

East Rockhill Township Board of Supervisors

February 23, 2021

Regular Business Meeting Minutes

The regular business meeting of the East Rockhill Township Board of Supervisors was held at 7:00p.m. on February 23, 2021 in the meeting room at the East Rockhill Township Municipal Office, 1622 North Ridge Road, Perkasio, PA 18944.

Present:	David Nyman	Supervisor Chairperson
	Gary Volovnik	Supervisor Vice-Chairperson
	Jim Nietupski	Supervisor Member
	Marianne Morano	Township Manager
	John Rice, Esq.	Township Solicitor
	Will Oetinger, Esq.	Township Solicitor
	Steve Baluh, P.E.	Township Engineer
	Jeff Scholl	Public Works Director

The meeting was called to order at 7:00p.m. by Mr. Nyman with the Pledge of Allegiance.

Members of the public and press were present.

Announcements:

Based on the Governor's current COVID19 Disaster Declaration, the Board of Supervisors held their monthly meeting with special meeting protocol for public participation. The meeting packet was available on the Township website. Pre-registration on a first-come first-serve basis with limited attendance was available. Anyone wishing to provide public comment could do so electronically or by submitting a public comment form. All public comment will be read at the Board's meeting.

An Executive Session will follow the regular meeting for litigation.

Public Comment #1:

There was none.

Approval of Minutes and Bills Payable:

Approval of Minutes from January 26, 2021 Regular Meeting.

On motion by Mr. Nietupski, seconded by Mr. Volovnik, to adopt the meeting minutes from the Board of Supervisors' January 26, 2021 Regular Meeting as presented. With no additional discussion, all present voted in favor.

Payment Unpaid Bills dated February 19, 2021 in the amount of \$300,010.47.

On motion by Volovnik, seconded by Mr. Nietupski, to approve payment of the Bills List dated February 19, 2021 in the amount of \$300,010.47 as presented. With no additional discussion, all present voted in favor.

Township Manager's Report: Marianne Morano

Zoning Hearing Application Peace Tohickon Lutheran Church for 100 Old Bethlehem Road. A zoning hearing application has been received proposing an outdoor pavilion seeking a variance to permit an increase of 0.7% impervious surface on a property with current non-conforming 21.8% impervious surface increasing the total impervious surface on the property to 22.5%. The property is located in the AP Agricultural Preservation Zoning District which requires 10% impervious surface.

Correspondence was provided to the Board from Michael Cygan, Council Vice-President of Peace-Tohickon Evangelical Lutheran Church. Mr. Cygan and Mr. Kapusta were present to answer any questions.

Mr. Nietupski questioned if neighbors had been contacted for any concerns. Yes, they had no concerns.

On motion by Mr. Nietupski, seconded by Mr. Volovnik, to not take a position on the application. With no additional discussion, all present voted in favor.

Planning Commission Members. Mr. Aaron Teel and Mr. Colin Monahan were recommended by the Planning Commission and present to introduce themselves as candidates for the two Planning Commission vacancy positions. The volunteer applications were provided to the Board.

On motion by Mr. Nietupski, seconded by Mr. Volovnik, to appoint Aaron Teel and Mr. Colin Monahan as Planning Commission members for 4-year terms with the first term ending December 31, 2024. With no additional discussion, all present voted in favor.

Recycling Mandates. A draft letter was presented to the Board for Chairperson signature to State Legislator Steven Santarsiero regarding the financial burden Act 101 Municipal Waste Planning, Recycling and Waste Reduction mandates burdens residents as it relates to China's 2018 ban on certain types of recyclable materials.

On motion by Mr. Volovnik, seconded by Mr. Nietupski, to authorize Chairperson signature on the letter relating to recycling mandates as presented. With no additional discussion, all present voted in favor.

Street Tree Removal Request 2 Greenleaf Circle, Perkasio. A request for the removal of a healthy street tree has been received for 2 Greenleaf Circle which has resulted in the sidewalk lifting over two inches.

On motion by Mr. Nietupski, seconded by Mr. Volovnik, to approve the removal of street tree at 2 Greenleaf Circle contingent on the property owner replacing the sidewalk within six months of tree removal. With no additional discussion, all present voted in favor.

A snow emergency was declared on February 1, 2021 12:01am to February 2, 2021 6:00pm and on February 18, 2021 6:00am to February 19, 2021 6:00am.

On motion by Mr. Volovnik, seconded by Mr. Nietupski, to approve the Township Manager Report. With no additional discussion, all present voted in favor.

Public Works Report: Jeff Scholl

Mr. Scholl updated the Board on Public Works activities as of February 19, 2021. The report is on file.

On motion by Mr. Nietupski, seconded by Mr. Volovnik, to approve the Township Public Works Report. With no additional discussion, all present voted in favor.

Township Engineer Report: Steve Baluh, P.E.

Municipal Office Addition / Renovation Update. Mr. Baluh updated the Board, stating plumbing work was substantially complete; electric work was substantially complete except for a light fixture to be installed; mechanical work was to take place next week per the mechanical engineer findings and general contractor work was substantially complete with the exception of warranty documentation was pending. Mr. Baluh and Mrs. Morano have a punch list that will be finalized by February 26, 2021 should the Board have any items of concern to add. Mr. Baluh cited the amount to be retained as documented on the unpaid bills list.

On motion by Mr. Nietupski, seconded by Mr. Volovnik, to authorize the project substantially complete pending Mr. Baluh's and Mrs. Morano's approval and receiving all required documentation as presented. With no additional discussion, all present voted in favor.

On motion by Mr. Volovnik, seconded by Mr. Nietupski, ratifying the electrical change orders for hand driers, relocation of switch and thermostat and a 3-way switch in the total amount of \$2,753.00 as presented. With no additional discussion, all present voted in favor.

Mr. Nyman thanked Mr. Baluh for his efforts overseeing the Municipal Building project.

Release of Escrow Vouchers.

On motion by Mr. Volovnik, seconded by Mr. Nietupski, to approve the Woods Edge Subdivision Voucher Number 20 dated February 15, 2021 payable to Wynn Associates in the amount of \$772.99 for construction observation and administration and Woods Edge Subdivision Voucher Number 21 dated February 15, 2021 payable to Lynn Builders LLC in the amount of \$14,454.71 for reduction to 15% maintenance as presented. With no additional discussion, all present voted in favor.

On motion by Mr. Nietupski, seconded by Mr. Volovnik, to accept the Township Engineer's report. With no additional discussion, all present voted in favor.

Township Solicitor Report: John Rice, Esq.

There was none.

Mr. Rice announced two items for executive session regarding litigation.

On motion by Mr. Volovnik, seconded by Mr. Nietupski, to accept the Township Solicitor's report. With no additional discussion, all present voted in favor.

Board and Commission Reports

Planning Commission: David Nyman

Mr. Nyman shared highlights of the February 11, 2021 meeting. The agenda and draft minutes were provided to the Board.

Mr. Nietupski stated the proposed width of road on the Weider Tract did not allow parking on both sides of the street and a wider road should be considered.

Pennridge Regional Police Department: Gary Volovnik

Mr. Volovnik shared the January 2021 Pennridge Regional Police activity report. The report is on file.

Pennridge Wastewater Treatment Authority: David Nyman

Mr. Nyman shared the February 22, 2021 meeting report. The December 2020 and January 2021 minutes and flows were provided to the Board.

Pennridge Area Coordinating Committee: David Nyman

Mr. Nyman shared highlights of the January 27, 2021 meeting. The notes were provided to the Board and are on file.

On motion by Mr. Volovnik, seconded by Mr. Nietupski, to accept the Planning Commission, Police Department, Pennridge Wastewater Treatment Authority and Pennridge Area Coordinating Committee reports. With no additional discussion, all present voted in favor.

Department and Emergency Services Reports

On motion by Mr. Nietupski, seconded by Mr. Volovnik, to acknowledge receipt of the Department and Emergency Services reports. With no additional discussion, all present voted in favor.

New or Other Business – Supervisors’ Items

- Mr. Nietupski asked for extra copies already available of the 2020 Comprehensive Plan be provided to the public upon request at \$25 per copy. Consensus of the Board was to not charge for those copies already printed. Copies generated by the office staff will be charged according to the current fee schedule.

Public Comment #2 as received according to public comment protocol:

There was none.

Adjournment:

On motion by Mr. Nietupski, seconded by Mr. Volovnik, to adjourn the regular meeting into Executive Session. With no additional discussion, the meeting was adjourned at 7:33p.m.

Respectfully submitted,

Marianne Morano
Township Manager

Unpaid 2021 Bills List
 March 19, 2021

<u>Payable To</u>	<u>Memo</u>	<u>Amount</u>
General Fund - 01		
21st Century Media	Peace Tohickon Church ZHB 3/15/2021 Ad	155.51
AmeriGas	Garage Heating Fuel	681.11
Arlo Eby	WEGBB, LLC ZHB 3/2/2021	25.00
Arlo Eby	Peace Tohickon Church ZHB 3/15/2021	25.00
BIU	Code Services 1/2021	1,449.00
Bucks County Court Reporters	WEGBB, LLC Writing Fee 3/2/2021	175.00
Bucks County Court Reporters	WEGBB, LLC - 2/1/2021 & 3/2/2021 Transcript	775.00
Chase Credit Card	Harland Clarke - General Fund Checks	50.90 *
Chase Credit Card	Intuit Payroll	670.00 *
Chase Credit Card	2021 PSATS Annual Convention- GV/JN/MM/JS	630.00 *
Chase Credit Card	Pods	351.97 *
Chase Credit Card	Amazon - Podium	146.96 *
Chase Credit Card	Amazon - Flags/Accessories	122.36 *
Chase Credit Card	National Business Furniture - Desks/Filing Cabinet	1,201.00 *
Chase Credit Card	US Postal Service - Mail Package	30.80 *
Chase Credit Card	Lowe's	166.80 *
Chase Credit Card	Harbor Freight	45.32 *
Chase Credit Card	Late Fee Credit	(0.13) *
Chase Credit Card	Pods	548.46
Chase Credit Card	Amazon - Office Furniture	3,151.79
Chase Credit Card	Lowe's	801.68
Clemens Uniform	Uniforms 2/2021	92.02
Clemens Uniform	Uniforms 3/2021	138.02
Clemons Richter & Reiss	General Business 2/2021	50.40 *
Clemons Richter & Reiss	WEGBB, LLC 2/2021	302.40 *
Clemons Richter & Reiss	Webster 2/2021	154.04 *
Comcast	Phone & Internet 3/2021	364.28 *
County of Bucks	Mood's Covered Bridge 2021 Insurance	577.00
Courier Times	Sewage Pump Station Replacement Ad	1,120.17
Courier Times	Haycock Township AG Security Area Ad	208.44
Delaware Valley Health Insurance (DVHT)	Insurance Premium 3/2021	10,050.16
DunlapSLK	Audit Services 12/2020	1,000.00
DunlapSLK	Audit Services 2/2021	9,000.00
General Code	Updated Code Books	3,628.55
Grim, Biehn & Thatcher	Township Solicitor General Matters 2/2021	446.10
Grim, Biehn & Thatcher	Township Solicitor PWTA 2/2021	100.35
Grim, Biehn & Thatcher	Township Solicitor ERT Office 2/2021	189.55

Unpaid 2021 Bills List
March 19, 2021

Payable To	Memo	Amount
Grim, Biehn & Thatcher	Township Solicitor Litigation Matters 2/2021	49.50
Home Depot	Supplies 2/2021	136.54 *
IT Business Solutions	IT Services 3/2021	459.00
John Fenley	WEGBB, LLC ZHB 3/2/2021	25.00
John Fenley	Peace Tohickon Church ZHB 3/15/2021	25.00
Kathleen Hart	WEGBB, LLC ZHB 3/2/2021	25.00
Keystone Collections Group	EIT Commission 2/2021	1,786.05 *
Keystone Collections Group	Costs Retained by Tax Officer (Act 192)	94.53 *
Keystone Collections Group	EIT Taxpayer Refunds	298.58 *
Keystone Collections Group	LST Commission	297.29 *
Lawson Products	Supplies	200.34
Manko Gold Katcher Fox	Township Environmental Solicitor 12/2020	708.75
Patricia McAnally	Peace Tohickon Church ZHB 3/15/2021	25.00
Pennridge Regional Police	Police Services 3/2021	82,559.00
PP&L Electric	Parking Lot Lights 2/2021	396.85
PP&L Electric	Municipal Office 2/2021	342.38
PP&L Electric	Garage/Shop 2/2021	139.40
Principal	Insurance Premium 4/2021	506.01
Reiss Hauling & Recycling, Inc.	Trash & Recycling Service 2/2021	1,050.00
Ricoh	Prepay Copier Rental	128.07
Ricoh-Images	Black & White/Color Copies	26.87
Rockhill Designs	Truck Seals	276.00
Shadywood Communications	Enews 3/2021	215.00
Sprint	Cell Phone Service 1/2021	134.14 *
Staples Credit Plan	Supplies 2/2021	602.67 *
Wynn Associates	Township Engineer Quarry 2/2021	569.63
Wynn Associates	Township Engineer General Matters 2/2021	306.26
Wynn Associates	Township Engineer Twp Building Addition 2/2021	2,835.52
<i>General Fund</i>		<u>\$ 132,843.39</u>
Fire Fund - 03		
PP&L Electric	Substation 2/2021	292.68
<i>Fire Fund</i>		<u>\$ 292.68</u>
Open Space Fund - 05		
Grim Biehn & Thatcher	Township Solicitor Land Preservation 2/2021	96.00
Keystone Collections Group	EIT Commission 2/2021	862.68 *
Keystone Collections Group	Taxpayer Refunds	149.28 *
<i>Open Space Fund</i>		<u>\$ 1,107.96</u>

Unpaid 2021 Bills List
 March 19, 2021

<u>Payable To</u>	<u>Memo</u>	<u>Amount</u>
Sewer Fund - 08		
BR Scholl Sales & Service	Repair - F350	1,632.79
Brad S. Nicholas	Pump Sludge	135.00
Bullseye	Pumping Station Alarm Service 3/2021	130.71 *
Chase Credit Card	Check Reorder	50.90 *
Chase Credit Card	UPS Store	12.12
Chase Credit Card	Ciocca Ford	457.12
CKS Engineers	Pump Station Bid	4,793.38
Comcast	Treatment Plant Phone Service 3/2021	99.43
Delaware River Basin Commission	Annual Monitoring Fee	638.00
Delaware Valley Health Insurance (DVHT)	Insurance Premium 3/2021	694.71
Diversified Technology	Sewer Bills	330.34
Grim Biehn & Thatcher	Township Solicitor Sewer Matters 2/2021	70.00
Jennifer Craig	Approved Sewer Refund	242.00 *
Kevin Franks	Treatment Plant 2/2021	1,850.00
MJ Reider Associates	Lab Analysis 2/2021	275.00
MJ Reider Associates	Lab Analysis 3/2021	275.00
PA One Call	Monthly Activity 2/2021	2.10
PP&L Electric	Pump Station 2/2021	679.13
PP&L Electric	Treatment Plant 2/2021	2,283.16
Principal	Insurance Premium 4/2021	136.08
Riggins	Diesel 2/2021	1,020.68
Riggins	Diesel 3/2021	141.13
Riggins	Unleaded 2/2021	241.94
Riggins	Unleaded 3/2021	120.21
Sprint	Cell Phone Service 1/2021	89.42 *
Univar Solutions	Aluminum Sulfate	2,750.20
		<i>Sewer Fund</i> \$ 19,150.55
Park & Recreation / Driving Range Fund -09		
Chase Credit Card	Lowes	28.98 *
Chase Credit Card	Dog Waste Depot	370.22
George Allen Portable Toilets Inc.	Markey Centennial Park 3/2021	160.00
PP&L Electric	Markey Centennial Park Sign 2/2021	28.11
PP&L Electric	Markey Centennial Park Buildings 02/2021	47.17
		<i>Park & Rec / Driving Range Fund</i> \$ 634.48
Street Light Fund - 13		
PP&L Electric	Street Lights 2/2021	1,637.84

Unpaid 2021 Bills List
 March 19, 2021

<u>Payable To</u>	<u>Memo</u>	<u>Amount</u>
USPS	March 2021 Street Light Billing	229.50 *
	<i>Street Light Fund</i>	<u>\$ 1,867.34</u>
Capital Improvement Fund - 19		
Chase Credit Card	Tint-Pro Inc. - New Conference Room	640.00 *
Computer Cabling Systems	Addition IT Services - Balance Due	498.17 *
	<i>Capital Improvement Fund</i>	<u>\$ 1,138.17</u>
Building Debt Fund - 22		
Pennridge Regional Police Department	Principle and Interest Debt Payment 3/2021	5,797.22
	<i>Building Debt Fund</i>	<u>\$ 5,797.22</u>
State Aid (Liquid Fuel) Fund - 35		
Auto Plus	Supplies	51.19
Auto Plus	Part - 2005 GMC	5.76
Auto Plus	BlueDef - All Vehicles	42.57
BR Scholl Sales & Service	Parts - 2018 Mack Snow Plow	6.60
Chase Credit Card	Harbor Freight	96.96 *
Chase Credit Card	Ciocca Ford	17.00
Concours Automotive	Parts - 2020 F550	541.11
Edward McDermott	Snow Removal 2/11/2021	475.00
Edward McDermott	Snow Removal 2/18/2021	380.00
EM Kutz	Tailgate Shield	154.40
H&K Materials	4.43 Tons Green Patch	433.92
Morton Salt	65.79 Tons Salt	3,472.40
Naceville Materials	44.91 Tons 1/4" Stone	860.92
Naceville Materials	44.91 Tons 1/4" Stone	860.93
NAPA Auto Parts	Part - 2005 GMC	4.94
Nyco	Parts/Supplies	181.34
PP&L Electric	Signal 313 & 5th 2/2021	33.04
PP&L Electric	Flasher 5th Street 2/2021	28.82
PP&L Electric	Signal Campus & 5th 2/2021	37.93
PP&L Electric	Signal 313 & 563 2/2021	33.17
PP&L Electric	Flasher Schwenkmill Road 2/2021	29.22
PP&L Electric	Signal 313 & Mountain View 2/2021	48.91
PP&L Electric	Flasher Mountain View 2/2021	28.70
Safety-Kleen	Parts Washer Solvent	329.22
Triad Truck Equipment	Part - 2005 GMC	383.00
Triad Truck Equipment	Parts - 2018 Mack	289.00
	<i>State Aid Fund</i>	<u>\$ 8,826.05</u>

Unpaid 2021 Bills List
March 19, 2021

<u>Payable To</u>	<u>Memo</u>	<u>Amount</u>
Escrow Fund - 90		
Grim Biehn & Thatcher	Township Solicitor Landis 2/2021	342.00
Grim Biehn & Thatcher	Township Solicitor Weidner 2/2021	57.00
Grim Biehn & Thatcher	Township Solicitor PHS Sports Fields 2/2021	342.00
Grim Biehn & Thatcher	Township Solicitor Select McClennen 2/2021	722.00
Grim Biehn & Thatcher	Township Solicitor Select 6-Lot 2/2021	418.00
Holly Crabtree	Reimburse Permit Fee/Escrow Closure	516.51
Stellar Construction Company, Inc.	Escrow Closure - 779 East Rockhill Rd	51989.88
Wynn Associates	Township Engineer PSD Tennis Courts 2/2021	739.13
Wynn Associates	Township Engineer Select McClennen 2/2021	73.50
Wynn Associates	Township Engineer Weidner 2/2021	1172.01
Wynn Associates	Township Engineer Peace Lutheran 2/2021	175.63
Wynn Associates	Township Engineer Select McClennen 2/2021	104.13
Wynn Associates	Township Engineer Landis 2/2021	516.63
Wynn Associates	Township Engineer Rowe 2/2021	83.75
Wynn Associates	Township Engineer Crabtree 2/2021	303.17
Wynn Associates	Township Engineer Blash 2/2021	565.63
Wynn Associates	Township Engineer Flaska 2/2021	1061.22
Wynn Associates	Township Engineer Backer 2/2021	377.75
Wynn Associates	Township Engineer PRA Booster Station 2/2021	54.04
	<i>Escrow fund</i>	\$ 59,613.98
Total Unpaid Bills		\$ 231,271.82

**denotes already paid*

EAST ROCKHILL TOWNSHIP, BUCKS COUNTY**SEWAGE PUMPING STATION REPLACEMENT****GENERAL CONSTRUCTION****BID SUMMARY****BID DATE: MARCH 3, 2021**

	CONTRACTOR	BASE BID
1	Almeida & Hudak Contractors, LLC 3138 Butler Pike 1st Floor Plymouth Meeting, PA 19462	\$835,000.00
2	JEV Construction LLC 116 W. Main Street 2nd Floor Clinton, NJ 08809	\$836,800.00
3	Blooming Glen Contractors WW 901 Minsi Trail Road Perkasie, PA 18944	\$918,368.00
4	DOLI Construction Corporation 120 Independence Lane Chalfont, PA 18914	\$919,214.00
5	Eastern Environmental Contractors, Inc. 6405 5th Street P.O. Box 278 Green Lane, PA 18054	\$948,400.00
6	PACT TWO, LLC P.O. Box 74 Ringoes, NJ 08551	\$955,000.00
7	DESCCO Design & Construction Services, Inc. 1 Willow Street Industrial Park Fleetwood, PA 19522	\$989,729.00
8	PSI Pumping Solutions, Inc. 400 Main St., Suite A York Springs, PA 17372	\$1,082,300.00
9	A.J. Jurich, Inc. 4500 Concord Road Aston, PA 19014	\$1,094,000.00
10	Walabax Construction Services, Inc. 2930 Clymer Ave. Telford, PA 18969	\$1,108,000.00

EAST ROCKHILL TOWNSHIP, BUCKS COUNTY**SEWAGE PUMPING STATION REPLACEMENT
ELECTRICAL CONSTRUCTION****BID SUMMARY****BID DATE: MARCH 3, 2021**

	CONTRACTOR	BASE BID
1	BSI 416 Stump Road Montgomeryville, PA 18936	\$147,000.00
2	MJF Electrical Contracting, Inc. 1380 S PA Avenue Morrisville, PA 19067	\$160,500.00
3	Blooming Glen Contractors WW 901 Minsi Trail Road Perkasie, PA 18944	\$167,440.00
4	A. N. Lynch Co., Inc. 122 Finkbiner Road Spring City, PA 19475	\$175,000.00
5	PSI Pumping Solutions, Inc. 400 Main St., Suite A York Springs, PA 17372	\$177,900.00
6	Eastern Environmental Contractors, Inc. 6405 5th Street P.O. Box 278 Green Lane, PA 18054	\$188,100.00



March 8, 2021

Marianne Morano, Township Manager
East Rockhill Township
1622 North Ridge Road
Perkasie, PA 18944

RECEIVED

MAR 08 2021

East Rockhill Township

Dear Marianne;

It's good to know that the new township building addition is now completed and driving by, it really looks good! I also understand that the township building is open to the public again.

In the past, the Bucks County Covered Bridge Society has met in the township meeting room. During the Covid-19 pandemic we have not been meeting and much of our activities put on hold. With restrictions somewhat relaxed, we hope to renew our meetings and activities. We would like to request the possibility of again holding our meetings in the township meeting room.

We have been meeting the first Wednesday of most months at 7 pm, except for January and February (due to harsh winter weather possibilities), July and December. We have occasionally moved our monthly meeting place to one of the covered bridge locations, so wouldn't use the township building in that case. We usually have 6 to 8 in attendance at our meetings which last about one hour and a half.

Would you see if the Supervisors would agree that our meetings could be held in the new township meeting room, if those dates are not in conflict with other township business?

Sincerely,


William V. Wilson, Chairman