

## **Pennridge Regional Police Commission Meeting Minutes December 28, 2011**

In attendance were Commission members, Jay Keyser and Don Duvall and Jim Nietupski. Solicitor John Rice was present. Chief Mettin and Project Manager Ben Botti were present. John Cressman of East Rockhill Twp and John Mann of West Rockhill Twp were in the audience.

The meeting was called to order at 7:00 pm by Jim Nietupski.

### Approval of Meeting Minutes:

The Commission approved the November 29th, 2011 meeting minutes with no corrections noted.

### Financial Report:

Chief Mettin read the financial report dated December 28, 2011. After payment of the monthly bills totaling \$58,433.96, the total operational account balances equal \$98,569.41 which includes \$29,691.47 from the refinancing of the QNB loan. The Operating Cash Reserve Account funds total \$107,658.75.

The Financial Report was approved and the Commission gave approval to pay the monthly bills.

### Building Project Report:

Ben Botti provided an update on building issues. A discussion was held on the sign for the front of the building and payment / design. The Commission also approved the Project Manager's report and approved payment of the building related invoices. (Project Manager's minutes attached for details). A discussion was had on the payment of bills from the department's operational / reserve account from prior to September 2010 and reimbursement from QNB. It was agreed to that Chief Mettin should put in for the bills from prior to September 2010 as discussed. He was directed to take \$17,000 from the QNB loan refinancing overage recently received and place that funding into the Cash Reserve Account. The remaining \$12,000 will be placed in the Operational Account. This passes with unanimous approval.

### Chief's Report:

Chief Mettin presented the Chief's Report, indicating Department activities for November 2011. Chief Mettin advised the Commission of the monthly statistics as well as administrative issues within the department. A motion was made to approve the Chief's Report. The motion was unanimously approved.

Solicitors Report:

Solicitor Rice did advise that he has no issues to present.

Citizen Comments

None

Old Business:

None

New Business:

None

Citizen/Guest Comments:

Bob Keeler requested a copy of the Chiefs Report.

The meeting was adjourned at 8:03 pm and the Commission went into Executive Session to discuss a personnel issue.

At 8:30pm, the Commission re-opened the meeting and unanimously agreed to provide Project Manager Ben Botti with a \$5000 bonus to be paid from the operational account.

The meeting was then adjourned at 8:31pm.

*\* Ben Botti's review of the building project and minutes pertaining specifically to the building project are attached*