

Penridge Regional Police Commission Meeting Minutes November 18, 2010

In attendance were Commission members John Cressman, Jay Keyser and Jim Nietupski. Solicitor John Rice and Chief Mettin were in attendance. West Rockhill Township Supervisors Don Duvall and John Mann were in attendance in the audience as well as Project Manager Ben Botti.

The meeting was called to order at 7:00 pm by Jay Keyser in the West Rockhill Township Building.

Approval of Meeting Minutes:

The Commission approved the October 27th, 2010 meeting minutes.

Financial Report:

Chief Mettin read the financial report dated November 16th, 2010. After payment of the monthly bills totaling \$133, 582.47, the total operational account balances equal \$311, 689.14. The Operating Cash Reserve Account funds total \$2,502.49. Chief Mettin explained that the PA Municipal Retirement System (pension) invoice was paid this month. The Department's portion of the bill was \$9,382.26.

The Financial Report was approved and the Commission gave approval to pay the monthly bills.

Building Project Report:

Ben Botti provided an update on building issues. He advised that the building schedule has not been updated, but suggested that the completion date may need to be pushed back.

He discussed the Value Engineering Report and associated cost savings for the project. The Commission discussed options listed in the report, agreeing on several items and associated cost savings. (Ben will provide an attachment for the November meeting minutes detailing such decisions.)

At 7:55 pm, the discussion on the Value Engineering Report was tabled for Ben to figure in cost savings as per decisions made by the Commission on each item.

Citizen Comments:

Four citizens from the Ridge Run development, East Rockhill Twp voiced concerns over vehicle break-ins and thefts from garages over the past several months.

Jacalyn Weaver of 47 Ridge Run listed several incidents which occurred in the neighborhood, ranging from a theft of alcohol, criminal mischief and thefts from vehicles. Jim Yeager of 45 Ridge Run voiced the same concerns. Jacalyn advised that her neighborhood is having a meeting about these issues on November 21 at 7:00pm. She advised that she called headquarters to invite Sgt. Blake to the meeting and was advised the he was away from the office for a week.

Chief Mettin explained that Sgt. Blake is in training and that he could attend the meeting. Jacalyn provided the location of the meeting.

Building Project Report:

At 8:15, discussion returned to the building project. The Commission agreed on changes made in pursuant to Value Engineering and decided to have the December PRPC meeting on December 9th, 2010 to discuss awarding the construction bids.

The Commission unanimously agreed on a resolution to pay the 9/24/2010 George J. Donovan invoice in the amount of \$30,603.33 from the department's Operational Account. This is to be reimbursed from the QNB loan once obtained subject to a reimbursement resolution for the Chairman to execute.

The Project Manager's report was unanimously approved.

Chief's Report:

Chief Mettin presented the Chief's Report, indicating Department activities for October 2010. Chief Mettin advised of the monthly statistics as well as administrative issues within the department.

A motion was made to approve the Chief's Report. The motion was unanimously approved.

Chief Mettin advised the Commission that traffic enforcement details along Old Bethlehem Pike were conducted from 1600-1800 during the week and from 1200-1400 on the weekends during the week of November 1st. 21 citations and 10 warnings were issued.

Solicitors Report:

John Rice advised that he had no business to bring before the Commission.

Old Business:

Chief Mettin presented the revised 2011 Budget Proposal indicating no increase to the municipal contributions. The budget was unanimously approved.

New Business:

Chief Mettin provided the Commission with the year end vehicle mileage report for the fleet. The Chief advised that the department should consider updating its replacement schedule due to high mileage and will keep an eye on the fleet this year. One vehicle is scheduled to be replaced.

The Commission spoke to replenishing the department's cash reserve account due to the fund being used to pay for building project costs prior to the construction loan being obtained. Commissioner Keyser motioned to repay the department's reserve account in the amount of \$5000 per month by each municipality beginning in January 2011, replenishing a total of \$120,000 by the end of 2011. This motion was seconded by Commission member Jim Nietupski and unanimously approved.

Citizen/Guest Comments:

A motion was made to adjourn the Pennridge Regional Police Commission meeting and go into Executive session to discuss personnel issues. The motion was unanimously approved. The meeting was adjourned at 10:07pm.

The next Pennridge Regional Police Commission meeting is scheduled for December 9, 2010 at 7:00pm at the West Rockhill Township Building.

** Ben Botti's review of the building project specific Value Engineering decisions attached*