

**EAST ROCKHILL TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING MINUTES**

*East Rockhill Township
Board of Supervisors
Regular Meeting*

Minutes

April 19, 2011

I. Call to order

Chairman John Cressman called to order the regular meeting of the **East Rockhill Township Board of Supervisors** at 7:00 PM on Tuesday, April 19, 2011 at the East Rockhill Township Municipal Building, 1622 N. Ridge Road, Perkasio PA 18944.

II. Roll Call

Present were Chairman John Cressman, Vice-Chairman Gary Volovnik, Member Jim Nietupski, Township Manager Anne Klepfer, Public Works Director Jeff Scholl, Township Solicitor Patrick Armstrong, Township Engineer Steve Baluh and members of the press and public.

III. Approval of minutes from last meeting

Chairman John Cressman asked if there were any questions or corrections to the March 15, 2011 Regular Meeting Minutes. There being none, the minutes were approved as presented by **motion** of Jim Nietupski and **second** by Gary Volovnik upon a **unanimous vote**.

IV. Approval of the Bills List for April 19, 2011.

Chairman John Cressman asked if there were any questions or corrections to the April 19, 2011 Bill List.

- a) Jim Nietupski What the per building permit remittance to DCED was. DCED requires municipalities to collect it and remit it. Revenue from it is used to fund their Building Code Officials education program.
- b) Jim Nietupski asked what the 1622 Ridge Road itemization on the Grim Biehn Thatcher Escrow payment was. It is for work relating to the cell tower.

The April 19, 2011 Bill list was **approved 3-0** by **motion** of Gary Volovnik and **second** by Jim Nietupski.

V. Public Comment

There were no public comments.

VI. Department & Commission Reports - Approved **unanimously by **motion** of Jim Nietupski and **second** by Gary Volovnik.**

A. Township Manager Anne Klepfer

1. Fuel Bids. Mrs. Klepfer reported back that the base price of the Fuel Bids is the OPIS or “Oil Price Information Service” and that it is based on the Philadelphia five day average for a specific week. The fixed price portion of the bid are transportation charges. Ports Petroleum Co., Inc. is the lower bidder. As of April 11, 2011, Unleaded gas would cost \$3.3011 per gallon, #2 heating oil would cost \$3.4608 per gallon and diesel fuel costs \$3.3284 per gallon. By **motion** of Jim Nietupski and **second** by Gary Volovnik, the Board **voted 3-0** to award the Fuel Bid to Ports Petroleum Co., Inc. based on the Consortium Bids opened March 31, 2011.

2. Schwenkmill Road Street Improvements Bids. The bids were submitted, opened and tabulated on PennBid following advertisement in the Intelligencer. The bids submitted were as follows:

1. Blooming Glen Contractors - \$50,950
2. Reid Paving Contractors- \$56,350
3. GoreCon Inc. - \$56,700.00
4. Miller Son Paving - \$58,295
5. R.J. Sell Excavating, Inc. - \$61,504

The prices are higher than budgeted due to the drastic increases in petroleum products. However, Public Works Director Jeff School is willing to forego planned Oil & Chip maintenance in order to get this project completed. The Board also discussed Perkasio Borough Authority’s notification of their desire to extend a water line down a portion of the road prior to the Township’s paving project and PBA’s request to extend the Township’s contract to including the repair paving to the Schwenkmill Road from Ridge Road to below Deibler Elementary School from the 2009 water line extension project. The Board is willing to coordinate the timing for the current project subject to PBA agreeing to pay for any penalties or change orders resulting from delays or their project. The Board was not willing to extend the contract beyond the current scope. By **motion** of Jim Nietupski and **second** by Gary Volovnik the Board **voted 3-0** to conditionally award the contract for Schwenkmill Road Street Improvements to Blooming Glen Contractors for the bid price of \$50,950 subject to compliance with the terms and conditions contained in the April 15, 2011 bids, provision of the original required bonds and insurances and subject to the coordination of the project with PBA’s water line extension with a notice to proceed given to Blooming Glen Contractors no later than June 30, 2011 and provided PBA is fiscally responsible for any penalties or change orders relating thereto.

3. Hill Road Speed Limit. Mrs. Klepfer reported to the Board that the speed study she remembered was from 2008 and was taken at the bend in Hill Road. The 85th percentile speed was 15 mph which is appropriate for the bend but not the entire road. Chief Mettin has agreed to do a new

speed survey to assist the Board with determining an appropriate speed limit. The Board has the choice of posting the road 25 MPH or whatever the 85th percentile speed is determined to be from the survey. The Board will wait for the results to determine their next course of action.

4. Records Disposal Resolution No. 2011-06: Mrs. Klepfer thanked Anne Fenley for itemizing the documents scheduled for disposal and listed on the attachment to Resolution No. 2011-06. By **motion** of Jim Nietupski and **second** by Gary Volovnik the Board **voted 3-0** to adopt **Resolution No. 2011-06** authorizing the disposal of specified records.

B. Planning Commission Report- Anne Fenley

1. The Planning Commission did not meet in April. However, three submissions have been received and are scheduled for review in May: Oak Tree Revised Land Development Plans, McClennen 5-lot Subdivision, and First Baptist Church Land Development Plans.

C. Pennridge Wastewater Treatment Authority – John Cressman

1. Mr. Cressman reported that the new operator for sludge disposal begins May 31st and the Authority expects to save \$60,000 in 2011 in addition to \$65,000 in capital expenses that are now unnecessary. He also reported that East Rockhill Township has 478 EDUS that are not connected and of those, approximately 419 are unreserved.

D. Police Commission Report – Jim Nietupski

1. Chief Mettin’s Monthly Report. This report is included in the public packet and was reviewed briefly by Mr. Nietupski.

2. Headquarters Project. The project has been subject to several weather related delays but is still on target for an April completion. The basement has been excavated, footers have been poured and the Foundation Walls are expected next week.

3. Cash Resereves. The Police Commission’s cash reserves are healthy again thanks to the Township’s approval of monthly restoration payments.

4. Other. The Police Commission currently has two officers out due to injuries. The Chief has been authorized to hire a part-time officer and interviews are under way.

E. Engineer’s Report – Steve Baluh, P.E.

1. High Tract Planning Module. By motion of Gary Volovnik and **second** by Jim Nietupski the Board **voted 3-0** to approve and authorize execution of the High Tract Planning Module for three lots.

2. Penndridge High School Site Improvements: By motion of Gary Volovnik and **second** by Jim Nietupski the Board **voted 3-0** to approve extension of the time limitation for completing improvements through November 2011.
3. Crestview Subdivision. By **motion** of Jim Nietupski and **second** by Gary Volovnik the Board of Supervisors **voted 3-0** to grant a 45 day extension for completion of the Improvement checklist for Crestview Subdivision.
4. Messina Subdivision: A six month extension through October 4, 2011 of the time limitation for review of this application has been received.
5. Authorization Vouchers: By **motion** of Gary Volovnik and **second** by Jim Nietupski Authorization Vouchers Dated April 12, 2011 for Bucks County Community College in the amount of \$359.38 and Crest View Subdivision in the amount of \$310.48 both for construction observation was **approved 3-0**.

F. Solicitor's Report- Patrick Armstrong Esquire

1. Ordinance No. 261: Mr. Armstrong Summarized the Ordinance Amending Chapter 5, Code Enforcement Restating the Licenses Requirements. It was legally advertised in the *News Herald*, was provided to the Bucks County Law Library and made available at the Township Office. A Public Hearing was opened at 8:05 PM. There were no public comments. **Ordinance No. 261** was **approved 3-0** by **motion** of Jim Nietupski and **second** by Gary Volovnik.
2. Agricultural Leases: Mr. Armstrong reviewed the lease terms for the Hildebrandt property. The Township intends to lease the agricultural fields to Mr. Tom Stoneback for 2011 and at the end of the growing season, the lease will be turned over to Mr. Jimmy Harris with one year automatic renewals subject to termination by either party with 30 or 60 day notice. By **motion** of Gary Volovnik and **second** by Jim Nietupski, the Board **voted 3-0** to authorize the Solicitor to forward the leases to the respective farmers for execution.
3. Zay Fiber Optices: Relates to a Real Estate matter to be discussed in Executive Session.

G. Emergency Services Reports

1. Reports from Perkasio Fire Department, Sellersville Fire Department and Dublin Fire Department were acknowledged.
2. Perkasio Fire Chief David Worthington thanked the Board for advertising their fundraising events in the Township's newsletter. He announced they will be having a Shredder Fundraiser on June 11, 2011. Residents can have documents shredded for \$10 per banker's box.
3. Traffic Safety Improvement Grants applied for by East and West Rockhill Townships and Perkasio Borough for upgrading Signals for Emergency Pre-emption have not been awarded yet.
4. Mr. Worthington asked if the Township could assist with re-grading the access road to the location where they fill their pumper truck.
5. Mrs. Klepfer mentioned that she is working on Updating the Emergency Management Plan for the Township. The new plan is based on the National

Incident Management System (NIMS) and elected officials, the emergency management coordinator and Township staff will need to update their NIMS training certifications.

VII. Other Business/Supervisor Items

1. Hill Road. Gary Volovnik asked what the width of Hill Road is. Mr. Scholl reported that it is 19' wide. Mr. Volovnik asked Mr. Scholl to confirm the width of the Hill Road Bridge as well.

VIII. Public Comments - None

IX. Adjournment

Chairman John Cressman adjourned the meeting into an Executive Session following a motion by Mr. Nietupski and second by Mr. Volovnik at 8:30 PM.

Minutes submitted by: Anne W. Klepfer, Township Manager

Minutes approved [date]: _____