

East Rockhill Township Board of Supervisors

January 26, 2021

Regular Business Meeting Minutes

The regular business meeting of the East Rockhill Township Board of Supervisors was held at 7:00p.m. on January 26, 2021 in the meeting room at the Pennridge Regional Headquarters, 200 Ridge Road, Sellersville, PA 18960.

Present:	David Nyman	Supervisor Chairperson
	Gary Volovnik	Supervisor Vice-Chairperson
	Jim Nietupski	Supervisor Member
	Marianne Morano	Township Manager
	Will Oetinger, Esq.	Township Solicitor
	Steve Baluh, P.E.	Township Engineer
	Jeff Scholl	Public Works Director

The meeting was called to order at 7:01p.m. by Mr. Nyman with the Pledge of Allegiance.

Announcements:

Based on the Governor's current COVID19 Disaster Declaration, the Board of Supervisors held their monthly meeting with special meeting protocol for public participation. The meeting packet was available on the Township website. Pre-registration on a first-come first-serve basis with limited attendance was available. Anyone wishing to provide public comment could do so electronically or by submitting a public comment form. All public comment will be read at the Board's meeting.

An Executive Session will follow the regular meeting for litigation.

Public Comment #1 as received according to public comment protocol.

There was none.

Approval of Minutes and Bills Payable:

Approval of Minutes from December 16, 2020 Regular Meeting and January 4, 2021 Reorganization Meeting.

On motion by Mr. Nietupski, seconded by Mr. Volovnik, to adopt the meeting minutes from the Board of Supervisors' December 16, 2020 Regular Meeting and January 4, 2021 Reorganization Meeting as presented. With no additional discussion, all present voted in favor.

Payment of 2020 and 2021 Unpaid Bills dated January 22, 2021 in the amount of \$380,478.65.

On motion by Volovnik, seconded by Mr. Nietupski, to approve payment of the 2020 Bills List dated January 22, 2021 in the amount of \$45,089.62 and 2021 Bills List dated January 22, 2021 in the amount of \$335,389.03 as presented. With no additional discussion, all present voted in favor.

Township Manager's Report: Marianne Morano

Zoning Hearing Board Member Alternate. Mrs. McAnally was present to introduce herself as a candidate for the Zoning Hearing alternate position. The volunteer application was provided to the Board.

On motion by Mr. Nietupski, seconded by Mr. Volovnik, to appoint Patricia McAnally as a Zoning Hearing Board Alternate. With no additional discussion, all present voted in favor.

Final Approval of 2021 Projects.

On motion by Mr. Volovnik, seconded by Mr. Nietupski, to grant final approve of 2021 projects as presented. With no additional discussion, all present voted in favor.

2020 Manger Overview. Mrs. Morano cited her 2020 Overview which had been provided to the Board of Supervisors and in the public packets. The report is posted to the Township website.

On motion by Mr. Nietupski, seconded by Mr. Volovnik, to approve the Township Manager Report. With no additional discussion, all present voted in favor.

Public Works Report: Jeff Scholl

Mr. Scholl updated the Board on Public Works activities as of January 21, 2021. Of note, the 2002 truck was sold on Municibid in the amount of \$13,050.00. The report is on file.

On motion by Mr. Nietupski, seconded by Mr. Volovnik, to approve the Township Public Works Report. With no additional discussion, all present voted in favor.

Township Engineer Report: Steve Baluh, P.E.

Select East Rockhill. Mr. Brian Grant, Select Properties was present. Of note, after plan recordation lot 6 will be sold however the trail is still viable; Lot 1 is no longer restricted from future development and will be part of the future development; if Lot 4 and Lot 5 structures will remain is unknown; and since the last plan review, PFAS has been discovered in the vicinity and extending public water to Old Bethlehem Pike will be part of the discussion with the larger development plan to be submitted to Planning Commission with the 198-unit development.

On motion by Mr. Nietupski, seconded by Mr. Volovnik, to approve revised final Subdivision plan dated January 19, 2021 as presented. With no additional discussion, all present voted in favor.

Municipal Office Addition / Renovation Update. Mr. Baluh updated the Board, stating that the Municipal office renovations are anticipated to be completed prior to the February 23, 2021 Supervisor meeting.

On motion by Mr. Nietupski, seconded by Mr. Volovnik, ratifying the general contractor change orders for access to HVAC system in the amount of \$4,549.93 and for dais height reduction not to exceed \$25,500.00, and authorizing electrical change orders for light fixtures and dais receptacles in the total amount of \$2,423.00 as presented. With no additional discussion, all present voted in favor.

Release of Escrow Vouchers.

On motion by Mr. Volovnik, seconded by Mr. Nietupski, to approve the Woods Edge Subdivision Voucher Number 19 payable to Lynn Builders, LLC in the amount of \$9,180.00 for trees and as-builts as presented. With no additional discussion, all present voted in favor.

Extension Request. Green Ridge Estates West Subdivision extension to April 1, 2021 has been acknowledged.

On motion by Mr. Volovnik, seconded by Mr. Nietupski, to accept the Township Engineer's report. With no additional discussion, all present voted in favor.

Township Solicitor Report: Will Oetinger, Esq.

Proposal of Addition to Haycock Agricultural Security Area. A request has been received from Haycock Township to add 131.52 acres into the Haycock Agricultural Security Area on behalf of TOHI LLC and Axe Handle LLC owned by Shawn Touhill at 4610 Axe Handle Road and Richlandtown Road (tax map parcels 12-006-041; 12-006-042; 12-006-040; 12-006-039). It was noted the parcels have an existing conservation easement which totals 132.0445 acres. The consensus of the Board was to have staff inspect the property, including the conservancies to assure compliance with the conservation easement and Mr. Nietupski. The request will be reviewed by Planning Commission, with a public hearing advertised and a mailing to neighboring properties. It was noted that if approved the property could be an intense agricultural use with no protection for neighbors.

On motion by Mr. Nietupski, seconded by Mr. Volovnik, to acknowledge the proposal and authorize advertisement of the proposed addition of 131.52 acres into the Haycock Agricultural Security Area as presented. With no additional discussion, all present voted in favor.

On motion by Mr. Volovnik, seconded by Mr. Nietupski, to accept the Township Solicitor's report. With no additional discussion, all present voted in favor.

Board and Commission Reports

Planning Commission: David Nyman

Mr. Nyman shared highlights of the 2020 Annual Planning Commission Report.

Pennridge Regional Police Department: Officer DiGiovanni

Officer DiGiovanni shared the December 2020 Pennridge Regional Police activity report. The report is on file.

Pennridge Wastewater Treatment Authority: David Nyman

Mr. Nyman shared the January 25, 2021 meeting report. Of note, the Board reorganized with no changes, resolutions were adopted for an increase in industrial pretreatment use fees and an updated employee handbook. The November 2020 minutes and flows were provided to the Board.

On motion by Mr. Nietupski, seconded by Mr. Volovnik, to accept the Planning Commission, Police Department and Pennridge Wastewater Treatment Authority reports. With no additional discussion, all present voted in favor.

Department and Emergency Services Reports

On motion by Mr. Volovnik, seconded by Mr. Nietupski, to acknowledge receipt of the Department and Emergency Services reports. With no additional discussion, all present voted in favor.

New or Other Business – Supervisors’ Items

- Mr. Nietupski asked for an update to the consideration of an East Rockhill polling location change. Mrs. Morano spoke to a Church representative who will discuss with his Board.
- Mr. Nietupski requested Park and Recreation Board members be offered the opportunity to attend a Pennsylvania Recreation Society virtual conference. Mrs. Morano will share that information with the Board members.

Public Comment #2 as received according to public comment protocol:

There was none.

Adjournment:

On motion by Mr. Nietupski, seconded by Mr. Volovnik, to adjourn the regular meeting into Executive Session. With no additional discussion, the meeting was adjourned at 7:57p.m.

Respectfully submitted,

Marianne Morano
Township Manager

UNPAID 2021 BILLS LIST
FEBRUARY 19, 2021

FUND CODE	FUND NAME	TOTAL AMOUNT TO BE PAID OUT	
01	GENERAL FUND	\$	115,254.14
03	FIRE FUND	\$	1,256.39
05	OPEN SPACE FUND	\$	1,112.24
08	SEWER FUND	\$	23,420.80
09	PARK & RECREATION/DRIVING RANGE FUND	\$	231.31
13	STREET LIGHT FUND	\$	1,677.00
19	CAPITAL IMPROVEMENT FUND	\$	131,350.06
22	BUILDING DEBT FUND	\$	5,797.22
35	STATE AID (LIQUID FUEL) FUND	\$	14,830.33
90	ESCROW FUND	\$	5,080.98
TOTAL UNPAID BILLS		\$	300,010.47

Unpaid 2021 Bills List
February 19, 2021

<u>Payable To</u>	<u>Memo</u>	<u>Amount</u>
General Fund - 01		
BIU	Code Services 11/2020	1,354.50
BIU	Code Services 12/2020	1,291.50
Bucks County Court Reporters	WEGBB Writing Fee 11/19/2021	360.00
Bucks County Court Reporters	WEGBB Writing Fee 1/5/2021	360.00
Bucks County Court Reporters	WEGBB Transcript Fee 1/5/2021	595.00
Bucks County Court Reporters	Webster Writing Fee 1/14/2021	325.00
Clemens Uniform	Uniforms 1/2021	92.02
Clemens Uniform	Uniforms 2/2021	92.02
Comcast	Phone & Internet 2/2021	345.58
Delaware Valley Health Insurance (DVHT)	Insurance Premium - Feb 2021	10,050.16
Grim, Biehn & Thatcher	Township Solicitor General Matters 1/2021	640.00
Grim, Biehn & Thatcher	Township Solicitor Lakehouse Inn 1/2021	1,696.00
Grim, Biehn & Thatcher	Township Solicitor Litigation Matters 1/2021	396.00
Grim, Biehn & Thatcher	Township Solicitor ERT v Pierson Mat. 1/2021	160.00
Home Depot	Supplies	183.69
Home Depot	Office Addition	850.61
Hot Frog Print Media	Spring 2020 Township Newsletter Mailing	892.08
IT Business Solutions	IT Services - Meeting Presentation	1,425.00
IT Business Solutions	IT Services - Feb 2021	459.00
IT Business Solutions	Move Server & Equipment	209.00
Keystone Collections Group	EIT Commission 1/2021	550.29 *
Keystone Collections Group	Costs Retained by Tax Officer (Act 192)	460.78 *
Keystone Collections Group	EIT Taxpayer Refunds	5.14 *
Keystone Collections Group	LST Commission	53.43 *
Kriebel Security	February - April 2021 Maintenance	147.00
Larsen & Landis	Engineering Services 1/2021	169.50
Lawson Products	Supplies 2/2021	331.98
Manko Gold Katcher Fox	Township Environmental Solicitor 11/2020	254.75
Neat & Clean	Township Office 1/2021	150.00
News Herald	Subscription Renewal	49.00
NYCO	Supplies	108.16
Pennridge Regional Police	Police Services 2/2021	82,559.00
Perkasie Regional Authority	Nov 2020 - Jan 2021 Water	149.45 *
Pitney Bowes	Postage Machine Rental- 11/21-2020-2/20/2021	102.00 *
Pitney Bowes-Reserve Account	Postage Meter Refill	600.00
PP&L Electric	Parking Lot Lights 1/2021	256.06
PP&L Electric	Municipal Office 1/2021	382.96

Unpaid 2021 Bills List
February 19, 2021

<u>Payable To</u>	<u>Memo</u>	<u>Amount</u>
PP&L Electric	Garage/Shop 1/2021	126.38
Principal Financial Group	Insurance Premium 3/2021	506.01
R .L. Stephenson, Inc.	Dais Chairs	1,535.00 *
Reiss Hauling & Recycling, Inc.	Trash & Recycling Service 1/2021	830.00
Ricoh	Prepay Copier Rental-3/20-4/19/21	128.07
Ricoh-Images	Black & White/Color Copies	76.29
Shadywood Communications	Enews 2/2021	215.00
Wynn Associates	Township Engineer Quarry 1/2021	159.25
Wynn Associates	Township Engineer Twp. Building Addition 1/2021	3,067.58
Wynn Associates	Township Engineer Stormwater 1/2021	122.51
Wynn Associates	Township Engineer Zoning Permit Reviews 1/2021	159.25
Sprint	Cell Phone Service 12/2020	134.14 *
St. Lukes Hospital	CDL Drug Testing	88.00
	<i>General Fund</i>	<u>\$ 115,254.14</u>
Fire Fund - 03		
AmeriGas	Substation Propane 1/2021	504.54
AmeriGas	Substation Propane 2/2021	463.38
PP&L Electric	Substation 1/2021	288.47
	<i>Fire Fund</i>	<u>\$ 1,256.39</u>
Open Space Fund - 05		
A. James Scanzillo	Appraisal - 1404 W Schwenkmill Rd	450.00
Grim, Biehn & Thatcher	Township Solicitor Land Preservation 1/2021	400.00
Keystone Collections Group	EIT Commission 1/2021	259.67 *
Keystone Collections Group	Taxpayer Refunds	2.57 *
	<i>Open Space Fund</i>	<u>\$ 1,112.24</u>
Sewer Fund - 08		
Anchor Pump and Engineered Equipment	Treatment Plant- Rebuild Pump	2,160.00
Anchor Pump and Engineered Equipment	Treatment Plant- Pump Rental	6,050.00
Anchor Pump and Engineered Equipment	Treatment Plant - Repair Blower	2,634.86
Bullseye	Pumping Station Alarm Service 02/2021	131.29 *
CKS Engineers, Inc.	Three Mile Run Pump Station Bid Placement	1,679.50
Comcast	Treatment Plant Phone Service 2/2021	99.43
Delaware Valley Health Insurance (DVHT)	Insurance Premium - Feb 2021	694.71
Grim, Biehn & Thatcher	Township Solicitor Sewer Matters 1/2021	403.75
Kevin Franks	Treatment Plant 1/2021	1,850.00
MJ Reider Associates	Lab Analysis 1/2021	275.00
MJ Reider Associates	Lab Analysis 2/2021	575.00

Unpaid 2021 Bills List
February 19, 2021

<u>Payable To</u>	<u>Memo</u>	<u>Amount</u>
NYCO	Supplies	249.63
Pennsylvania Steel Company	Tank Grates	2,475.00
PP&L Electric	Pump Station 1/2021	423.59
PP&L Electric	Treatment Plant 1/2021	2,208.72
Principal Financial Group	Insurance Premium 3/2021	136.08
Riggins	Unleaded 1/2021	90.34
Riggins	Diesel 1/2021	419.55
Riggins	Diesel 2/2021	774.93
Sprint	Cell Phone Service 12/2020	89.42 *
	<i>Sewer Fund</i>	<u>\$ 23,420.80</u>
Park & Recreation / Driving Range Fund -09		
George Allen Portable Toilets Inc.	Markey Centennial Park 2/2021	160.00
PP&L Electric	Markey Centennial Park Sign 1/2021	28.11
PP&L Electric	Markey Centennial Park Buildings 1/2021	43.20
	<i>Park & Rec / Driving Range Fund</i>	<u>\$ 231.31</u>
Street Light Fund - 13		
PP&L Electric	Street Lights 1/2021	1,677.00
	<i>Street Light Fund</i>	<u>\$ 1,677.00</u>
Capital Improvement Fund - 19		
Gordon H. Baver, Inc.	Application #9 payment	40,034.87
Gordon H. Baver, Inc.	Application #10-Retainage Reduction to 2% Remaining Retainage will be \$21,338.39 Including \$16,965.29 (2%) plus \$4,423.10 for Outside Restoration	67,861.19
Hart Mechanical	ERT Office Conference Room Rail	1,190.00
John G. Membrino	Application #2 payment-Remaining Retainage \$2,998.00	15,277.00
Kriebel Security	Secuirty Door Installation Remaining Charge	3,550.00
MJF Electrical Contracting, Inc.	Application #8 payment--Remaining Retainage \$10,032.00	3,437.00
	<i>Capital Improvement Fund</i>	<u>\$ 131,350.06</u>
Building Debt Fund - 22		
Pennridge Regional Police Department	Principle and Interest Debt Payment 2/2021	5,797.22
	<i>Building Debt Fund</i>	<u>\$ 5,797.22</u>
State Aid (Liquid Fuel) Fund - 35		
Auto Plus	Bludef	51.90
Ciocca Ford	Part - F350	24.30
Concours Automotive	Ford F350/Grader Parts	1,098.93

Unpaid 2021 Bills List
February 19, 2021

<u>Payable To</u>	<u>Memo</u>	<u>Amount</u>
Cotterino Supply and Equipment	Snow Plow Blades	591.00
Edward McDermott	Snow Removal 2/1/2021	1,615.00
Edward McDermott	Snow Removal 2/2/2021	570.00
Edward McDermott	Snow Removal 2/7/2021	475.00
Hart Mechanical	2014 Chevrolet Repair	79.00
M & S Oil	Oil Drum	650.00
Miller Brothers	Repair - Mountain View & SR 313	922.84
Morton Salt	Salt 1/2021	4,145.41
Naceville Materials	De-Icer	938.80
Naceville Materials	Repair Shoulders Along Twp. Roads	538.66
Perkiomen Performance	Deflector Kit - 2008 Ford	306.00
PP&L Electric	Signal 313 & 5th 1/2021	32.74
PP&L Electric	Flasher 5th Street 1/2021	28.83
PP&L Electric	Signal Campus & 5th 1/2021	37.32
PP&L Electric	Signal 313 & 563 1/2021	32.87
PP&L Electric	Flasher Schwenkmill Road 1/2021	29.09
PP&L Electric	Signal 313 & Mountain View 1/2021	48.48
PP&L Electric	Flasher Mountain View 1/2021	28.71
The ODB Company	Parts/Supplies	2,155.42
The ODB Company	Parts/Supplies	86.13
Triad Truck Equipment	Parts - F350	264.00
Warehouse Battery	2014 Chevrolet	79.90
<i>State Aid Fund</i>		\$ 14,830.33

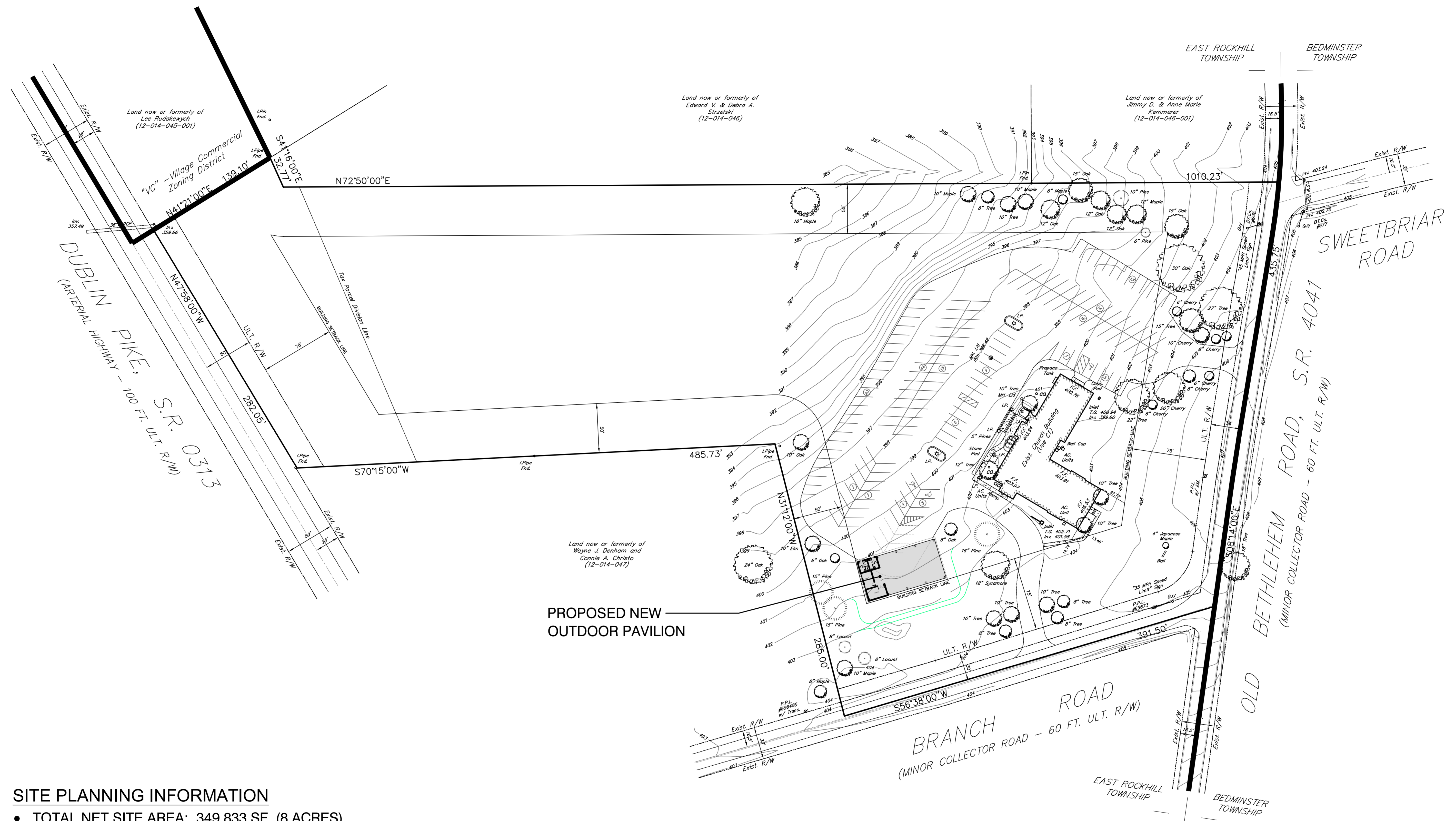
Escrow Fund - 90

Al & Kim Richter	Escrow Closure	340.60
Grim Biehn & Thatcher	Select McClennen 1/2021	893.00
Grim Biehn & Thatcher	Township Solicitor Landis1/2021	208.00
Monogram Custom Homes	Escrow Closure	458.10
Nelson Brown	Escrow Closure	317.23
Wynn Associates	Township Engineer McClennen 1/2021	98.00
Wynn Associates	Township Engineer Weidner 1/2021	574.86
Wynn Associates	Township Engineer Peace Lutheran 1/2021	153.13
Wynn Associates	Township Engineer Select McClennen 1/2021	281.75
Wynn Associates	Township Engineer Fox Hill 1/2021	654.47
Wynn Associates	Township Engineer Landis 1/2021	359.38
Wynn Associates	Township Engineer DiBello 1/2021	180.85
Wynn Associates	Township Engineer Marr 1/2021	512.61
Wynn Associates	Township Engineer Flaska 1/2021	49.00

Unpaid 2021 Bills List
February 19, 2021

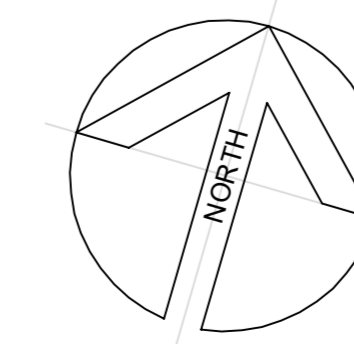
<u>Payable To</u>	<u>Memo</u>	<u>Amount</u>
		<i>Escrow fund</i> \$ <u>5,080.98</u>
		Total Unpaid Bills \$ 300,010.47

**denotes already paid*



SITE PLANNING INFORMATION

- TOTAL NET SITE AREA: 349,833 SF. (8 ACRES)
- SIZE OF PROPOSED NEW OUTDOOR PAVILION: 41'-6" x 82'-0" (3,400 SF.)
- EXISTING IMPERVIOUS COVERAGE: 76,127 SF. (21.8%)
- ADDITIONAL NEW IMPERVIOUS COVERAGE: 2,500 SF. (.7%)
- TOTAL IMPERVIOUS COVERAGE W/ NEW PAVILION: 78,627 SF. (22.5%)
- REQUIRED PARKING: BASED ON SANCTUARY SEATING: 292 SEATS ÷ 4 = 73 SPACES
- BASED ON SERVICE AREA: 5,278 SF. ÷ 40 = 132 SPACES
- EXISTING PARKING: 146 SPACES
- 7 PARKING SPACES WILL BE LOST DUE TO PLACEMENT OF THE PAVILION, THE RESULTING NUMBER OF SPACES WILL BE 139.



SITE PLAN
PEACE TOHICKON
LUTHERAN CHURCH - PAVILION
 100 OLD BETHLEHEM PIKE • EAST ROCKHILL TOWNSHIP • PENNSYLVANIA
 RICHARD KAPUSTA & COMPANY ARCHITECTS & PLANNERS
 935 LANDIS ROAD • TELFORD • PENNSYLVANIA • 18969 • 215-723-3200
 5 FEBRUARY 2021 SCALE: 1" = 50' 20641D02



EAST ROCKHILL TOWNSHIP BOARD OF SUPERVISORS

1622 N. RIDGE ROAD, PERKASIE, PA 18944
PHONE (215)257-9156 FAX (215)-257-1299
www.eastrockhilltownship.org

February 23, 2021

Senator Steven Santarsiero
Building 100, Suite 121
2003 Lower State Road
Doylestown, PA 18901

RE: PA Act 101-Municipal Waste Planning, Recycling, and Waste Reduction

Dear Senator Santarsiero,

East Rockhill Township is contacting you regarding the financial burden that the mandates set forth in the above-referenced Act places on our Township as it relates to China's 2018 ban on certain types of recyclable materials. The Act requires municipalities with population greater than 5,000 to provide regular recycling pickup service for their residents. East Rockhill Township population according to the 2010 census is 5,706.

East Rockhill Township has a trash district established for our residents that went into effect in 2017 and expires 2022 which will necessitate us going out for bid prior to expiration. It is our anticipated concern the cost for recycling to our residents will increase substantially over the current contract pricing for a service they are required to comply with.

Additionally, East Rockhill Township's 2021 budget has expenses for mandated recycling waste collection which is offset by the Annual Municipal Recycling Grant. Governor Wolf's proposed budget shows a reduction of those grant monies from \$30 million to \$25 million and municipal recycling performance grants reduced from \$21.5 million to \$11 million. The reduction appears to be due to less funding available as a result of a \$50 million transfer from the Recycling Fund to the General Fund in December as part of the 2020-2021 budget. East Rockhill Township depends on these grant monies to continue to provide yard waste container drop-off, fall leaf collection and spring yard waste collection to our residents as mandated by Pennsylvania Act 101. East Rockhill Township is a small bedroom community whose residents cannot bear the cost of these services without grant funding.

We are requesting that our state legislators examine current recycling mandates in response to the challenges we are currently facing. Any efforts made to ensure viability of local recycling programs without placing an additional tax burden on our residents would be most appreciated.

Sincerely,

David R. Nyman
Chairperson
East Rockhill Township Board of Supervisors

East Rockhill Township Municipal Office Addition - 2/23/2021 Board of Supervisor Agenda



EC - RFCO-#018	\$825.00		
Hand Driers			
EC - RFCO-#019	\$436.00	\$2,753.00	MJF Electrical Contracting - reaffirm approval
Relocation of switch and thermostat			
EC - RFCO-#20	\$1,492.00		
3-way switch			

\$2,753.00

