

**Minutes of the East Rockhill Township Board of Supervisors**  
**Work Session**  
**Tuesday, July 14, 2009**  
**Minutes**

The meeting was called to order at 7:00 PM by Chairman David R. Nyman. Also present were Vice-Chairman John R. Cressman, member Gary Volovnik as well as Solicitor Patrick Armstrong, Esquire, Engineer C. Robert Wynn, P.E., Public Works Director Steve Funk and Township Manager Anne W. Klepfer as well as members of the press and public.

**Item #1. Approval of Minutes**

**On motion** by Mr. Volovnik, **seconded** by Mr. Cressman, the Work Session Minutes of June 9, 2009 were approved 3-0.

**Item #2. Payment of Bills**

**On motion** by Mr. Volovnik **seconded** by Mr. Cressman, the Board **voted 3-0 to approve** the Bills List dated July 14, 2009 totaling \$86,012.57.

*Public Comment Period #1* – There were no public comments on non-agenda items.

**Item #3. Manager's Report: Anne Klepfer**

Green Jackets Football Fields: Chris Long, President of the Green Jackets, and Joe Finlayson, Field Manager were present to ask the Board to consider a revision to the concept plans they originally presented to the Board for a proposed field expansion at Markey Park. The club stated that due to their contractor estimates coming in over budget, they are looking to revise the scope to cut down on costs. The Board agreed that they could defer the expansion of the southern parking lot and focus on the northern parking lot. The Board also said they would consider deferring landscaping improvements and discussing them in the context of the lease that still needs to be renegotiated. The club agreed to use a system of cordoning off areas that are not authorized parking spots and directing people to use the rear parking lot. The Board of Supervisors were clear that the club still needs to complete the stormwater management for the two new fields and northern parking lot expansion as per Township Engineer's recommendation. The Club thanked the Board of Supervisors for their willingness to work with the Club to benefit the community.

Growing Greener Grant Re-submission: Mr. Cressman **moved** to authorize Chairman Nyman to execute the revised grant submission for retrofitting the Fifth Street stormwater basin. Mr. Volovnik **seconded** the motion and the motion **carried 3-0**.

August Meeting Schedule: Due to summer schedules, the Board of Supervisors agreed to cancel the August 18, 2009 Regular Meeting and hold a consolidated Work/Regular Meeting on August 11, 2009 at 7:00 PM.

Mid-Year Budget Report: Mrs. Klepfer reviewed a power point presentation on her Mid-Year Budget analysis. The facts indicate that the Township's revenues have dropped to historical lows due to the economic recession. The Township's Real Estate Transfer Tax, Earned Income Tax and Fee-Based revenues are all at significantly lower levels than at this time last year and by far outweigh the cost reductions and real estate tax increase made in 2009. Mrs. Klepfer said she will continue to monitor revenues and eliminate discretionary spending but unless the revenues rebound she expects an operational deficit at year's end.

Open Space Appraisal Update: By **motion** of Mr. Volovnik and **second** by Mr. Cressman the Board **voted 3-0** to ratify a Equity Appraisal self-contained appraisal report for a cost of \$3,500.

RFP for Cell Tower Sites: This item was deferred until a later date.

Well-capping Amendment to Grant Agreement: By **motion** of Mr. Nyman and **second** by Mr. Volovnik the Board of Supervisors **voted 3-0** to authorize the execution of an Amendment to the Cedarview Water Extension Project Grant Agreement with DEP to permit the Township to consider requests for exemption from the requirement to cap wells. The Board will consider the exemption requests after they have the agreement fully executed by DEP.

Jr. Board Member Program: The Board commented that this type of program works better in a borough government environment and was concerned about space to accommodate a participant. They asked Mrs. Klepfer to research how other townships operate such a program.

NPDES Stormwater Consortium: Mrs. Klepfer advised the Board that several Bucks County municipalities are forming a stormwater NPDES consortium to challenge proposed amendments to the NPDES Permit requirements. Mrs. Klepfer advised that at some point in the future East Rockhill may be asked to join. Township Engineer Bob Wynn briefed the Board on his understanding of the proposed permit requirements and said that he thinks East Rockhill Township is in pretty good position to address the requirements, but noted he did make some inquiries and is waiting to hear back from DEP on a few items.

Adopt a Highway Program: Mrs. Klepfer told the Board that the Park and Recreation Committee reviewed program information from other municipalities and are interested in starting up an "Adopt a Highway Program" in East Rockhill Township. The Board asked Mrs. Klepfer to research program guidelines for the Board to consider implementing. Mr. Kevin Kochanski of the Park and Recreation Committee offered to assist Mrs. Klepfer with whatever he can.

Recycling Disposal Options: Mrs. Klepfer informed the Board that Bucks County has arranged for municipalities to participate in a contract they have arranged for the disposal of recycling materials. The municipality would be responsible for all hauling costs but could agree to transport them to the County designated recycling center and depending on quantities, could be eligible for a return on the recycling. The one question Mrs. Klepfer needs to follow up on is whether or not they have to agree to transport all of their paper recycling. The Township currently does not pay for the dumpster or hauling for the paper and this would be an additional costs.

Pump Station Design Proposal: The Board reviewed the proposal from Gannet Fleming for design work for a new pump station to replace the current pump station on Three Mile Run Road. The consultant is also willing to submit an H2O grant on behalf of the Township, however the deadline is in early August. Mrs. Klepfer will prepare a Resolution for the next Board Meeting if the grant project looks viable.

**Item #4. Public Works Report:** Mr. Funk reported that he has identified approximately thirty locations within the Pines development that have sidewalk sections that need to be replaced. As requested he identified a contractor willing to do the work for \$400 per section and that price includes the removal of the old concrete and installation of new concrete. Mr. Funk advised the Board that six sections front Township Open Space and are the Township's maintenance responsibility. Mr. Funk also reported that his department is just about caught up on mowing. He also advised the Board that there was an injury in the Park on July 14, 2009 that will likely result in an insurance claim. His department also completed a couple of small chip seal jobs on Covered Bridge Road. The Sewer Department has identified two significant I&I problems and will be looking at solutions.

**Item #5. PWTA Report:** This report was deferred until the Regular Meeting.

**Item #6. Solicitor's Report:** - Patrick Armstrong, Esquire

S1 Zoning Amendment: Solicitor Armstrong indicated that changes recommended by the Planning Commission were made and he will resubmit it to the Township Planning Commission for a second review before sending it back to the Bucks County Planning Commission for review.

ATV Ordinance – the ATV Ordinance is advertised for consideration at the Regular Meeting.

Executive Session – Mr. Armstrong stated that he would speak to the Board in Executive Session regarding the correspondence from Mr. Mager.

**Item #7. Engineer's Report: C. Robert Wynn, P.E.** Mr. Wynn had no report.

**Item #8. Other Business:** Mr. Nyman announced that the Township's new website has won an APEX Grand Award selected from amongst hundreds of websites.

Mr. Nyman also stated that several Pennridge municipalities are considering appointing the same representatives appointed by the School District to represent them on the County Act 32 transition committee. He asked if the other Board members had any objections. The other Board members indicated that they would consider this idea.

*Public Comment Period #2* – There were no public comments.

**Item #9. Adjournment: By motion** of Mr. Cressman and **second** by Mr. Volovnik the meeting unanimously adjourned to a litigation meeting at 8:45 PM.

Respectfully Submitted,

Anne W. Klepfer  
Secretary / Manager

Approved: \_\_\_\_\_