

Pennridge Regional Police Commission Meeting Minutes September 28, 2011

In attendance were Commission members Jim Nietupski, Jay Keyser and Don Duvall. Solicitor John Rice was present. Chief Mettin and Project Manager Ben Botti were present. John Mann of West Rockhill Twp and John Cressman, East Rockhill Twp Supervisor were in the audience.

The meeting was called to order at 7:00 pm by Chairman Jim Nietupski in the East Rockhill Township Building.

Approval of Meeting Minutes:

The Commission approved the August 24th, 2011 meeting minutes with no corrections noted.

Financial Report:

Chief Mettin read the financial report dated August 27, 2011. After payment of the monthly bills totaling \$51,887.24, the total operational account balances equal \$272,124.96. The Operating Cash Reserve Account funds total \$77,606.69.

The Financial Report was approved and the Commission gave approval to pay the monthly bills.

Building Project Report:

Ben Botti provided an update on building issues, updating the Commission on the progress at the job site and change orders. The Commission also requested John Rice to look into the process of increasing the QNB loan. A motion was made and passed to approve the report and pay the building related invoices. (Project Manager's minutes attached for details).

Chief Mettin advised the Commission that the process of payment from QNB is working well with no issues noted. Chief Mettin advised that a draw down of the \$150,000 COPS grant has begun with a turn around of about 10 days from submitting the reimbursement request to receiving the credit into the Commission's account. Chief Mettin was given approval to spend approximately \$2900 on additional interior items for the building.

A discussion was held on the date, time and logistics of the Dedication Ceremony/Open House. The ceremony and open house will be held on October 22, 2011 from 1500-1900 hours. Chief Mettin will take care of the invitations, food and agenda for the day.

Chief Mettin was also advised that he should obtain a moving company to move articles from the old headquarters to the new headquarters.

Chief's Report:

Chief Mettin presented the Chief's Report, indicating Department activities for August 2011. Chief Mettin advised the Commission of the monthly statistics as well as administrative issues within the department. A motion was made to approve the Chief's Report. The motion was unanimously approved.

Solicitors Report:

Solicitor Rice did advise that a personnel issue will be addressed in Executive Session.

Citizen Comments

None

Old Business:

Chief Mettin provided a report on Old Bethlehem Pike traffic issues. He indicated that after a six month period of enforcement details, traffic was slowed approximately 2 mph from the average speed and that continued efforts from the department will be made. The full report will be sent to Mr. Hafler of Old Bethlehem Pike and to each Township to post on their web site.

New Business:

Chief Mettin read a prepared statement requesting the Honorable Discharge of Ofc. Daniel Branch, as of September 28th, 2011. Ofc. Branch has been out on disability since January 2010. The Commission unanimously approved the request.

Chief Mettin presented the Commission with the 2012 MMO calculations for the Uniform and Non-Uniform Pension. The Uniform Pension MMO will be \$126,446.00. The Non-Uniform Pension MMO is \$0.

Chief Mettin presented Resolution 2011-06 – Destruction of Certain Records. The Commission unanimously approved the resolution.

Commissioner Nietupski requested to know when the 2012 Budget will be presented. Chief Mettin advised that he should have a preliminary budget proposal by the October meeting if not sooner.

Commissioner Nietupski then addressed information written in a newspaper article which referenced "disbanding the police department" and re-opening the agreement made between East Rockhill Twp and West Rockhill Twp. He advised that a citizen in the October East Rockhill Twp meeting had made those

comments and that it is not the intent of East Rockhill Twp to do either. Commissioners Nietupski, Keyser and Duvall echoed that they will continue to work to grow the department and maintain the relationship between the two Boards of Supervisors.

Citizen/Guest Comments:

None

The meeting was adjourned at 9:10 pm and the Commission went into Executive Session to discuss a personnel issue.

** Ben Botti's review of the building project and minutes pertaining specifically to the building project are attached*