

East Rockhill Township Board of Supervisors

January 28, 2020

Regular Business Meeting Minutes

The regular business meeting of the East Rockhill Township Board of Supervisors was held at 7:00p.m. on January 28, 2020 in the Township meeting room at the East Rockhill Township Municipal Building, 1622 North Ridge Road, Perkasio, PA 18944.

Present:	David Nyman	Supervisor Chairperson
	Gary Volovnik	Supervisor Vice-Chairperson
	Jim Nietupski	Supervisor Member
	Marianne Morano	Township Manager
	Patrick Armstrong, Esq.	Township Solicitor
	Steve Baluh, P.E.	Township Engineer
	Jeff Scholl	Public Works Director

The meeting was called to order at 7:00p.m. by Mr. Nyman with the Pledge of Allegiance.

Announcements

An Executive Session will follow the regular meeting for real estate.

Bucks County Commissioner Robert Harvie was present to introduce himself to the public and Board of Supervisors. Mr. Harvie indicated the County's interest in sharing ideas and reviewed the new voting machine process.

Public Comment #1

- Jeannine Gravel, 2198 N. Rockhill Road, stated she has observed someone riding a motorbike in the Willard H. Markey Centennial Park between 1:00 and 4:00pm leaving destructive ruts. She questioned the status of the Township filing after the Rock Hill Quarry Federal Court decision was received and hours of operation. Mr. Armstrong stated that the Judge denied the Township filing and extraction operations are under DEP purview.
- Ryan Gottshall, 2201 N. Rockhill Road, thanked the REPA organization for their asbestos consultant information which is sent to DEP and Township. Mr. Gottshall requested the Township consider moving the Extraction zone to another area of the Township.
- Kim Manser Gottshall, 2201 N. Rockhill Road, questioned the status of the Planning Commission vacancy. Two volunteer applications will be considered at the Planning Commission February 6, 2020 meeting.

Approval of Minutes and Bills Payable:

Approval of Minutes from December 19, 2019 Regular Meeting and January 6, 2020 Reorganization Meeting.

On motion by Mr. Nietupski, seconded by Mr. Volovnik, to adopt the meeting minutes from the Board of Supervisors' December 19, 2019 Regular Meeting and January 7, 2019 Reorganization Meeting as presented. With no additional discussion, all present voted in favor.

Payment of 2019 and 2020 Unpaid Bills dated January 24, 2020 in the amount of \$431,894.61.

On motion by Mr. Volovnik, seconded by Mr. Nietupski, to approve payment of the 2019 Bills List dated January 24, 2020 in the amount of \$42,216.76 as presented. With no additional discussion, all present voted in favor.

On motion by Mr. Nietupski, seconded by Mr. Volovnik, to approve payment of the 2020 Bills List dated January 24, 2020 in the amount of \$389,677.85 as presented. With no additional discussion, all present voted in favor.

Planning Commission Report: Anne Fenley

Ms. Fenley shared highlights of the 2019 Annual Planning Commission Report.

On motion by Mr. Nietupski, seconded by Mr. Volovnik, to approve the Planning Commission Report. With no additional discussion, all present voted in favor.

Pennridge Wastewater Treatment Authority Report: David Nyman

The December 9, 2019 Pennridge Wastewater Treatment Authority minutes and December 2019 flows are on file. At the January 27, 2020 meeting the Board held reorganization.

On motion by Mr. Volovnik, seconded by Mr. Nietupski, to approve the Pennridge Wastewater Treatment Authority Report. With no additional discussion, all present voted in favor.

Pennridge Regional Police Commission Report: Officer DiGiovanni

Officer DiGiovanni shared the December 2019 Pennridge Regional Police activity report. The report is on file.

On motion by Mr. Nietupski, seconded by Mr. Volovnik, to approve the Police Commission Report. With no additional discussion, all present voted in favor.

Pennridge Area Coordinating Committee Report: David Nyman

Mr. Nyman reviewed the January 23, 2020 PACC notes. The meeting notes are on file.

On motion by Mr. Volovnik, seconded by Mr. Nietupski, to approve the Pennridge Area Coordinating Committee report. With no additional discussion, all present voted in favor.

Township Manager's Report: Marianne Morano

Introduction of Arlo Eby. Mr. Eby was present to introduce himself as a candidate for the Zoning Hearing alternate position. The volunteer application and resume were provided to the Board.

On motion by Mr. Nietupski, seconded by Mr. Volovnik, to appoint Arlo Eby as a Zoning Hearing Board alternate. With no additional discussion, all present voted in favor.

Elected Auditor Appointment.

On motion by Mr. Volovnik, seconded by Mr. Nietupski, appointing Karen Chellew as Elected Auditor for a term expiring December 31, 2021. With no additional discussion, all present voted in favor.

Recognition of Nancy Booz.

Mr. Nyman read a resolution recognizing Nancy Booz's 40 years of service on the Planning Commission.

On motion by Mr. Volovnik, seconded by Mr. Nietupski, to adopt **Resolution 2020-04** recognizing and commending Nancy Booz for her 40 years of service on the East Rockhill Township Planning Commission as presented. With no additional discussion, all present voted in favor.

Destruction of Specific Township Records.

On motion by Mr. Nietupski, seconded by Mr. Volovnik, to adopt **Resolution 2020-05** approving the destruction of specific Township records as presented. With no additional discussion, all present voted in favor.

Final Approval of 2020 Projects. The consensus of the Board was to have the Willard H. Markey sign and Township office sign have a sign rider for the seasonal golf driving range and fire substation.

On motion by Mr. Volovnik, seconded by Mr. Nietupski, to grant final approve of 2020 projects and equipment as presented. With no additional discussion, all present voted in favor.

2019 Manger Overview. Mrs. Morano cited her 2019 Overview which had been provided to the Board of Supervisors and in the public packets. The report is posted to the Township website.

Right-of-Way Sign Request. The Appalachian Mountain Club has requested on-road bike route signs on Axe Handle, Clymer and Richlandtown Roads and the donation of public works time to install the signs. Safety concerns were noted that the requested roads are narrow country roads with no shoulder and the state law requires four feet cushion around bicyclists. Consensus of the Board was to not promote an unsafe bike route and request alternative routes for consideration.

On motion by Mr. Nietupski, seconded by Mr. Volovnik, to approve the Township Manager Report. With no additional discussion, all present voted in favor.

Public Works Report: Jeff Scholl

Mr. Scholl updated the Board on Public Works activities for December 2019. Of note, the road mowing tractor needs a transmission repair that is estimated to cost up to \$18,000 and a clutch replacement will occur at the same time. Mr. Scholl will be attending a low volume course in April to be eligible to apply for grants on low volume roads. The report is on file.

On motion by Mr. Volovnik, seconded by Mr. Nietupski, to approve the Township Public Works Report. With no additional discussion, all present voted in favor.

Engineer Report: Steve Baluh, P.E.

Wood's Edge Subdivision Release of Escrow Voucher #12.

On motion by Mr. Nietupski, seconded by Mr. Volovnik, to approve Authorization Voucher Number 12 dated January 7, 2020 payable to C. Robert Wynn Associates in the amount of \$300.01 for construction observation and escrow administration from December 1, 2019 to December 31, 2019. With no additional discussion, all present voted in favor.

Report on Pennsylvania Department of Environmental Protection Act 537 Sewage Facilities Planning. A DEP letter and meeting minutes were provided to the Board citing DEP concern about long term

maintenance of private septic systems and requesting an amendment to the Township Act 537 plan. It was noted no grant monies are available for the update and an update to the entire Act 537 plan would cost over \$100,000.00 which DEP could require. Mr. Baluh will provide a proposal for the February meeting.

Subdivision Plan Review Status. Review dated January 3, 2020 is in the Board's packets. No action is necessary.

On motion by Mr. Volovnik, seconded by Mr. Nietupski, to accept the Township Engineer report. With no additional discussion, all present voted in favor.

Solicitor Report: Patrick Armstrong, Esq.

Freier Lot Line Easement Agreements.

On motion by Mr. Volovnik, seconded by Mr. Nietupski, to approve the Chairperson to execute the Easement Agreements for tax map parcels 12-008-118 and 12-008-119-01 as presented. With no additional discussion, all present voted in favor.

Municipal Office Addition and Renovation Contracts.

Mr. Armstrong advised the Board that contracts are close to being in final form.

On motion by Mr. Nietupski, seconded by Mr. Volovnik, to authorize a Board of Supervisor to execute the Municipal Office Addition and Renovation Contracts according to the accepted bids. With no additional discussion, all present voted in favor.

Mr. Armstrong requested an executive session to discuss an enforcement action he and Mrs. Morano recently attended.

On motion by Mr. Volovnik, seconded by Mr. Nietupski, to accept the Township Solicitor report. With no additional discussion, all present voted in favor.

Department and Emergency Services Reports

On motion by Mr. Nietupski, seconded by Mr. Volovnik, to acknowledge receipt of the Department and Service Reports. With no additional discussion, all present voted in favor. Copies are on file.

New or Other Business – Supervisors' Items

There was none.

Public Comment #2:

- Joanne Kater, 1710 West Rock Road, asked if anything has happened at the Rock Hill Quarry. A trial date is scheduled for March 2, 2020 for the asphalt plant use and the DEP cessation order remains in effect.
- Jeannine Gravel, 2198 N. Rockhill Road, asked if the Bucks County Judge is aware of asbestos at the Rock Hill Quarry and the amount of stone that would need to be brought in to run the asphalt plant use if extraction on the site was not taking place.

- Dan Soliday, 1300 West Rock Road, stated REPA has engaged an asbestos expert to review the Rock Hill Quarry and would like the Township to also engage an additional asbestos expert and a health expert.
- Sean Trotter, 34 Ridge Run Road, asked at what point the Rock Hill Quarry operator would no longer want to use the property. The operator has a 10-year lease.

Adjournment

On motion by Mr. Nietupski, seconded by Mr. Volovnik, to adjourn into Executive Session. With no additional discussion, the meeting was adjourned at 8:12p.m.

Respectfully submitted,

Marianne Morano
Township Manager

Unpaid 2020 Bills List
February 21, 2020

<u>Payable To</u>	<u>Memo</u>	<u>Amount</u>
General Fund - 01		
AmeriGas	190.8 Gallons Propane-Garage	320.93
Ample Electric LLC	Repair - 1802 Ridge Rd Rental	600.00
B&C Septic	Pump Fire Substation	150.00
B&C Septic	Pump Township Building	265.00
BCATO	2020 Membership	300.00 *
BIU	Code Services - December 2019	1,134.00
Britton Industries, Inc.	Supplies	29.90
C. Robert Wynn Associates	Quarry	98.25
C. Robert Wynn Associates	General Engineering	323.73
C. Robert Wynn Associates	Act 537	49.00
C. Robert Wynn Associates	Zoning Permit Reviews	346.50
C. Robert Wynn Associates	Municipal Building	1,138.77
Chase Credit Card	Amazon-Supplies	36.72
Chase Credit Card	PSATS Conference Registration	690.00
Chase Credit Card	QuickBooks tax service	670.00
Chase Credit Card	Lowe's	305.14
Chase Credit Card	Harbor Freight	61.85
Chase Credit Card	Tractor Supply	111.96
Clemens Uniform	Uniforms 1/22/2020	42.01 *
Clemens Uniform	Uniforms 1/29/2020	42.01
Clemens Uniform	Uniforms 2/5/2020	42.01
Clemens Uniform	Uniforms 2/12/2020	42.01
Clemens Uniform	Uniforms 2/19/2020	42.01
Clemons Richter & Reiss	General Matters	48.90
Clemons Richter & Reiss	Lake House Inn Complaint	317.20
Comcast	Phone & Internet - Feb 2020	296.64 *
Delaware Valley Health Insurance (DVHT)	Premium - February 2020	10,570.16
DunlapSLK	Audit Services - Jan 2020	1,500.00
FP Mailing Solutions	Replenish Postage Meter- Feb 2020	800.00
Grim Biehn & Thatcher	General Matters	1,968.50
Grim Biehn & Thatcher	Burkey Violation	883.50
Grim Biehn & Thatcher	Quarry	31.00
Grim Biehn & Thatcher	ERT v Pierson Materials/Hanson Aggrs.	496.00
Grim Biehn & Thatcher	Building Addition	1,531.00
Grim Biehn & Thatcher	Carber Enforcement	15.50
Grim Biehn & Thatcher	Lake House Inn Complaint	1,178.00
Grim Biehn & Thatcher	Kovac Enforcement	806.00
Home Depot	Township Building	258.32 *

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<u>Payable To</u>	<u>Memo</u>	<u>Amount</u>
IT Business Solutions, Inc.	IT Services - Feb 2020	459.00 *
Keystone Architecture, Inc.	Services - Jan 2020	1,917.46
Keystone Collections Group	EIT Commission	529.23 *
Keystone Collections Group	Costs Retained by Tax Officer (Act 192)	160.34 *
Keystone Collections Group	EIT Taxpayer Refunds	77.99 *
Keystone Collections Group	LST Commission	86.03 *
Lawson Products	Supplies	165.20
Manko Gold Katcher Fox LLP	Quarry - Nov 2019	4,065.40
Naceville Materials	Township Building Septic Tank	101.69
Neat & Clean	2/4 & 2/18	200.00
Pennridge Regional Police Department	Police Services -February 2020	83,636.00
PP&L Electric	Parking Lot Lights	97.51
PP&L Electric	Municipal Office	387.76
PP&L Electric	Garage/Shop	113.87
Principal Financial Group	Premium - Feb 2020	504.54 *
Principal Financial Group	Premium - March 2020	504.54
Raifsnider's Exterminating	Quarterly Pest Control - Jan 2020	90.00
Reiss Hauling & Recycling, Inc.	Trash & Recycling Service - Jan 2020	1,710.00
Richter Drafting & Office	Records Destruction	45.00
Ricoh	Prepay Copier Rental - 3/20/20-4/19/20	128.07
Ricoh-Images	Black & White/Color Copies	93.04
Shadywood Communications	Enewsletter - Feb 2020	215.00
Wehrung's	Pipe - Township Sewer Line	27.98
	General Fund	\$ 122,858.17
Fire Fund - 03		
AmeriGas	146.8 Gallons Propane-Fire Substation	250.83
PP&L Electric	Substation	261.53
	Fire Fund	\$ 512.36
Open Space Fund - 05		
C. Robert Wynn Associates	Schlitz Property	37.00
Delaware Valley Regional Finance Authority	Note Interest - Jan 2020	296.58 *
Grim Biehn & Thatcher	Schlitz Property	259.00
Grim Biehn & Thatcher	Etzler Conservation	460.25
Keystone Collections Group	EIT Commission	256.63 *
Keystone Collections Group	Taxpayer Refunds	39.00 *
	Open Space Fund	\$ 1,348.46
Sewer Fund - 08		
Brad S. Nicholas	Pump Sludge - 4,000 Gallons	270.00

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<u>Payable To</u>	<u>Memo</u>	<u>Amount</u>
Bullseye	Pumping Station Alarm Service - Feb 2020	123.53 *
Chase Credit Card	Harbor Freight	191.99
Chase Credit Card	Lowe's	23.94
Comcast	Treatment Plant Phone Service-Feb 2020	96.94
Delaware Valley Health Insurance (DVHT)	Premium -February 2020	845.89
Delaware Valley Regional Finance Authority	Note Interest - Jan 2020	229.91 *
East River Energy	192.5 Gallons Biodiesel	421.75
East River Energy	50.0 Gallons Biodiesel	100.48
Emergency Generator Repair Co.	Repair - Pump Station	533.00
Emergency Generator Repair Co.	Repair - Pump Station	545.00
Grim Biehn & Thatcher	Sewer Matters	417.00
Kevin Franks	Treatment Plant Operations - Jan 2020	1,500.00
MJ Reider Associates	Lab Analysis Bi-weekly - 1/28/2020	275.00
Napa Auto Parts	Parts	241.96
Napa Auto Parts	Credit	(8.04)
PA DEP	KR - 3 Year Certificate to Operate Wastewater System	60.00
PA DEP	JS - 3 Year Certificate to Operate Wastewater System	60.00
PA One Call	Monthly Activity - Jan 2020	31.95
PAPCO	80.0 Gallons Unleaded	152.65
PAPCO	11.0 Gallons Unleaded	19.48
Pennsylvania Steel Company Inc.	Grip Strut Grating	2,400.00
PP&L Electric	Pump Station	683.72
PP&L Electric	Treatment Plant	2,280.00
Principal Financial Group	Premium - Feb 2020	136.08 *
Principal Financial Group	Premium - March 2020	136.08
USPS	Permit Fee	240.00

Sewer Fund \$ 12,008.31

Park & Recreation / Driving Range Fund -09

Chase Credit Card	Lowe's - Boy Scout House Handrail	88.49
George Allen Portable Toilets Inc.	1/29/20-2/25/20	160.00
Home Depot	Supplies	117.41 *
Miller Tire & Auto	Tires - Landscape Trailer	161.00
PP&L Electric	Markey Park Sign	28.10
PP&L Electric	Markey Park Buildings	93.84
Range Servant	Picker Rollers - Driving Range	2,408.65

Park & Rec / Driving Range Fund \$ 3,057.49

Street Light Fund - 13

PP&L Electric	Street Lights	1,630.01 *
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Street Light Fund \$ 1,630.01

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<u>Payable To</u>	<u>Memo</u>	<u>Amount</u>
Capital Improvement Fund - 19		
Chase Credit Card	Township Sewer Line	38.32
Coopersburg Materials	Township Sewer Line	490.32
JF Landscaping, Inc.	Township Sewer Line	1,920.00
L/B Water Service	Township Sewer Line	457.80
Naceville Materials	Township Sewer Line	903.54
	<i>Capital Improvement Fund</i>	<u>\$ 3,809.98</u>
Building Debt Fund - 22		
Pennridge Regional Police Department	Loan Payment -Feb 2019	5,797.22
	<i>Police Headquarter Debt Fund</i>	<u>\$ 5,797.22</u>
State Aid (Liquid Fuel) Fund - 35		
BR Scholl Sales & Service	2005 GMC Repair	397.33
BR Scholl Sales & Service	Repair - 2002 Chevy	159.29
H&K Materials	0.77 Tons Green Patch	75.42
H&K Materials	1.22 Tons Green Patch - Potholes	119.50
H&K Materials	0.99 Tons Green Patch	96.97
Miller Tire & Auto	Parts - 9-Ton Eager Beaver Trailer	282.16
Morton Salt	46.79 Tons Salt	2,269.31
Morton Salt	46.58 Tons Salt	2,259.13
Naceville Materials	Shoulder Repair	1,234.64
Nyco Corporation	Parts - T-80 Wheel Loader	84.96
PP&L Electric	Signal 313 & 5th	33.33
PP&L Electric	Flasher 5th Street	28.86
PP&L Electric	Signal Campus & 5th	38.52
PP&L Electric	Signal 313 & 563	33.44
PP&L Electric	Flasher Schwenkmill Road	29.22
PP&L Electric	Signal 313 & Mountain View	50.18
PP&L Electric	Flasher Mountain View	28.75
	<i>State Aid Fund</i>	<u>\$ 7,221.01</u>
Escrow Fund - 90		
C. Robert Wynn Associates	Select - McClennan	479.90
C. Robert Wynn Associates	Mager LLA	122.75
C. Robert Wynn Associates	Etzler LLA	155.25
C. Robert Wynn Associates	Rufe Stormwater	453.25
Grim Biehn & Thatcher	Mager Lot Line	37.00
Grim Biehn & Thatcher	Dornstreich LLA	15.50
Grim Biehn & Thatcher	PRA Booster Station	144.00
Pennridge Development Enterprises	Airport Construction Escrow Closure	49,950.00

Unpaid 2020 Bills List
February 21, 2020

<u>Payable To</u>	<u>Memo</u>	<u>Amount</u>
Robert Mager	Creekside Independent Living Escrow Closure	128.43
	Escrow Fund	<u>\$ 51,486.08</u>
<hr/>		Total Unpaid Bills \$ 209,729.09
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**denotes already paid*