

**Minutes of the East Rockhill Township Board of Supervisors**  
**Work Session**  
**Tuesday, February 12, 2008**  
**Minutes**

The meeting was called to order at 7:00 pm by Chairman David R. Nyman. Present were Vice-Chairman John R. Cressman and Supervisor Gary W. Volovnik. Also present were Township Manager Anne W. Klepfer as well as members of the press and public. Absent were C. Robert Wynn, P.E. and John B. Rice, Esquire.

**Item #1. Approval of Minutes**

**On motion** by Mr. Cressman, **seconded** by Mr. Volovnik, the Re-Organization Meeting Minutes of January 7, 2008 were **approved 3-0**.

**On motion** by Mr. Volovnik, **seconded** by Mr. Cressman, the Work Session Minutes of January 7, 2008 were **approved 3-0**.

**Item #2. Payment of Bills**

**On motion** by Mr. Cressman **seconded** by Mr. Volovnik, to approve the Bills List totaling \$29,116.34 dated February 12, 2008. With no additional comment, **all voted in favor**.

*Public Comment Period #1* – Anne Fenley suggested the meeting should have been cancelled because of the snow storm.

**Item #3. Manager's Report:**

Zoning Hearing Board Appointment: By **motion** of Mr. Cressman and **seconded** by Mr. Volovnik, **Resolution No. 2008-05** appointing David Watt as the alternate member of the Zoning Hearing Board was **unanimously approved**.

Records Management Resolutions:

a) Intent to follow Municipal Records Manual Schedule: By **motion** of Mr. Cressman and **seconded** by Mr. Volovnik, **Resolution No. 2008-06** adopting procedures contained in the Pennsylvania Municipal Records Manual approved July 16, 1993, as amended was **approved 3-0**.

b) Authorization to destroy specific records according to schedule: By **motion** of Mr. Volovnik and **seconded** by Mr. Cressman, **Resolution No. 2008-07** specifying records for disposition was **approved 3-0**.

Draft Citizen's Survey: The draft citizens' survey prepared by Word Works was reviewed and approved with minor changes. The type of golf course is to be described as "family oriented."

Old Bethlehem Pike Sewer Extension Project Receivables: Mrs. Klepfer reviewed the properties listed by the auditors as receivables. Several of the properties need to be liened or notice given to the property owner of our intent to lien. The Board directed Mrs. Klepfer to send a notice to the East Rockhill Township property owner who was allocated three EDU's but has yet to pay any of the costs. The notice shall indicate that unless the costs are paid the EDU's will be no longer be allocated to her property and shall be available for purchase by anyone. By **motion** of Mr. Volovnik and **seconded** by Mr. Cressman, the Board **unanimously approved** a motion to deem the costs associated with parcel number 52-14-87-3 as satisfied upon consolidation with the adjacent parcel.

Carpeting bids: Mrs. Klepfer received three written proposals to install carpeting in the meeting room and adjacent offices. The lowest bid is \$748 in excess of the budgeted amount. By **motion** of Mr. Volovnik and **seconded** by Mr. Cressman the Board **unanimously approved** allocating an additional \$748 for new carpeting. The other quotes were from Schoellkopf Flooring (\$4,818.50) and Wright Flooring (\$4,581.00).

Campus Drive East: By **motion** of Mr. Volovnik and **seconded** by Mr. Cressman, by the Board **unanimously** authorized the purchase and installation of a street light on an existing pole at the intersection of Campus Drive East and Fifth Street subject to reimbursement of cost from the Pennridge School District.

Blooming Glen Road: "No Truck" signs: The Board asked Mrs. Klepfer to have the signs installed on the Branch Road approach to the bridge.

Land Appraisal Proposals: By **motion** of Mr. Nyman and **seconded** by Mr. Cressman the Board approved the proposal by David Palmer, Land and Building Group for a cost of \$2,000.00 to appraise land to determine the value of a conservation easement. The motion was **approved 3-0**.

Legislation – position requests: Mrs. Klepfer discussed with the Board requests for the Board to take a position on a Resolution to encourage Bucks County to invest in paper ballot voting machines and legislation that would change the methods used to collect earned income tax. The Board of Supervisors decided not to take any position at this time.

Announcements: Mrs. Klepfer announced the Storm Water Management BMP bus tour schedule for April, an invitation for tickets to the Flower Show and alerted the Board to the fact that the May Work Session date conflicts with PSATS. The Board advised Mrs. Klepfer that they will make a decision whether or not to have the Work Session as advertised once their PSATS plans are confirmed.

**Item #4. Public Works Report:** Public Works Director Steve Funk was not present because he was busy plowing and salting roads due to the weather. The Board reviewed his 2008 project list and questioned whether or not some of the ditch work listed was already completed or if it was in addition to the work they observed completed last week. Mrs. Klepfer will clarify those projects for the Board.

**Item #5. PWTA Report: John R. Cressman** – The minutes were received for the January Meeting. This meeting was not conducted on the regular date and Mr. Cressman was accidentally not informed of the date and therefore did not attend.

**Item #6. Solicitor's Report:** The Solicitor was absent due to the weather. No report was given.

**Item #7. Engineer's Report:** The Engineer was absent due to the weather. No report was given.

**Item #8 PACC Report – David Nyman:** Mr. Nyman reviewed meeting notes from the January 31, 2008 PACC meeting.

**Item #9. Other Business:** None.

**Public Comment Period #2** – Brendan Purves of the News Herald asked for clarification on the signage for Blooming Glen Road and confirmed a ribbon cutting ceremony and bridge opening for Friday, February 15, 2008.

**Item #9. Adjournment:**

Mr. Cressman **moved** and Mr. Volovnik **seconded** the motion to adjourn the meeting at 8:25 P.M. With no additional comment, **all voted in favor**.

Respectfully Submitted,

Anne W. Klepfer  
Secretary / Manager

Approved: \_\_\_\_\_