

**East Rockhill Township Board of Supervisors**  
**February 21, 2017**  
**Regular Business Meeting Minutes**

The regular business meeting of the East Rockhill Township Board of Supervisors was held at 7:00p.m. on February 21, 2017 in the Township meeting room at the East Rockhill Township Municipal Building, 1622 North Ridge Road, Perkasie, PA 18944.

Present:	David Nyman	Chairperson
	Gary Volovnik	Vice-Chairperson
	Jim Nietupski	Member
	Marianne Morano	Township Manager
	Patrick Armstrong, Esq.	Township Solicitor
	Steve Baluh, P.E.	Township Engineer
	Jeff Scholl	Public Works Director

The meeting was called to order at 7:00p.m. by Mr. Nyman with the Pledge of Allegiance.

**Public Comment #1**

There was none.

**Approval of Minutes from January 17, 2017 Regular Meeting**

**On motion** by Mr. Volovnik, seconded by Mr. Nietupski, to adopt the meeting minutes from the Board of Supervisors' January 17, 2017 Regular Meeting. With no additional discussion, all present voted in favor.

**Payment of the Bills**

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to approve payment of 2017 Bills List dated February 17, 2017 totaling \$188,873.46. With no additional discussion, all present voted in favor.

**Township Manager's Report: Marianne Morano**

**Appointments to Planning Commission and Zoning Hearing Board Alternate.**

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to appoint Blaze Youngers to fill the vacancy on the Planning Commission with a term expiring December 31, 2020. With no additional discussion, all present voted in favor.

**On motion** by Mr. Volovnik, seconded by Mr. Nietupski, to appoint John Fenley to fill a Zoning Hearing Board vacancy position. With no additional discussion, all present voted in favor.

**Perkasie Regional Authority Sewer Service Request.** Correspondence was received from Perkasie Regional Authority requesting to pursue discussion for the potential of connecting a gravity collection line on behalf of West Rockhill Township on Bethlehem Pike to the East Rockhill sewer system at Three Mile Run and Park Avenue. Sewer service would eventually extend north and south on Bethlehem Pike as property owners request public sewer. The consensus of the Board was for Mrs. Morano to begin discussions.

**Pennridge Regional Commission Stormwater Pipe:** the Pennridge Regional Police Commission has requested East and West Rockhill Township public works departments install a stormwater pipe at police headquarters from Ridge Road to an inlet to alleviate water flow onto an adjacent property. The

consensus of the Board was to assist the Pennridge Regional Police Department with the stormwater pipe installation as designed by West Rockhill Township.

**Lease and Hold Harmless Agreement.** A hold harmless agreement executed by Pennridge School District for the transportation communication tower installed at the Public Works Substation was provided to the Board.

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to approve the Chairperson's execution of the hold harmless agreement for the communication tower located at the Municipal site. With no additional discussion, all present voted in favor.

**Electric Generation Agreement.**

**On motion** by Mr. Volovnik, seconded by Mr. Nietupski, to ratify Mrs. Morano's action executing a blend and extend agreement with the current electric generation supplier, IGS Energy (Interstate Gas Supply, Inc.) at a rate of 0.0612 per kWh inclusive of gross receipts tax for the period of March 2017 to May 2020. With no additional discussion, all present voted in favor.

**Destruction of Record.** The Board reviewed a draft resolution authorizing the destruction of specific list of Township records as set forth in the Municipal Records Manual.

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to adopt Resolution 2017-07 approving the destruction of specific Township records as presented. With no additional discussion, all present voted in favor.

**Full-Time Public Works Laborer Employment:**

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to offer employment to Latrell Belfield as a full-time Public Works Laborer at a rate of \$20.00 an hour with a start date of March 1, 2017. With no additional discussion, all present voted in favor.

**Pennridge Airport.** A letter has been received from Robert Gundlach, Jr. Esq. on behalf of Pennridge Airport requesting participation in a meeting with East Rockhill Township, Perkasio Borough, Bucks County to discuss proposed road improvements related to the Pennridge Airport Business Park.

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to approve meetings between Pennridge Airport officials and Public Officials to discuss transportation related to the Pennridge Airport Business Park as requested. With no additional discussion, all present voted in favor.

**Snow Emergency February 9, 2017 12:00am to 4:00pm.**

Mrs. Morano's noted a snow emergency was declared on February 9, 2017 starting at 12:00am and ending at 4:00pm.

**State Aid Audit** was completed by Commonwealth of PA Department of the Auditor General for the January 1 to December 31, 2015 period. No findings.

**On motion** by Mr. Volovnik, seconded by Mr. Nietupski, to approve the Township Manager Report. With no additional discussion, all present voted in favor.

**Public Works Report: Jeff Scholl**

Mr. Scholl updated the Board on Public Works activities in January 2017. The report is on file.

### **2017 39,000gww Dump Truck**

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to approve the purchase of a 2017 39,000gww Dump Truck as quoted through Costars from Bergey's for \$94,906.08 and Triad for \$67,516.00 for a total purchase price of \$162,422.08. With no additional discussion, all present voted in favor.

### **2017 Road Work**

**On motion** by Mr. Volovnik, seconded by Mr. Nietupski, to authorize advertising of 2017 Road Work Bids including overlay's on Three Mile Run Road (Schwenkmill Road to SR313); Tunnel Road (Three Mile Run Road to Harriet Drive); Dell Drive; Hill Road (Three Mile Run Road to Stone Edge Road) and Bituminous Seal Coat (oil & chip) on East Rock Road, Richlandtown Road, Covered Bridge Road. With no additional discussion, all present voted in favor.

It was noted that Bucks County will be scheduling a bridge repair on Hill Road and overlay will not take place until that has been completed.

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to approve the Township Public Works Report. With no additional discussion, all present voted in favor.

### **Planning Commission: Anne Fenley**

The Planning Commission February 9, 2017 Agenda was in the Board packets. Of note, Pennridge School District Transportation Center accessory building was reviewed and recommended for preliminary / final approval. Foreman Farm riding academy was reviewed and additional information needs to be submitted for Planning Commission review. The Commission held their reorganization and met two candidates for the Planning Commission vacancy.

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to approve the Planning Commission Report. With no additional discussion, all present voted in favor.

### **PWTA Report:**

The January 23, 2017 Pennridge Wastewater Treatment Authority draft minutes and December, 2016 flows were reviewed. The PWTA minutes and flows are on file.

**On motion** by Mr. Volovnik, seconded by Mr. Nietupski, to acknowledge receipt of the Pennridge Wastewater Treatment Authority minutes and flows. With no additional discussion, all present voted in favor.

### **PACC Report: David Nyman**

The January 26, 2017 notes were in the Board packets. Of note, Act 172 allowing tax relief incentives for volunteer firefighters was discussed. The report is on file.

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to approve the Pennridge Area Coordinating Committee Report as presented. With no additional discussion, all present voted in favor.

### **Police Commission Report: Gary Volovnik**

Mr. Volovnik shared the January 2017 Pennridge Regional Police report. The report is on file.

**On motion** by Mr. Nyman, seconded by Mr. Nietupski, to approve the Pennridge Regional Police Commission Report as presented. With no additional discussion, all present voted in favor.

### **Engineer Report: Steve Baluh, P.E.**

**Pennridge School District Transportation Building** was recommended by the Planning Commission for preliminary / final land development approval. Mr. Justin Massie, Terraform Engineering, was present

to review the plan on behalf of Pennridge School District. It was noted the Perkasio Fire Chief provided a review of the plan and his concerns have been addressed satisfactorily.

- Jim Weikel, Ridge Road, asked why he did not receive a letter regarding the submission to Planning Commission. The transportation center is a separate parcel and he is not an adjoining property owner.
- Mr. Nietupski felt electric should go to the building and be noted on the land development plan. Electric will be provided on the building permit submission.

**On motion** by Mr. Volovnik, seconded by Mr. Nietupski, to grant preliminary / final land development approval to Pennridge School District for 2,400sf storage building conditioned and subject to C. Robert Wynn review letter dated January 26, 2017 and granting of four waivers as requested by Justin Q. Massie, Terraform Engineering letter dated January 30, 2017 as recommended by the Planning Commission. With no additional discussion, all present voted in favor.

**Subdivision Plan Review Status.** Review dated February 1, 2017 is in the Board's packets. A 120-day extension dated February 3, 2017 for the Sears / Fleck Lot Line Adjustment and a 6-month extension dated February 15, 2017 for the Pennridge Airport Hangar Land Development have been received. Mr. Volovnik noted he would like fire suppression information for the Pennridge Airport Hangar Conditional Use Hearing.

**On motion** by Mr. Volovnik, seconded by Mr. Nietupski, to approve the Township Engineer's Report. With no additional discussion, all present voted in favor.

**Solicitor Report: Patrick Armstrong, Esq.**

**Conditional Use Application – Pennridge Development Enterprises** hearing is scheduled for March 21, 2017.

**Conservation Easement on Richlandtown Road** consisting of the existing girl scout camp and an adjoining parcel settlement has been scheduled for closing February 23, 2017 with East Rockhill Township.

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to approve the Township Solicitor Report. With no additional discussion, all present voted in favor.

**Department and Emergency Services Reports**

Department and Services Reports listed on the agenda were noted as received. Copies are on file.

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to acknowledge receipt of the Department and Service Reports. With no additional discussion, all present voted in favor.

**New or Other Business – Supervisor Items**

- Mr. Nietupski handed out a financial summary of how each fund ended in 2016 and requested the entire excess monies be transferred to a Capital Reserve Fund. Special Revenue and Debt Service Funds must be spent on projects for which the monies were collected and cannot be transferred. The summary will be evaluated.
- Mr. Nietupski stated that he was not in favor of updating the municipal office to address the meeting room and office security and felt the security could be addressed differently but was in favor of a new accessory building for public works. Mrs. Morano noted securing the lobby without expansion was evaluated and an alternative was to lock the front doors and have visitors stand in vestibule until door was unlocked. The Board majority would like to move forward with

reviewing potential designs of the Township Office as approved and the future of the project will be evaluated when cost and funding is known.

- Mr. Nietupski requested an executive session to discuss a potential legal matter.

**Public Comment #2:**

- Jim Weikel, Ridge Road, noted the macadam on the side of Ridge Road is deteriorating PennDOT has provided a five-year paving plan and a section of Ridge Road is noted as occurring in 2017.
- Anne Fenley, Branch Road, asked if the Kiwanis Club was still active. It was unknown.

**Adjournment**

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to adjourn into Executive Session. With no additional discussion, the meeting was adjourned at 8:00p.m.

Respectfully submitted,

Marianne Morano  
Township Manager