

Pennridge Regional Police Commission
Meeting Minutes
September 27, 2023

The regular business meeting of the Pennridge Regional Police Commission was held at 5:00pm on September 27, 2023 in the meeting room at the Pennridge Regional Police Headquarters, 200 Ridge Road, Sellersville, PA 18960.

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| Present: | Jay Keyser | Commissioner |
| | Hal Schirmer | Commissioner |
| | Gary Volovnik | Commissioner |
| | Paul T. Dickinson Jr. | Chief of Police |
| | Matthew Hoover, Esq. | Solicitor |
| | Marianne Morano | East Rockhill Township Manager |
| | Greg Lippincott | West Rockhill Township Manager |
| | David Nyman | East Rockhill Township Supervisor |

The meeting was called to order at 5:02 pm by Mr. Keyser with the Pledge of Allegiance.

Citizen Comment:

There was none.

Announcements:

Executive Session will be held to discuss personnel.

Consent Agenda:

- A. August 23, 2023 Meeting Minutes
- B. September 27, 2023 Financial Report
- C. September 27, 2023 Payment of Bills totaling \$75,490.40
- D. August 2023 Department Activity Report

On motion by Mr. Volovnik, seconded by Mr. Schirmer, to approve the September 27, 2023 Consent Agenda. With no additional discussion, all present voted in favor.

Solicitors Report: Matthew Hoover

There was none.

Business

Third Draft of 2024 Preliminary Budget:

Chief Dickinson reviewed his September 22, 2023 memorandum for recommended items in the 2024 preliminary budget. Mr. Keyser expressed the proposed camera upgrade expense of \$50,000.00 in account 409.740 Building Capital Purchase and proposed West Rockhill American Rescue Funds or Capital Reserve Fund revenue of \$43,000.00 in account 399.145 Balance Forward be removed because it should be West Rockhill Township board decision to make the allocation and they have not determined use of the American Rescue Funds at this time. Mr. Schirmer agreed with Mr. Keyser to remove the allocation in Balance Forward. Mr. Keyser recommended the budget be approved with the removal of these two items and a stipulation that before advertising to add a new Officer to the Department in June 2024 a motion be required from the commission.

On motion by Mr. Keyser, seconded by Mr. Volovnik, to approve the 2024 budget as presented contingent on removing \$50,000.00 camera upgrade from line item 409.740; removing \$43,000.00 West Rockhill American Rescue Fund or Capital Reserve allocation from line item 399.145 and require commission authorization to advertise prior to adding an Officer to the department in June 2024. With no additional discussion, all present voted in favor.

2024 Minimum Municipal Obligation:

Chief Dickinson presented the 2024 Minimum Municipal Obligation (MMO) for the Uniformed and Administrative pension plans.

On motion by Mr. Keyser, seconded by Mr. Volovnik, to acknowledge the 2024 Minimum Municipal Obligation as presented. With no additional discussion, all present voted in favor.

Engagement with Eckert Seamans:

On motion by Mr. Schirmer, seconded by Mr. Volovnik to execute the engagement letter from Eckert Seamans for Labor Law purposes as presented. With no additional discussion, all present voted in favor.

DCED Grand Funding for Equipment Purchases:

Chief Dickinson requested approval by the board to move forward with applying for Pennsylvania Department of Community & Economic Development for equipment replacement.

On motion, by Mr. Keyser, seconded by Mr. Schirmer to authorize Chief Dickinson to move forward with application for the DCED grant program as presented. With no additional discussion, all present voted in favor.

Citizen Comment #2:

- Mr. Nyman stated the need for a motion to formally recognize the 2024 MMO presented earlier in the meeting. At that request a motion was made, indicated above.

Adjournment

On motion by Mr. Schirmer, seconded by Mr. Volovnik, to adjourn into executive session. With no additional discussion, the meeting was adjourned at 5:21 pm.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'P. Dickinson Jr.', with a stylized flourish at the end.

Paul T. Dickinson Jr. Chief of Police