

EMPLOYMENT HISTORY

(List Last Four employers, starting with the most current employer)

| | |
|---|---|
| Company/Firm: _____ Address: _____ Duties: _____ Job Title: _____ | Supervisor(s): _____ Telephone: _____ Pay Rate: _____ From: _____ To: _____ <small>Start End</small> <small>Mo/Yr Mo/Yr</small> |
| Company/Firm: _____ Address: _____ Duties: _____ Job Title: _____ | Supervisor(s): _____ Telephone: _____ Pay Rate: _____ From: _____ To: _____ <small>Start End</small> <small>Mo/Yr Mo/Yr</small> |
| Company/Firm: _____ Address: _____ Duties: _____ Job Title: _____ | Supervisor(s): _____ Telephone: _____ Pay Rate: _____ From: _____ To: _____ <small>Start End</small> <small>Mo/Yr Mo/Yr</small> |
| Company/Firm: _____ Address: _____ Duties: _____ Job Title: _____ | Supervisor(s): _____ Telephone: _____ Pay Rate: _____ From: _____ To: _____ <small>Start End</small> <small>Mo/Yr Mo/Yr</small> |

REFERENCES

(List the names of three persons not related to you whom you have known for at least one year)

| | |
|--|---|
| Name: _____ Address: _____ <small>Street City State Zip</small> Telephone: _____ | Occupation: _____ Years Acquainted: _____ |
| Name: _____ Address: _____ <small>Street City State Zip</small> Telephone: _____ | Occupation: _____ Years Acquainted: _____ |
| Name: _____ Address: _____ <small>Street City State Zip</small> Telephone: _____ | Occupation: _____ Years Acquainted: _____ |
| Name: _____ Address: _____ <small>Street City State Zip</small> Telephone: _____ | Occupation: _____ Years Acquainted: _____ |

QUESTIONNAIRE

1. Were you provided with a "Job Description" for this position? Yes / No If "Yes," please complete questions 2 through 4.

2. Are you able, **without** accommodation, to perform all of the essential functions of the job for which you are applying? Yes / No

3. Are you able, **with** accommodation, to perform all of the essential functions of the job for which you are applying? Yes / No

If "Yes," please describe any accommodation that you need: _____

4. Are there functions of the job for which you are applying that you cannot perform with or without accommodation? Yes / No

If so, please describe: _____

U. S. MILITARY SERVICE

Dates of Service: From: _____ to _____ Branch of Service: _____

Type of Discharge: _____ Date: _____

Rank/Grade: _____ Principle duties: _____

OTHER

Are you a citizen of the United States? Yes / No

If not, are you an alien lawfully authorized to work in the United States? Yes / No

Have you ever been convicted of a crime Yes / No

If "Yes," Please explain and provide date(s) and location(s) of all convictions: _____

Please read carefully and sign:

I understand that the commencement of employment with East Rockhill Township is conditioned upon passing a physical examination and drug/alcohol test following an offer of employment. I agree to undergo the pre-employment physical and drug/alcohol test. I understand that the results of such a test will be disclosed only to East Rockhill Township's Manager and others with the need to know, or as required by law. I understand that if I refuse to consent to testing, or fail to provide a urine sample when requested, provide a false or tampered urine sample, or fail to successfully complete the physical and drug/alcohol tests, I will not be hired in accordance with East Rockhill Township's policy.

Permission is hereby granted to East Rockhill Township to conduct a thorough investigation and to solicit information as to my educational and employment history, character, and general reputation, credit and criminal conviction record. I release, indemnify and hold harmless East Rockhill Township and all persons or organizations from and against any and all liability arising from such statements, their solicitation use. I understand I have the right to make a written request within a reasonable period of time to receive complete information about the nature and scope of my credit investigation.

I understand that this employment application, granting of an interview and any other East Rockhill Township documents are not contracts of employment or for the granting of benefits, and that any individual who is hired may voluntarily leave or be terminated at any time, with or without cause. No promises regarding employment have been made to me, and I understand that no such promise or guarantee is binding upon East Rockhill Township unless made in writing. If an employment relationship is established, I understand and agree that it is not for a definite period of time and that I have the right to terminate my employment at any time and that East Rockhill Township retains a similar right. If terminated, I authorize East Rockhill Township to deduct, to the extent permitted by law, any amount which I may owe to East Rockhill Township from any amount which East Rockhill Township may owe me. I understand that no representative of East Rockhill Township has any authority to offer or enter into any agreement for employment for any specified period of time or to make any agreement contrary to the foregoing.

I certify that all statements made by me on my application are true and correct to the best of my knowledge and belief. I understand that any false, inaccurate or omitted statements of a material fact could be cause for rejection of my application or termination of my employment at any time. I, furthermore, agree to maintain the accuracy of the information contained in this application if I am employed by East Rockhill Township.

I understand that, if accepted for employment, it is necessary for me to abide by the rules and policies of East Rockhill Township and that I will be a probationary employee in accordance with the policies of East Rockhill Township.

I have read, understand and by my signature consent to these statements.

Date: _____

Signature of Applicant: _____