auditor Engagement Letter.** An appointed auditor engagement letter from Dunlap and Associates to perform the 2019 audit was presented.

**On motion** by Mr. Nietupski, seconded by Mr. Nyman, to authorize the Township Manager to execute the Dunlap and Associates engagement letter not to exceed \$17,900.00 as presented. With no additional discussion, all present voted in favor

**Resolution 2019-09 Street Light Assessment.**

**On motion** by Mr. Nyman, seconded by Mr. Nietupski, to adopt **Resolution 2019-09**, setting the Street Light Assessment at \$41.00 per designated property for 2020. With no additional discussion, all present voted in favor.

**Resolution 2019-10 Fixing the East Rockhill Township Fee Schedule for 2020.**

**On motion** by Mr. Nietupski, seconded by Mr. Nyman, to adopt **Resolution 2019-10**, contingent on amending the zoning residential demolition accessory building fee to \$100.00, setting the fees for 2020 as presented. With no additional discussion, all present voted in favor.

**Resolution 2019-11 adopting a Final 2020 Budget.**

With no public comment, **On motion** by Mr. Nyman, seconded by Mr. Nietupski, to adopt **Resolution 2019-11** adopting the Final 2020 Budget in the amount of \$4,094,912 in revenue and \$4,094,912 in expenses for all funds. With no additional discussion, all present voted in favor.

**Resolution 2019-12 Fixing the Real Estate Tax Rate for 2020.**

**On motion** by Mr. Nietupski, seconded by Mr. Nyman, to adopt **Resolution 2019-12** fixing the Real Estate Tax Rate for 2020 at 8.725 mills for general purposes; 1.0 mill for Fire Protection; 1.26 mills for Building Debt Service; 1.25 mills for Capital Improvement. With no additional discussion, all present voted in favor.

**Etzler Lot Line Adjustment.** The plans for recordation are ready for signature.

**On motion** by Mr. Nietupski, seconded by Mr. Nyman, to approve the Township Manager Report. With no additional discussion, all present voted in favor.

**Public Works Report: Jeff Scholl**

Mr. Scholl updated the Board on Public Works activities for November 2019. Of note, the 2019 fall leaf collection has been completed with a total of 75 loads collected. The report is on file.

**On motion** by Mr. Nietupski, seconded by Mr. Nyman, to approve the Township Public Works Report. With no additional discussion, all present voted in favor.

**Engineer Report: C. Robert Wynn, P.E.**

**Wood's Edge Subdivision Release of Escrow Voucher #10 and #11.**

**On motion** by Mr. Nyman, seconded by Mr. Nietupski, to approve Authorization Voucher Number 10 dated December 9, 2019 payable to C. Robert Wynn Associates in the amount of \$259.21 for construction observation and escrow administration from August 24, 2019 to November 30, 2019 and Authorization

Voucher Number 11 dated December 9, 2019 payable to Lynn Builders LLC in the amount of \$15,668.05 for driveway, stormwater, erosion control and misc. With no additional discussion, all present voted in favor.

**Pennridge Airport Annual Safety Inspection Report.** A Pennsylvania Department of Transportation report to Pennridge Airport dated April 25, 2019 was received by the Township on December 11, 2019 which indicates a total of six trees on Township property intrude into the flight pattern. Five trees are on the property boundary between Willard H. Markey Centennial Park and Airport property in addition to one tree to the right of the Markey Park driveway. The consensus was to not perform a timber harvest which leaves significant debris for many years. Mr. Wynn will contact the Pennridge Airport to request trees be marked to determine ownership.

**Subdivision Plan Review Status.** Review dated December 4, 2019 is in the Board's packets. No action is necessary.

**On motion** by Mr. Nyman, seconded by Mr. Nietupski, to accept the Township Engineer report. With no additional discussion, all present voted in favor.

**Solicitor Report: Patrick Armstrong, Esq.**

**Zoning Hearing Board Application from WEGBB, Inc. for 1086 Old Bethlehem Road and 1090 Old Bethlehem Road.** A zoning hearing application has been received for 1086 Old Bethlehem Road and 1090 Old Bethlehem Road from WEGBB, Inc. for an appeal of the November 1, 2019 Enforcement Notices which cited violations of the East Rockhill Zoning Ordinance for operating a B8 Rooming or Boarding House use on the properties located at 1086 and 1090 Old Bethlehem Road, Perkasio, known as parcels 12-11-52-6 and 12-11-52-3. The properties are in the Agriculture Preservation Zoning District.

**On motion** by Mr. Nyman, seconded by Mr. Nietupski, to direct Township Solicitor Patrick Armstrong to assist the Assistant Zoning Officer Steve Baluh at the January 15, 2019 hearing to defend the Enforcement Notices. With no additional discussion, all present voted in favor.

**2019 Borrowing Note.** Mr. Armstrong advised the Board that settlement took place on December 18, 2019 for the Municipal building renovation financing.

**Etzler Right-of-Way Agreements.**

**On motion** by Mr. Nietupski, seconded by Mr. Nyman, to authorize the Chairperson execution of Etzler Right-of-Way easement agreement and Gross right-of-way easement agreement once received. With no additional discussion, all present voted in favor.

Mr. Armstrong requested an Executive Session to discuss litigation regarding the Pennridge Airport from previous years.

**On motion** by Mr. Nyman, seconded by Mr. Nietupski, to accept the Township Solicitor report. With no additional discussion, all present voted in favor.

**Department and Emergency Services Reports**

**On motion** by Mr. Nietupski, seconded by Mr. Nyman, to acknowledge receipt of the Department and Service Reports. With no additional discussion, all present voted in favor. Copies are on file.

**New or Other Business – Supervisors’ Items**

- Mr. Nietupski requested municipal building improvements be placed on the agenda for project updates. Mr. Volovnik stated meetings with contractors will take place every two weeks with minutes taken, value engineering meetings have taken place with the general contractor, electrician and plumber and mechanical was Monday. The project is scheduled to be completed by the end of June.
- Ryan Gottshall, 2201 N. Rockhill Road, requested building plans be placed on the Township website or be emailed to him. It was stated that the file size was too large, but pages could be posted to the website once a final set was received.

**Public Comment #2:**

- Mary Schulberger, 2386 Hill Road, questioned the status of the McClennen land development and stated she had observed surveyors on the property. No submissions have been received by the Township. Mrs. Schulberger believes the delineators have improved a safety concern on Hill Road, but would like to see public road improvements with Mager properties.
- Jeff Knueppel, 2810 Creek Road, thanked the Board of Supervisors for enforcement of Zoning Code and their continued support from the Township Solicitor on this very important issue in the Lake House Inn neighborhood.
- Ryan Gottshall, 2201 N. Rockhill Road, stated that an emergency alert hot line may enable residents to alert the Township of any road concerns. He was advised by Sergeant Maloney that the 9-1-1 system dispatches police to the scene.

**Adjournment**

**On motion** by Mr. Nyman, seconded by Mr. Nietupski, to adjourn into Executive Session. With no additional discussion, the meeting was adjourned at 7:47p.m.

Respectfully submitted,

Marianne Morano  
Township Manager